

Steyning Parish Council

Telephone: 01903 812042



The Steyning Centre, Fletcher's Croft, Steyning, West Sussex, BN44 3XZ

www.steyningpc.gov.uk www.thesteyningcentre.co.uk

TO ALL MEMBERS OF THE AMENITIES COMMITTEE YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON TUESDAY 28th NOVEMBER 2017 AT 7.30 PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes will be available to allow for the public to make representations; (2 minutes per person) answer questions or give evidence in respect of any item of business on the agenda, in accordance with Standing Orders.
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors' to agree and sign the minutes of the Amenities Committee held on 24th October 2017
- 5.0 MATTERS ARISING FROM PREVIOUS MEETING**
 - 5.1 A/17/52.2.2** Proposed Car Parking plans to be put on Web site – Clerk Actioned
 - 5.2 A/17/53.1** Minutes amended in accordance with request – Clerk Actioned
 - 5.3 A/17/42.7** Ownership of entrances – Clerk to update
 - 5.4 A/17/54.2** Works associated with hedgerow group – Discuss under item 8.3
 - 5.5 A/17/55.1** Scope of works and quotes for root removal at flint wall. – Discuss under item 8.2
 - 5.6 A/17/55.2** Chandlers way Tree – Discuss under item 8.3



Locum Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com

- 5.7 **A/17/55.3** Artificial grass into MPF play area – Discuss under item 8.1
- 5.8 **A/17/55.6** Contact residents re trees T40 and T41 – Discuss under item 8.3
- 5.9 **A/17/55.7** Benches into the MPF play ground – Discuss under item 8.3
- 5.10 **A/17/55.8** Identification of Illegal dropped kerbs and overhanging vegetation - Cllrs PB/BP
- 5.11 **A/17/55.9** Rate relief letter for Public Toilets – update from Clerk
- 5.12 **A/17/55.14** Outstanding tree work as per schedule dated 23rd Dec. 15 – Discuss under item 8.3
- 5.13 **A/17/55.18** Clearing Vacant Allotment plots – Discuss under item 9.3
- 5.14 **A/17/55.20** Water Pump in the High street – Cllr Bowell to update
- 5.15 **A/17/56.1** Car Park proposals response – Discuss under item 6.2
- 5.16 **A/17/57.1** Grass contract monitoring - Discuss under item 7.1
- 5.17 **A/17/58.2** Holes on the MPF – Update from Clerk
- 5.18 **A/17/60.2** Light on Pathway – Update from Clerk
- 5.19 **A/17/60.3** Banners on Fence on entrance to By-pass – Update from Cllr Muncey

6.0 HIGHWAYS

- 6.1 To discuss Car Parking issues and reports from Car Park working groups - Cllr Muncey
- 6.2 Proposed Car Park developments from HDC – Update from Cllr Muncey
- 6.3 Report back from Highways liaison event (24th November) – Cllrs Lloyd and Muncey

7.0 CONTRACT MONITORING

- 7.1 Grass cutting – Update from Clerk

8.0 MEMORIAL PLAYING FIELD and OPEN SPACE

- 8.1 Playground working party – Update from Cllr Bowell
- 8.2 Scope of works and quotes for root removal at flint wall. (See supporting paper) – Report from Clerk
- 8.3 Hedgerow group works and other Tree works – update from Clerk – See supporting papers

9.0 ALLOTMENTS

- 9.1 Contracts – update from Clerk
- 9.2 Works associated with Allotment hedgerow group - update from Clerk / Cllr Bowell
- 9.3 Vacant Plot clearance – Quotes and report from Clerk – See supporting paper

10.0 FINANCE

- 10.1 I&E reports for October 2017 – See supporting papers
- 10.2 To discuss and agree Budget lines for Amenities Committee – See supporting papers
- 10.3 To discuss and agree priorities concerning Amenities projects – See supporting papers

11.0 INFORMATION/CORRESPONDENCE ITEMS

- 12.0 **DATE OF NEXT MEETING – 23rd January 2017 at 7.30 pm.**

John Fullbrook
Clerk to the Council



Locum Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com