

Steyning Parish Council

Telephone: 01903 812042



The Steyning Centre, Fletcher's Croft, Steyning, West Sussex, BN44 3XZ

www.steyningpc.gov.uk www.thesteyningcentre.co.uk

TO ALL MEMBERS OF THE AMENITIES COMMITTEE YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON TUESDAY 26TH SEPTEMBER 2017 AT 7.30 PM IN THE STEYNING CENTRE

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/ recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – disclosure by councillors of personal interests in matters on the agenda, and whether the Councillor regards their interest as prejudicial under the terms of the Code of Conduct.
- 3.0 QUESTIONS FROM THE FLOOR** - Up to 15 minutes will be available to allow for the public to make representations; (2 minutes per person) answer questions or give evidence in respect of any item of business on the agenda, in accordance with Standing Orders.
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors' to agree and sign the minutes of the Amenities Committee held on 25th July 2017
- 5.0 MATTERS ARISING FROM PREVIOUS MEETING**
 - 5.1 A/17/30.4** Update on Bowling Club chain link fence - Clerk
 - 5.2 A/17/30.5** Update on removal of waste bin on MPF - Clerk
 - 5.3 A/17/30.6** Scope of works and quotes for root removal at flint wall. - Clerk
 - 5.4 A/17/30.8** Chandlers way Tree – Clerk
 - 5.5 A/17/30.9** Artificial grass into MPF play area – installation update - Clerk
 - 5.6 A/17/30.10** Update on Holm oak replacement tree - Clerk



Locum Parish Clerk: John Fullbrook
Deputy Clerk: Hazel Roxby

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- 5.7 **A/17/30.11** Update on chippings – Cllr Muncey
- 5.8 **A/17/30.12** Contact residents re trees T40 and T41 - Clerk
- 5.9 **A/17/30.14** Benches into the MPF play ground - Clerk
- 5.10 **A/17/30.15** Identification of Illegal dropped kerbs and overhanging vegetation - Cllrs PB/BP
- 5.11 **A/17/30.16** Update on Operation Watershed re flooding in Ashurst Road – Cllr GM
- 5.12 **A/17/30.17** Rate relief letter for Public Toilets - Clerk
- 5.13 **A/17/30.18** Change changing room rentals to Premises budget – Clerk
- 5.14 **A/17/30.19** Concrete humps to Allotments entrance - Clerk
- 5.15 **A/17/30.21** Playground equipment working party and 'section 106' funding – Cllr Lloyd
- 5.16 **A/17/30.22** Report back on progress re. Normans way – Cllr Lloyd
- 5.17 **A/17/30.23** Report re. Wilson Mem. Trust funded keep fit /children's play equipment. – Cllr TL, PB, Clerk
- 5.18 **A/17/30.24** Monitoring of Contracts – Clerk
- 5.19 **A/17/31.1** I&E reports – Clerk to set up meeting to discuss items with Chair - Clerk
- 5.20 **A/17/32.1** Clerk to compose letter to accompany Allotment annual rent request, circulate to Councillors, re draft subsequent to comments then send out by end of July - Clerk
- 5.21 **A/17/33.4** Bowling club parking on MPF for charity event – (see supporting paper) - Cllr PB
- 5.22 **A/17/33.6** Outstanding tree work as per schedule dated 23rd Dec. 15 / Projects list update – Clerk
- 5.23 **A/17/33.7** Additional cutting back of MPF stinging nettles - Clerk
- 5.24 **A/17/36.1** Response to correspondence on Heritage plaques – see supporting paper

6.0 HIGHWAYS

- 6.1 To discuss Car Parking issues and reports from Car Park working groups
(See attached letters to Cllr Gordon Lindsay) – Cllr GM
- 6.2 Any further discussion re. Highways England A27 proposals
- 6.3 Letter to Dog Lane residents - Clerk
- 6.4 Proposed Bus Shelter painting - Clerk
- 6.5 Electric re-charging points in Car Parks – PB and Geoff Barnard
- 6.6 The Winter plan (grit bins etc.) – update from Clerk
- 6.7 Pressure washing the High street

7.0 HEDGEROW GROUP

- 7.1 To receive report on meetings with any recommendations for action - Cllrs RG, TL

8.0 MEMORIAL PLAYING FIELD and OPEN SPACES

- 8.1 Community Orchard Apple Day on 7th October – Received copies of temp. Event notice, Liability cover and Risk assessment form - Clerk
- 8.2 Use of MPF by Junior football team

9.0 ALLOTMENTS

- 9.1 Meeting with Allotment association following letters to the Council – Cllr PB, GM
- 9.2 Clearing spare plots
- 9.3 Any hedges as yet not discussed
- 9.4 Contracts and Annual rents



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10.0 FINANCE

10.1 I&E reports for June, July and August 2017

11.0 INFORMATION/CORRESPONDENCE ITEMS

11.1 Problems in Shooting fields – see supporting papers

11.2 9 Saxon Road – surface repairs problems

12.0 DATE OF NEXT MEETING – 24th October 2017 at 7.30 pm.

John Fullbrook

Clerk to the Council



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