

UPPER BEEDING PARISH COUNCIL

r/o 3 Hyde Square ~ Upper Beeding ~ West Sussex ~ BN44 3JE

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Clerk: Steve Coberman

22nd January 2018

Dear Councillor,

There will be a meeting of the Joint Parishes Cemetery Committee on Monday 29th January 2018 at 7.00pm in the Beeding & Bramber Village Hall to which you are hereby summoned to attend.

Yours sincerely,

Colette Harber

Clerk to the Committee

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Members of the public have a right to attend, and are herewith invited  
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AGENDA

- J:0118:01** To receive apologies for absence
- J:0118:02** To receive questions from the public
- J:0118:03** Declaration of personal or prejudicial interest by Committee members on any of the agenda items below
- J:0118:04** To agree the minutes of the meeting held on Monday 2 October 2017
- J:0118:05** Matters arising from the minutes not covered elsewhere on the agenda
- J:0118:06** To reconsider the Committee's position regarding the inclusion of non-councillors
- J:0118:07** To discuss the cemetery extension
- J:0118:08** To receive:
- an updated copy of the Cemetery plan to 29 January 2018
 - an initial draft of the Cemetery register
 - latest data re interment of burials and cremated remains
 - an update photographing of headstones and tablets
- J:0118:09** To discuss maintenance and other work required for Cemetery
- J:0118:10** To receive draft Management Accounts to 31 December 2017 from the Cemetery Clerk
- J:0118:11** To receive a financial report from Steve Coberman, Clerk to UBPC
- J:0118:12** To authorise cheques, if any, to be signed by UBPC at its next meeting
- J:0118:13** Correspondence
- J:0118:14** Matter for information and discussion, or for inclusion in a future agenda

Date of next meeting: Monday 30th April 2018 at Beeding and Bramber Village Hall