

STEYNING AREA YOUTH SERVICE

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Secretary: Steve Coberman

Charity no. 1152572

MINUTES OF A MEETING OF THE TRUSTEES OF STEYNING AREA YOUTH SERVICES

Date: Wednesday 22nd April 2015 Time: 2.00pm Place: Steyning Centre

Present:	Trustees: D Coldwell (UBPC), P Bowell (SPC), R Potter (BPC) Parish officers: S Coberman (UBPC; Secretary & Acting treasurer), R Luckin (SPC), H Roxby (APC)
	There was no formal agenda. Mr Coldwell took the chair.
Draft accounts	<p>Mr Coberman tabled working papers and draft accounts for 2014/15 adjusted as previously requested. It was noted that as a result of these adjustments it was likely that at year-end there was likely to be again a surplus in the accounts of about £6,700.</p> <p>There was discussion about the level of total surplus versus the agreed level of reserves. It was noted that the parishes had agreed a three year commitment to the service and had precepted accordingly. It was inevitable that the surplus for 2015/16 would exceed the reserve levels agreed and that a rebate to the parishes should be considered at the next trustees meeting rather than a reduction in contributions, as it was felt that this would be of more immediate effect to the parishes. The level of rebate would be discussed by the trustees at their next meeting, and then put to the AGM for final approval.</p> <p>It was noted that the invoice payments made by the parishes to Horsham Matters were not in line with the Band D ratios used for SAYS calculations. Whilst this does not affect the bottom line of the SAYS or parish accounts, it was felt that henceforth (with effect from 1st April 2015) the invoice amounts should use the same ratio. Mr Coberman was asked to write to Horsham Matters requesting that they implement this change.</p>
Annual General Meeting	It was agreed that the AGM would be held in June. This will not be a public meeting, but all councillors, as well as Horsham Matters representatives, should be invited. Mr Coberman was asked to arrange a date and draft an agenda.
Noticeboards	The meeting considered a request from Ms Edwards to install illuminated external noticeboards outside the Cuthman Centre, at a cost of approx £1,000. The proposal was approved.

The meeting closed at 4.00pm