

STEYNING AREA YOUTH SERVICE

r/o 3 Hyde Square ~ Upper Beeding ~ West Sussex ~ BN44 3JE

Tel: 01903 810316

email: upper.beeding @btconnect.com

Secretary: Steve Coberman

Charity no. 1152572

MINUTES OF A MEETING OF THE TRUSTEES OF STEYNING AREA YOUTH SERVICES

Date: Friday 15th May 2015 Time: 9.30am Place: Steyning Centre

Present:	Trustees: D Coldwell (UBPC), P Bowell (SPC), R Potter (BPC) Parish officers: S Coberman (UBPC; Secretary & Acting treasurer), R Luckin (SPC), P Robson (BPC), H Roxby (APC)
Apologies	A Griffiths (trustee, APC) gave his apologies
Minutes	The minutes of the meeting on 22 nd April were agreed as a true record.
Draft accounts	Mr Coberman tabled further draft accounts and working papers, based on the agreement made on 22 nd April. These were agreed, subject to minor changes in the wording and presentation of the share “owned” by the parishes.
Refunds to parishes	<p>It was agreed that the level of reserves need not be as large as originally envisaged, since the future commitment of the Grammar School to the service seemed no longer in doubt and the Cuthman centre should remain available for use for the foreseeable future. The effective minimum reserve is the £20,500 donated by HDC/WSCC, until such time as it has been used. A meeting with the school (Mrs Gue and Mr Wergan) is scheduled for 1st July.</p> <p>Taking this into account, as well as the projected increase in the reserve following 2015/16 payments from parishes, it was agreed that the Trustees should recommend to the AGM a total refund of £20,000 from SAYS reserves to the four parishes, apportioned pro rata to the agreed percentage shares.</p> <p>The Secretary was asked to provide a summary total picture of the SAYS business for publication by the parishes.</p>
Continuation of service	<p>The meeting felt that future budget figures for says and HM were needed in order to asked the parishes to fund the service for a further three years. These figures needed to prepared quickly, ready for confirmation by the parishes of continued support at their July meetings, and ratification of the figures in September.</p> <p>The Secretary was therefore asked to write to HM asking for a breakdown of figures for the next three years (or one year, with inflation added), which should align with the SAYS and parish financial years. Mr Bowell also specifically asked that they be asked for usage figures broken down by parish. He was also asked to invite them to a meeting. with the Trustees and Clerks.</p>

The meeting closed at 10.20am