

STEYNING AREA YOUTH SERVICES

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Secretary: Steve Coberman

MINUTES OF A MEETING OF STEYNING AREA YOUTH SERVICES

Date: Wednesday 16th October 2013 Time: 2.00pm Place: Cuthman Centre

Present:	Trustees: P Bowell (SPC), D Coldwell (UBPC), R Potter (BPC) Parish reps: S Birnstingl (UBPC), M Goddard (BPC), S Rogers (SPC) Parish officers: S Booth (SPC), S Coberman (UBPC), P Robson (BPC) Horsham Matters: E Burt, E Edwards.
SAYS:1013:01 <i>Apologies</i>	Apologies were received from D Barling (WSCC), A Griffiths (trustee, APC), H Roxby (parish officer, SPC), and G Stevens (parish rep, APC).
SAYS:1013:02 <i>Minutes</i>	The minutes of 6 th September were agreed as correct.
SAYS:1013:03 <i>Matters arising</i>	0813:10 No update on the bongo van has been received from D Barling. E Burt suggested that we need to see it to establish if it is worth having, though she did not know its location. P Bowell agreed to follow this up. 0913:05 Horsham Matters are still progressing membership of the partnership group.
SAYS:1013:04 <i>Admin</i>	S Coberman requested a copy of the constitution of SAYS as it is needed for the bank account application; D Coldwell agreed to provide this, but reported he still was unable to access the relevant pages of the Charity Commission website. P Bowell agreed to try and help with this.
SAYS:1013:05 <i>Financial</i>	S Coberman reported on the meeting he had held at HSBC, Worthing, on 16 th September. Interests rates on savings accounts are nugatory, and he recommended that there was no point having a separate savings account. Also, whilst debit cards would be made available, no credit cards would be provided. He reported that he had filled in as much of the many application forms as he was able, but that signatures and other information was still required from the trustees, the treasurer, and the Horsham Matters representatives. He passed the forms to P Robson to fill in and pass to the on further. He agreed that Upper Beeding would be prepared to handle payments in the short term on behalf of SAYS, and would reinvoice once the account was opened. E Edwards noted that invoices were awaited for the phone and internet accounts. E Burt presented the Horsham Matters budget and accounts, which appear in line with expectations. S Rogers reported on the transfer of funds from the old youth service; this may yet happen but is a sensitive issue.

<p>SAYS:1013:05 <i>Financial (cont)</i></p>	<p>S Coberman noted that there was still money in a defunct Barclays account for the old service, and was asked to write to Barclays to see if the funds could be redeemed. The meeting confirmed that all funds supplied by councils was directed either (a) to Horsham Matters or (b) SAYS; S Booth agreed to email S Coberman with a full breakdown of the agreed figures.</p>
<p>SAYS:1013:06 <i>Cuthmans Centre</i></p>	<p>D Coldwell reported that he and D Barling had met with the school governors, and agreed that SAYS could use the Cuthman Centre until 24th July 2014. They will review the matter further, and hope to allow use beyond that date, but will not yet commit to it. S Rogers expressed unhappiness with the lack of commitment from the school, and the meeting agreed that we need to stand our ground. D Coldwell agreed to arrange a further meeting with the governors, Marian Gue, and John Davies.</p>
<p>SAYS:1013:07 <i>Horsham Matters</i></p>	<p>Horsham Matters tabled a progress report update (circulated with these minutes), and E Edwards elaborated to the meeting on the matters reported. In addition the following issues were raised:</p> <ul style="list-style-type: none"> - South Horsham Youth Voice: This joint group aims to discuss local political issues. R Potter asked if the subject of dog fouling, which had been discussed at the Neighbourhood Panel Meeting, could be included. - Partnership Group: S Rogers suggested approaches be made to Matthew Thomas from the Downland Scheme and to the Special Task Force. - Sessional Youth Worker Request: E Edwards said that in order to run the groups she will need 6 volunteers (4 adults and 2 younger helpers). It was suggested she ask Tim Kerr if there were any volunteers who had worked with him who may be interested and also to ask Christine Humphries. It was agreed that SAYS would support employing a youth worker on a sessional basis up to £120 per week (£15 per hour) on a 3 month temporary contract. - iPad: E Edwards explained that this would be used by her primarily for outreach work. At present Horsham Matters are looking into various issues including price and network coverage. <p>E Burt noted that there was continuing frustration at the lack of volunteers. She also said that there would be a raise in costs next year (salaries, pensions, etc). S Booth asked if we could be given figures as soon as possible.</p>
<p>SAYS:1013:08 <i>Any other business</i></p>	<p>The SAYS budget for next year was discussed and it was felt that the budget this year had been quite generous so it should remain the same next year. D Coldwell suggested that the next meeting should be the final combined one and that the trustees would only meet on a 3 monthly basis next year. The Community group would meet separately.</p>
<p>SAYS:1013:09 <i>Next meeting</i></p>	<p>The next meeting of SAYS was agreed to be held at 2.30pm on Wednesday 27th November.</p>

The meeting closed at 3.45pm.