

STEYNING AREA YOUTH SERVICES

r/o 3 Hyde Square ~ Upper Beeding ~ West Sussex ~ BN44 3JE

Tel: 01903 810316

e-mail: upper.beeding @btconnect.com

Secretary: Steve Coberman

MINUTES OF A MEETING OF STEYNING AREA YOUTH SERVICES

Date: Tuesday 10th June 2014 Time: 10.00am Place: 7 Coombe Drove, Bramber

Present:	<p>Trustees: P Bowell (SPC), A Griffiths (APC), R Potter (BPC)</p> <p>Parish reps: N Muggridge (SPC), M Goddard (BPC)</p> <p>Parish officers: S Booth (SPC), S Coberman (UBPC), P Robson (BPC)</p> <p>Horsham Matters: E Burt, E Edwards</p> <p><i>P Bowell noted that, due to her limited availability, S Rogers will henceforth be replaced by N Muggridge as SPC parish rep.</i></p>
SAYS:0614:01 <i>Apologies</i>	Apologies were received from S Birnstingl (parish rep UBPC), D Coldwell (trustee UBPC), S Rogers (parish rep, SPC), H Roxby (parish officer, APC), and G Stevens (parish rep, APC).
SAYS:0614:02 <i>Minutes</i>	The minutes of 2 nd April 2014 were agreed as correct.
SAYS:0614:03 <i>Matters arising</i>	0414:04 S Booth noted that D Coldwell has yet to collect the contract document from her.
SAYS:0614:04 <i>Cuthman Centre</i>	E Edwards reported that she was holding a meeting later this month with Nick Wergan to discuss the proposed works at the Cuthman Centre, and that she would report back after that meeting. No further issues have arisen since the last meeting, and the timeline for the works remains uncertain. A storage area for youth equipment is still to be identified.
SAYS:0614:05 <i>Financial report (SAYS)</i>	S Coberman noted that routine expenditure and other banking matters have been uncontroversial. Parish contributions to the 2014/15 budget, which are to be determined on the same basis as was used for the original apportionment of costs, are yet to be finalised, and he agreed to schedule a meeting with the other clerks to review this. It was suggested that a review of the budget be undertaken at the next meeting.
SAYS:0614:06 <i>Youth worker's report</i>	All is progressing as planned. E Edwards talked through her report in depth, and a written report will be circulated.
SAYS:0614:07 <i>Financial report (HM)</i>	A report showing income and expenditure to date was tabled. Nothing significant was noted. The meeting asked L Burt to see if figures could in future be presented on an April-to-March basis, rather than June-to-May.

SAYS:0614:08 <i>Any other business</i>	E Edwards noted that the bongo van needed an MoT and service. S Coberman agreed to sort out payment for this work.
SAYS:0614:09 <i>Next meeting</i>	The next meeting will be in mid-September. S Coberman was asked to liaise on a suitable date and location.

The meeting closed at 11.15.