

STEYNING AREA YOUTH SERVICES

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Secretary: Steve Coberman

MINUTES OF A MEETING OF STEYNING AREA YOUTH SERVICES

Date: Tuesday 9th September 2014 **Time:** 10.00am **Place:** Steyning Centre

Present:	Trustees: A Griffiths (APC), R Potter (BPC) Parish reps: S Birnstingl (UBPC), M Goddard (BPC) Parish officers: S Booth (SPC), S Coberman (UBPC), P Robson (BPC) Horsham Matters: E Burt, E Edwards
SAYS:0914:01 <i>Apologies</i>	Apologies were received from P Bowell (trustee, SPC), D Coldwell (trustee UBPC), N Muggridge (parish rep, SPC), H Roxby (parish officer, APC), and G Stevens (parish rep, APC). In the absence of Mr Coldwell, Mr Potter took the chair.
SAYS:0914:02 <i>Minutes</i>	The minutes of 10 th June 2014 were agreed as correct.
SAYS:0914:03 <i>Matters arising</i>	0614:08 The bongo van has now had its MoT and service.
SAYS:0914:04 <i>Cuthman Centre</i>	Ms Edwards reported that the summer programme of work to the centre is now complete. The scheme is bright orange and yellow, with multicoloured furniture. The office space is still available for the youth workers. The youth club will restart in w/c 15 th September. Storage space remains limited. A new pool table is needed, as the old one is becoming too dilapidated to use. The skate ramps have been patched up to be safe to use, though security of the area is still an issue to be pursued (probably with the school caretaker). The agreement with the school is believed to be in the possession of Mr Coldwell, and Mr Coberman was asked to find out from him if it has been signed.
SAYS:0914:05 <i>Financial report (SAYS)</i>	Mr Coberman noted that routine expenditure and other banking matters have remained uncontroversial, and agreed to draw up a financial statement for the next meeting. The meeting confirmed that operational costs are to be paid from SAYS funds, not by individual parishes. Mr Potter noted that his understanding of the original agreement was that parish payments to the SAYS "pot" should fall as Horsham Matters staffing costs increase, ie that the total payments from the Parishes should remain unchanged overall; Mr Coberman was asked to ascertain if this was also Mr Coldwell's understanding. Mrs Booth presented an amended breakdown of parish contributions; however the figures for Bramber appeared to be anomalous and Mrs Booth agreed to amend and reissue her figures. Given the size of SAYS reserves, it was agreed in principle to agree to Ms Edwards request for a new pool table; she was asked to obtain quotations and pass these to Mr Coberman (proposed by A Griffiths; seconded by S Birnstingl).

<p>SAYS:0914:06 <i>Youth worker's report</i></p>	<p>Ms Edwards noted that the Cuthman centre has been closed for works and staff leave, so no indoor activities have taken place. All will restart with a vengeance in the imminent future, and letters are going out to parents calling for volunteers.</p>
<p>SAYS:0914:07 <i>Financial report (HM)</i></p>	<p>Accounts were circulated by Mrs Burt. Ms Edwards noted that the cash float was nearly empty, and Mr Coberman agreed to refill the float once Ms Edwards had provided receipts to prove auditable use of the emptied float.</p>
<p>SAYS:0914:08 <i>Any other business</i></p>	<p>Mrs Booth noted that she would be retiring in October, and advised that Rebecca Luckin, currently clerk at Washington, would be her replacement.</p>
<p>SAYS:0914:09 <i>Next meeting</i></p>	<p>The next meeting will be in at 10am in Wednesday 3rd December in the Cuthman Centre, unless advised otherwise.</p>

The meeting closed at 11.00