

JOINT PARISHES YOUTH GROUP

TERMS OF REFERENCE

NB. This is a working document to be reviewed regularly.

1. To elect a Management Chairman, Deputy and Secretary as the group wishes.
2. Between 1 and 3 councillors from each of the Parish Councils will be appointed on an annual basis to form the JPYC.
 - 2a. These councillors will represent their respective parishes at the quarterly meetings and provide reports.
3. The group is expected to determine its own terms and/or priorities to include:
 - 3a. Provide an oversight and review of the activities of Horsham Matters representatives in respect of the youth service provided.
 - 3b. Report back to the Parish Councils quarterly on all operational and financial matters.
 - 3c. Provide direction, as necessary, to the service provider.
 - 3d. Receive reports to include activities, progress against performance measures and financial matters from the service provider and action as necessary.
4. The Committee has the authority to invite non-voting members to support the Youth Service on an as required basis.
5. The JPYC may invite members of the community to join the committee.