

**TO ALL MEMBERS OF THE STEYNING CENTRE COMMITTEE
YOU ARE HEREBY SUMMONED TO ATTAND A MEETING
AT THE STEYNING CENTRE
ON TUESDAY 28th JULY 2015 AT 7.30PM**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

QUESTIONS FROM THE FLOOR – to receive questions from members of the public regarding items on the agenda.

AGENDA

- 1. Election of Chairman** – to elect a chairman of the forth coming year.
- 2. Election of Vice –Chairman** – to elect a Vice – Chairman for the forthcoming year.
- 3. To Agree the Terms of Reference** – agree the Terms of Reference for this Committee.
- 4. Apologies for absence** – to receive and consider apologies for absence.
- 5. Declarations** – to receive and consider declarations of interest.
- 6. Minutes of the previous meeting** – to agree and sign the minutes of the meeting of 28th April 2015.
- 7. Matters arising and Actions** – to consider matters arising and actions from the previous minutes.
- 8. Deputy Clerk’s Report and Steyning Centre update** – to receive the day to day report on the Steyning Centre and discuss any issues.
- 9. Business performance** – to receive a business performance report.
- 10. Financial items** – to receive details of Income & Expenditure for the Steyning Centre and quotes.
 - 10.1** To receive the Income & Expenditure Reports for April, May and June 2015.
 - 10.2** To consider a quote for enclosing the bin storage area behind the Steyning Centre.
 - 10.3** To consider customers concerns for the proposed Cupboard hire price rise for 2016 - 17
- 11. Correspondence** – to discuss incoming correspondence.
- 12. Community Infrastructure Levy** – to discuss any items for inclusion on the list.
- 13. Date of the next meeting** – Tuesday 15th September 2015.

**Rebecca Luckin
Clerk to the Parish Council**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING