

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

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www.thesteyningcentre.co.uk

Telephone: 01903 812042

**TO ALL MEMBERS OF THE STEYNING CENTRE COMMITTEE
YOU ARE HEREBY SUMMONED TO ATTAND A MEETING
AT THE STEYNING CENTRE
ON TUESDAY 28th February 2017 AT 7.45PM**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

AGENDA

1.0 Apologies for absence – to receive and consider apologies for absence.

2.0 Declarations – to receive and consider declarations of interest.

3.0 Questions from the floor – to receive questions from members of the public regarding items on the agenda

4.0 Minutes of the previous meeting – to agree and sign the minutes of the meeting of 3rd January 2017.

5.0 Matters arising and Actions – to consider matters arising and actions from the previous minutes.

5.1 – 54.1 The projectionist for the film night has been informed that the December film will not run this year.

5.2 – 56.2 The water dispenser has been purchased .

5.3 –59.1 Price changes for 2017-18 have been changed in line with last meeting alterations.

6.0 Deputy Clerk's Report and Steyning Centre update – to receive the day to day report on the Steyning Centre and discuss any issues.

6.1 Legionaries progress Update.

6.2 Public Liability log update

6.3 Partition door repairs update



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com

7.0 Business performance – to receive a business performance report.

7.1 Report on Film night

8.0 Financial items – to receive details of Income & Expenditure for the Steyning Centre.

8.1 To receive the Income & Expenditure Reports for January 2017

8.2 To discuss and agree quotes for fans in ladies and gents toilets

8.3 To receive information on the budget for the proposed skylights

8.3 To confirm the salary increase for caretakers to comply with the National Living Wage from 1st April 2017.

9.0. Correspondence – to discuss incoming correspondence

10.0. Date of the next meeting – Tuesday 4th April 7.30pm

Carol Stephenson
Clerk to the Parish Council

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING