

# Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,  
West Sussex, BN44 3XZ

[www.steyningpc.gov.uk](http://www.steyningpc.gov.uk)  
[www.thesteyningcentre.co.uk](http://www.thesteyningcentre.co.uk)

Telephone: 01903 812042

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**TO ALL MEMBERS OF THE STEYNING CENTRE COMMITTEE  
YOU ARE HEREBY SUMMONED TO ATTEND A MEETING  
AT THE STEYNING CENTRE  
ON TUESDAY 15<sup>TH</sup> DECEMBER 2015 AT 7.45PM**

*Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.*

**QUESTIONS FROM THE FLOOR** – to receive questions from members of the public regarding items on the agenda.

## **AGENDA**

- 1. Apologies for absence** – to receive and consider apologies for absence.
- 2. Declarations** – to receive and consider declarations of interest.
- 3. Minutes of the previous meeting** – to agree and sign the minutes of the meeting of 27<sup>TH</sup> October 2015.
- 4. Matters arising and Actions** – to consider matters arising and actions from the previous minutes.
  - 4.1 30.8** Working party, to discuss Conditions of Hireproposals, consult insurers, report back to committee with recommendations, Ongoing
  - 4.2 31.3** Playgroup fence Update .
  - 4.3 33.2** Budget proposals Agenda Item
  - 4.4 33.3** Dor Guard replacement and costs involved - update
  - 4.5 36** CIL update
- 5. Deputy Clerk's Report and Steyning Centre update** – to receive the day to day report on the Steyning Centre and discuss any issues.
- 6. Business performance** – to receive a business performance report.
- 7. Financial items** – to receive details of Income & Expenditure for the Steyning Centre.
  - 7.1** To receive the Income & Expenditure Reports for October and November
  - 7.2** Budget discussions
  - 7.3** To discuss Hall Prices for 2017 – 18 .
- 8. Correspondence** – to discuss incoming correspondence.
  - 8.1** Letter from a customer and reply.



Parish Clerk: Rebecca Luckin  
Deputy Clerk: Hazel Roxby

Email: [spcclerk@btconnect.com](mailto:spcclerk@btconnect.com)  
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**9.0. Date of the next meeting** – Tuesday 16<sup>th</sup> February 2016.

**Rebecca Luckin**  
**Clerk to the Parish Council**

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING**



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