

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk
www.thesteyningcentre.co.uk

Telephone: 01903 812042

**TO ALL MEMBERS OF THE STEYNING CENTRE COMMITTEE
YOU ARE HEREBY SUMMONED TO ATTEND A MEETING
AT THE STEYNING CENTRE
ON TUESDAY 5TH APRIL 2017 AT 7.30PM**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

AGENDA

1.0 Apologies for absence – to receive and consider apologies for absence.

2.0 Declarations – to receive and consider declarations of interest.

3.0 Questions from the floor – to receive questions from members of the public regarding items on the agenda

4.0 Minutes of the previous meeting – to agree and sign the minutes of the meeting of 28th February 2017.

5.0 Matters arising and Actions – to consider matters arising and actions from the previous minutes.

5.1 –67.3 Request advice on lubricant for partition doors and advise Easyglide of plans for future service to doors.

5.1 – 69.2 The work to replace the ladies and gents toilet fans has been booked for April.

6.0 Deputy Clerk's Report and Steyning Centre update – to receive the day to day report on the Steyning Centre and discuss any issues.

6.1 Legionaries progress Update.

6.2 Probus request to purchase and store tables at the Steyning Centre.

7.0 Business performance – to receive a business performance report.

7.1 Report on Film night



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com

8.0 Financial items – to receive details of Income & Expenditure for the Steyning Centre.

8.1 To receive the Income & Expenditure Reports for March 2017

8.2 To discuss Gas Careplan for Steyning centre

8.3 To discuss possibility of changing to LED lighting

8.4 To agree the Gardeners annual increase.

8.5 To agree expenditure for new double door panic bolt set for 1 set of Coombe Court doors.

9.0 Staff Matters – to discuss items relating to caretaking staff

10.0. Correspondence – to discuss incoming correspondence

11.0. Date of the next meeting – Tuesday 23rd May 7.30pm

Carol Stephenson
Clerk to the Parish Council

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com