

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

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www.thesteyningcentre.co.uk

Telephone: 01903 812042

**TO ALL MEMBERS OF THE HIGHWAYS AND LIGHTING COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE
TO BE HELD ON TUESDAY 25th APRIL 2017 AT 7.45PM
IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors declarations of interest in items on the agenda and consider any dispensations
- 3.0 QUESTIONS FROM THE FLOOR**
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree and sign the minutes of the meeting held on 7.3.17
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1** PF/16/71.1 – Cllrs Bowell and Picking still to drive round looking for overhanging branches and un-authorised dropped kerbs on highways
 - 5.2** PF/16/72.1 – budget codes confirmed
 - 5.3** PF/16/72.2 – accruals for water, electricity, legal expenses taken on board
 - 5.4** PF/16/73.1 – request sent to HDC for additional Environmental Grant for pressure washing High St.
 - 5.5** PF/16/73.2 – Cllrs monitoring new street clean/litter bin contract in High St.
 - 5.6** PF/16/75.1 – still to resolve RADAR lock High St toilets
 - 5.7** PF/16/75.2 – new High St toilet opened 13.3.17
 - 5.8** PF/16/75.3 – wet/vax machine purchased
 - 5.9** PF/16/75.4 – contractor notified of event on 2.4.17 for litter bin emptying
 - 5.10** PF/16/76.1 – email sent to HDC confirming SPC position re number of long term parking permits



Parish Clerk:
Deputy Clerk: Hazel Roxby

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- 5.11 PF/16/77.1 – Steyning and District Partnership advised of SPC support for managing adverts
- 5.12 PF/16/78.1 – see item 9 below
- 5.13 PF/16/79.1 – Wardens advised not aware of DNA testing elsewhere
- 5.14 PF/16/79.2 – email forwarded to WSCC re dangerous parking Goring Road/Bramber Road junction
- 5.15 PF/16/79.3 – quotes to clean Poem in the Stone - see item 6.2 below
- 5.16 PF/16/79.4 – response required by Patching Parish Council, consultation period due Spring 2017.
- 5.17 PF/16/79.5 – meeting arranged with WSCC re flooding Ashurst Road as requested; Cllr Muncey has written to Wiston Estate for their support for further works to prevent flooding at Mouse Lane as part of Operation Watershed. A site visit is arranged for Ashurst Road.
- 5.18 PF/16/79.6 – letter of support re introduction of mandatory rate relief on public toilets –still to do

6.0 FINANCIAL REPORT

- 6.1 To agree Income and expenditure report for March 2017
- 6.2 To consider and agree quote to clean Poem in the Stone - attached

7.0 RURAL CAR PARKS

- 7.1 Report on joint working party activity

8.0 STREET CLEANING AND BIN EMPTYING CONTRACT

- 8.1 Report on meeting with contractor 12th April

9.0 IMPROVEMENTS TO HIGH STREET SAFETY PEDESTRIANS/MOTOR VEHICLES agreed this would be

- 9.1 Cllr Howell still to meet with Mr Comber re High St safety improvements – suggest delete from this agenda for now

10.0 INFORMATION/CORRESPONDENCE ITEMS

11.0 DATE OF NEXT MEETING - to be advised

Clerk to the Parish Council