

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

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www.thesteyningcentre.co.uk

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**TO ALL MEMBERS OF THE HIGHWAYS AND LIGHTING COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE
TO BE HELD ON TUESDAY 24th JANUARY 2017 AT 7.45PM
IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

AGENDA

- 1.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence
- 2.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors declarations of interest in items on the agenda and consider any dispensations
- 3.0 QUESTIONS FROM THE FLOOR**
- 4.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree and sign the minutes of the meeting held on 22.11.16
- 5.0 MATTERS ARISING AND ACTIONS**
 - 5.1** PF/16/57.2 – Cllrs Bowell and Picking to drive round and note any dropped kerbs and overhanging vegetation
 - 5.2** PF/16/57.4 – High Street toilets – see item 9 on this agenda
 - 5.3** PF/16/58.1 – letter circulated to councillors in response to proposed car park charges
 - 5.4** PF/16/61.1 – list of suggested roads in need of leaf sweeping sent to HDC
 - 5.5** PF/16/62.1 – see item 12 on this agenda
 - 5.6** PF/16/63.1 – budget spend on code 4211 – attached to this agenda
 - 5.7** PF/16/64.1 – H&L budgets finalised
- 6.0 FINANCIAL REPORT**
 - 6.1** To agree Income and expenditure report for December 2016



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
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- 7.0 STREET CLEANING/LITTER CONTRACT**
- 7.1 Update and way forward and discuss Environmental Cleansing Grant application
- 7.2 Discuss and agree proposed monitoring regime/form

- 8.0 LEGIONNAIRES REPORT**
- 8.1 Discuss report and note progress to date and ongoing maintenance regime/cost

- 9.0 HIGH STREET TOILETS**
- 9.1 Update inc any outstanding works
- 9.2 Proposed opening of new urinals
- 9.3 Cleaning of new toilet floors and consideration of steam cleaner with brushes.

- 10.0 RURAL CAR PARKS**
- 10.1 Update

- 11.0 ADVERTS C/O HORSHAM ROAD**
- 11.1 Discuss way forward in light of meeting held on 16.1.17

- 12.0 IMPROVEMENTS TO HIGH STREET SAFETY PEDESTRIANS/MOTOR VEHICLES**
- 12.1 update; consider information received on Community Highway Scheme in this regard

- 13.0 CORRESPONDENCE/INFORMATION ITEMS**
- 13.1 email from resident re blocked gullies and dog fouling

- 14.0 DATE OF NEXT MEETING 7TH MARCH 2017**

C Stephenson

Carol Stephenson
Clerk to the Parish Council