

24/06/2017

Steyning Parish Council

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Detailed Income & Expenditure by Budget Heading 30/06/2017

Month No: 1

Committee Report

up to 23.6.17

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
Finance & General Purposes Ctt							
101 Administration							
1000 Donations Received	0	0	500	500			0.0%
1004 Reimbursed Charges & donations	0	0	200	200			0.0%
1010 Miscellaneous income	254	254	0	(254)			0.0%
1026 Showcase income	0	0	250	250			0.0%
1076 Precept Received	122,636	122,636	244,523	121,888			50.2%
1077 CTB Grant	0	0	748	748			0.0%
1090 Bank Interest Received	10	10	125	115			8.0%
Administration :- Income	122,899	122,899	246,346	123,447			49.9%
4000 Salaries	12,566	12,566	44,808	32,242	32,242	32,242	28.0%
4002 Printing, stationery, postage	556	556	3,250	2,694	2,694	2,694	17.1%
4003 Staff Ill Health Insurance	0	0	600	600	600	600	0.0%
4004 Telephones and Alarm	675	675	4,360	3,685	3,685	3,685	15.5%
4005 Insurance	0	0	8,100	8,100	8,100	8,100	0.0%
4006 Salaries Outsourcing	(0)	(0)	1,548	1,548	1,548	1,548	0.0%
4010 Audit Fees	(298)	(298)	1,340	1,638	1,638	1,638	(22.2%)
4016 Legal Fees/Elections	0	0	11,300	11,300	11,300	11,300	0.0%
4021 General Grants	650	650	1,000	350	350	350	65.0%
4023 Youth Service	570	570	0	(570)	(570)	(570)	0.0%
4025 CCTV Maintenance	406	406	1,000	594	594	594	40.6%
4030 Steyning in Bloom	0	0	1,000	1,000	1,000	1,000	0.0%
4032 Royal British Legion	0	0	375	375	375	375	0.0%
4033 Christmas Lights Grant	0	0	1,000	1,000	1,000	1,000	0.0%
4036 SALC NALC Subs	1,759	1,759	1,750	(9)	(9)	(9)	100.5%
4040 Town Clock	0	0	350	350	350	350	0.0%
4045 Misc & Petty Cash	18	18	350	332	332	332	5.2%
4047 Training	0	0	1,500	1,500	1,500	1,500	0.0%
4049 Showcase	0	0	250	250	250	250	0.0%
4060 Chairman's Function	0	0	750	750	750	750	0.0%
4061 Councillors' Allowances	0	0	750	750	750	750	0.0%
4063 Legionnaires	0	0	1,600	1,600	1,600	1,600	0.0%
4070 Software Packages	1,165	1,165	1,500	335	335	335	77.7%
4071 ICT Equipment	0	0	1,000	1,000	1,000	1,000	0.0%
4072 Website Development	50	50	750	700	700	700	6.7%
4100 Neighbourhood Wardens	39,680	39,680	0	(39,680)	(39,680)	(39,680)	0.0%
Administration :- Indirect Expenditure	57,798	57,798	90,231	32,433	0	32,433	64.1%
Movement to/(from) Gen Reserve	65,101	65,101					

Detailed Income & Expenditure by Budget Heading 30/06/2017

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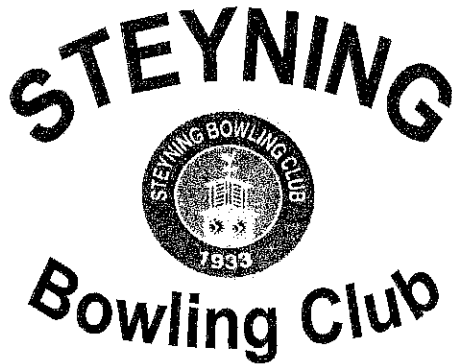
	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>102 Finance & Community Appendix</u>							
4100 Neighbourhood Wardens	(39,680)	(39,680)	41,000	80,680		80,680	(96.8%)
4101 Swimming Pool	0	0	14,500	14,500		14,500	0.0%
Finance & Community Appendix :- Indirect Expenditure	<u>(39,680)</u>	<u>(39,680)</u>	<u>55,500</u>	<u>95,180</u>	<u>0</u>	<u>95,180</u>	<u>(71.5%)</u>
Movement to/(from) Gen Reserve	<u>39,680</u>	<u>39,680</u>					
<u>103 Youth Provision</u>							
4023 Youth Service	(570)	(570)	24,700	25,270		25,270	(2.3%)
Youth Provision :- Indirect Expenditure	<u>(570)</u>	<u>(570)</u>	<u>24,700</u>	<u>25,270</u>	<u>0</u>	<u>25,270</u>	<u>(2.3%)</u>
Movement to/(from) Gen Reserve	<u>570</u>	<u>570</u>					
Finance & General Purposes Ctt :- Income	122,899	122,899	246,346	123,447			49.9%
Expenditure	17,548	17,548	170,431	152,883	0	152,883	10.3%
Movement to/(from) Gen Reserve	<u>105,351</u>	<u>105,351</u>					

List of Payments made between 01/06/2017 and 23/06/2017

up to 23.6.17

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/06/2017	HDC	DD	961.00		Rates June 2017
06/06/2017	Bunces	310198	29.08		Keys, Brushes, etc
06/06/2017	South coast electrical	310199	384.00		supply and fit fan and timer
06/06/2017	Clare Austin	310200	302.97		Gardening for 5April to 31May
06/06/2017	mulberry	310201	260.52		Professional services - audit
06/06/2017	Linda Baker	310202	2,565.00		Locum services
06/06/2017	Valiant Internet services	310203	96.00		Domain reg for 2 years
06/06/2017	Tim Lloyd	310204	28.00		Wine for Film nights
12/06/2017	Tilleys stonemason	310205	312.00		Clean and repaint poem on ston
12/06/2017	Business stream	310206	668.49		Water servicing - 1April-31May
13/06/2017	Aura Online Ltd	310207	142.98		Cylinder lock and keys
13/06/2017	D Flynn	310208	2,153.27		Various
3/06/2017	Smart wood flooring	310209	528.00		Additional 25% deposit floor
13/06/2017	George Rose	310210	157.14		Stationary
13/06/2017	PIP Services	310211	144.05		Cleaniong materials
13/06/2017	Athleteshop	310212	17.61		Cable lock
13/06/2017	SCS	310213	432.20		Video projectorhire 7June
19/06/2017	Steyping Music society	310214	200.00		Grand piano service
19/06/2017	St Barnabus	310215	250.00		Hospice outreach project
19/06/2017	Steyping partnership	310216	200.00		Food and drink festival
19/06/2017	Mark Perry	310217	145.00		Supply and install sec' light
19/06/2017	Sussex police	310218	483.00		CCTV pole paint n Bracket
19/06/2017	Supreme Hygiene services	310219	95.34		Soap
19/06/2017	N&C	310220	171.24		Lockset
19/06/2017	Business stream	310221	68.45		Water - allotment 1April-9June
21/06/2017	HSBC	DR	2.80		bank charges to 30.5.17
Total Payments			10,798.14		

Affiliated to
Bowls England
and
Sussex County
Bowls



Memorial
Playing Fields
Mill Road
Steypning

Founded 1933



J Fulbrook Esq.,
The Clerk to the Steypning Parish Council,
The Steypning Centre,
Fletchers Croft,
Steypning,
Sussex, BN44 3XZ.

1st July 2017

Dear Mr Fulbrook,

Congratulations on your appointment and I hope that you have a long and illustrious tenure as our Parish Clerk.

Our annual Charity Match against the Sussex County VPs Bowling team will be taking place on Friday 4th August and I am writing through you once again to request permission from your Amenities Committee for the use of a small area in the PMF adjacent to our ground as a parking facility for approx 20 cars during that afternoon (approx 1pm to 6pm). This year, the imposition by Horsham of parking charges in the public car parks in town has put additional pressure on street parking availability, particularly in Mill Road which already suffers due to its use as the staff car park for SME, as well as the proximity to other sports clubs using the MPF.

In the 20 years that we have been holding this event, we have raised over £11,500 for local charities (in each of the last 2 years over £750 for The Vera Lynn Trust and last year Sussex Search & Rescue). This year our Charity is SERV (Service for Emergency Runner Volunteers) Sussex and an article about them from the local paper is attached for information.

As always, we remain aware of the sensitivities of this usage over the last 3/4 years, but your Committee was kind enough to accede to our request last year and the facility was controlled and monitored strictly in accordance with your requirements as it had always been in the "good old days", without, I believe, adverse comment. I would hope that this demonstrated our continued responsible approach to the use of this facility. This is a very popular event with the Sussex County VPs, who always enjoy coming to Steypning and who (with their wives and supporters) generously support our Charity Day. It is a high profile match for our Club and which we believe reflects very well upon the town, in that our Council is able to accommodate visitors in this way. Certainly it is well appreciated.

Therefore with some renewed hope, we again request through you, approval on our behalf from our Council for the parking facility and look forward to your positive reply in due course.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'J Fulbrook', written over a horizontal line.