

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk

www.thesteyningcentre.co.uk

Telephone: 01903 812042

MEETING OF THE HIGHWAYS AND LIGHTING COMMITTEE HELD ON 22ND NOVEMBER 2016 AT 7.30PM IN THE STEYNING CENTRE

Present : Cllrs Bowell, G. Sullivan, Northam, Picking, Syred

Clerk : Carol Stephenson

Members of the Public : 2 part; Cllr Muggridge,

MINUTES

H&L/16/53	APOLOGIES	ACTION
53.1	Cllrs Muncey, Trundle	
H&L/16/54	DECLARATIONS OF INTEREST AND DISPENSATIONS	
54.1	None	
H&L/16/55	QUESTIONS FROM THE FLOOR	
55.1	<p>Q. Mr Hutchings hadn't heard until recently about the proposed car park charges and is very disturbed by that he hears. What is happening and what are the council doing about it ?</p> <p>A. Cllrs explained HDC are seeking to introduce charging for rural car parks as from 1.4.17 and why. More importantly that SPC are strongly opposed to this and have registered their objections. Mr Hutchings was advised of a meeting due to take place on 23rd November 2016 in Pulborough which is open to the public where this matter is being discussed – both councillors and members of the public are encouraged to attend.</p> <p>Q. Cllr Muggridge asked if anyone had considered the consequential impact introducing car park charging would have to the town, businesses, residents etc. ?</p> <p>A. Cllr Bowell advised that Chamber of Trade and others are assessing this now.</p>	ALL



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com

- H&L/16/56** **MINUTES OF PREVIOUS MEETING**
56.1 Cllr Bowell **proposed** and Cllr G Sullivan **seconded** that the minutes of the meeting held on 18.10.16 be accepted as a true record of the meeting. **Agreed**
- H&L/16/57** **MATTERS ARISING AND ACTIONS**
57.1 H&L/16/41.1 – Dingmans Court traffic issues - on going
57.2 H&L/16/43.2 – noted. Cllrs Bowell and Picking to drive round and take note of any occurrences **PB/BP**
57.3 H&L/16/43.3 – HDC have advised no proposals to take any action at present, to re- visit in 2018 - noted
57.4 H&L/16/44.1 – High Street toilets update – noted. Cllr Picking to visit tomorrow to see if any progress on site **BP**
57.5 H&L/16/45.1 – item 7 on agenda
57.6 H&L/16/46.1 – item 6 on agenda
57.7 H&L/16/47.1 – item 10 on agenda
57.8 H&L/16/48.1 - noted
57.9 H&L/16/49.1 - noted
57.10 H&L/16/50.1 – electricity supplier - noted
57.11 H&L/16/51.1 – noted
57.12 H&L/16/51.3 – cllrs advised matter of positioning of wheelie bins in Cripps Lane has been resolved - noted
- H&L/16/58** **RURAL CAR PARKS**
58.1 Cllr Bowell advised of letter received from HDC in response to letter sent from this council objecting to the proposed introduction of car park charges from 1.4.17 advising the matter is to be considered by Horsham District Council on 24.11.16 with a view to recommending this be agreed. Clerk to send letter sent to HDC to all cllrs. Leisure Centre car park not included in this review which suggests there will then be a two tier charging system in operation, something which HDC have said they wish to avoid across the Horsham district - to raise at tomorrow's CLC meeting. All cllrs of this committee wish to place on record that they object to the proposed introduction of car park charges in Steyning. **Clerk**
- H&L/16/59** **STREET CLEANING AND LITTER CONTRACT**
59.1 Cllr Bowell reminded that there were no bids for this contract. Cllrs Northam and Muncey met with existing contractor and discussed extending the existing contract beyond 31.12 16 to 31.3.17 to allow time for the council to re-tender which he has agreed to do, but this will need to be ratified by Finance and Community Committee on 6.12.16. A revised tender has been drafted excluding the litter bins on MPF, circulated with these papers. Cllr G Sullivan expressed some concern that the exclusion of the litter bins on MPF was being done at the request of the existing contractor, at a time when members of the public are telling cllrs that the litter bins on the MPF are not being emptied now which appears to suggest the contractor is not meeting the terms of the existing contract. Cllr Syred asked if the Clerk or Deputy Clerk were receiving any such calls direct from the public – not aware of any. Clerk to write to all cllrs asking if they receive any complaints on any subject that they should forward them to the Clerk/Deputy Clerk to note and take action as necessary. Playing Field Committee on 30th November 2016 are to consider the transfer of

responsibility for emptying of litter bins on MPF to that committee, the financial implications for doing so and possible inclusion in new grass cutting contract which is also due to go out to tender in new year. Clerk advised that there will be additional expense to re-advertise new street cleaning contract – noted. Cllr **Bowell proposed** and Cllr **Picking seconded** that the existing street cleaning/litter bin contract be extended with the existing contractor for existing services on existing terms and conditions between 31.12.16 to 31.3.17 inclusive and that the matter be added to the agenda for the Finance and Community Committee on 6.12.16. **Agreed.** Cllr **Bowell also proposed** and Cllr **Northam seconded** that, subject to members of this committee agreeing to the proposed revised street cleaning/litter tender to become effective from 1.4.17 – 31.3.2020, that it will go to Finance and Community Committee being recommended for approval and that all Cllrs of this committee to read revised contract and advise Chair of this committee and Clerk of any objections/comments/ agreement within 7 days of this meeting. **Agreed.**

ALL

H&L/16/60
60.1

HIGH STREET TOILETS

Cllrs noted revised costs and that proposed flooring comes with 10 year guarantee.

60.2

Cllr **Bowell proposed** and Cllr **Syred seconded** that the proposed change to the Deed of Variation be accepted. **Agreed**

Clerk

H&L/16/61

LEAF SWEEPING IN STEYNING

61.1

Clerk to ask all Cllrs if there are other roads to add to list as follows :

High Street	Footbridge over A283
Castle Way	King Stone Avenue
Kings Barn Lane	Roman Road
Mouse Lane	path either side of Steyning Centre
Path from Health Centre to football ground	

Clerk

ALL

and to request replies by 24.11.16, then Clerk to pass on to HDC.

Clerk

H&L/16/62

IMPROVEMENTS IN STEYING HIGH STREET, SAFETY PEDESTRIANS/MOTOR VEHICLES

62.1

Unable to progress at the moment. Keep on future agendas

Clerk

H&L/16/63

FINANCIAL REPORT

63.1

Cllr **Bowell proposed** and Cllr **Northam seconded** that, subject to Clerk checking spend of £2,266 against code 4211 and emailing what this refers to, that the income and expenditure report for October 2016 be accepted. **Agreed**

Clerk

H&L/16/64

BUDGETS 2017/18

64.1

Cllr **Bowell** to meet with Cllr **Muncey** to agree any last minute changes to proposed budget for this committee.

PB/GM



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com

H&L/16/65 INFORMATION/CORRESPONDENCE ITEMS
65.1 None

H&L/16/66 Date of next meeting 24th JANUARY 2017

ALL

Meeting closed at 8.35pm

Signed Dated 24th January 2017
Chairman



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com

Detailed Income & Expenditure by Budget Heading 31/12/2016

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
201 Highways & Lighting							
1001 HDC Cleaning Grant	0	17,037	18,896	1,859			90.2%
1019 Town Centre Income	0	11,720	0	(11,720)			0.0%
1030 Big Lottery	0	6,028	0	(5,028)			0.0%
Highways & Lighting :- Income	<u>0</u>	<u>33,785</u>	<u>18,896</u>	<u>(14,889)</u>			<u>178.8%</u>
4200 Street Light Energy	0	514	515	1		1	99.8%
4201 Street Light Maintenance	0	1,619	1,720	101		101	94.1%
4202 Lamp Post Testing	0	0	100	100		100	0.0%
4210 Road Sweeping	4,488	11,856	17,500	5,644		5,644	67.7%
4211 Town Improvements	9,970	13,664	9,600	(4,064)		(4,064)	142.3%
4259 Grit	0	0	600	600		600	0.0%
Highways & Lighting :- Indirect Expenditure	<u>14,438</u>	<u>27,653</u>	<u>30,035</u>	<u>2,382</u>	<u>0</u>	<u>2,382</u>	<u>92.1%</u>
Movement to/(from) Gen Reserve	<u>(14,438)</u>	<u>6,132</u>					

Detailed Income & Expenditure by Budget Heading 31/12/2016

Month No: 9

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>202 Public Toilets</u>							
4000 Salaries	251	4,185	7,807	3,622		3,622	53.6%
4005 Insurance	0	93	95	2		2	97.7%
4250 Public Toilets - opening/cleang	270	720	1,115	395		395	64.6%
4252 Electricity	0	583	784	201		201	74.4%
4253 Water Charges	0	(51)	1,200	1,251		1,251	(4.3%)
4254 Rates	0	253	630	378		378	40.1%
4256 Repairs, pdh, consumables	0	1,084	1,400	316		316	77.4%
Public Toilets :- Indirect Expenditure	<u>521</u>	<u>6,866</u>	<u>13,031</u>	<u>6,165</u>	<u>0</u>	<u>6,165</u>	<u>52.7%</u>
Movement to/(from) Gen Reserve	<u>(521)</u>	<u>(6,866)</u>					

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>201 Highways & Lighting</u>							
1001 HDC Cleaning Grant	0	17,037	18,896	1,859			90.2%
1019 Town Centre Income	0	11,720	0	(11,720)			0.0%
1030 Blg Lottery	0	5,028	0	(5,028)			0.0%
Highways & Lighting :- Income	<u>0</u>	<u>33,785</u>	<u>18,896</u>	<u>(14,889)</u>			<u>178.8%</u>
4200 Street Light Energy	0	514	515	1		1	99.8%
4201 Street Light Maintenance	0	1,619	1,720	101		101	94.1%
4202 Lamp Post Testing	0	0	100	100		100	0.0%
4210 Road Sweeping	1,429	13,285	17,500	4,215		4,215	75.9%
4211 Town Improvements	7,779	21,443	9,600	(11,843)		(11,843)	223.4%
4259 Grit	20	20	600	580		580	3.3%
Highways & Lighting :- Indirect Expenditure	<u>9,228</u>	<u>38,880</u>	<u>30,035</u>	<u>(8,845)</u>	<u>0</u>	<u>(6,845)</u>	<u>122.8%</u>
Movement to/(from) Gen Reserve	<u>(9,228)</u>	<u>(3,096)</u>					

6.1

Detailed Income & Expenditure by Budget Heading 31/01/2017

Month No: 10

Cost Centre Report

	Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>202 Public Toilets</u>							
4000 Salaries	323	4,508	7,807	3,299		3,299	57.7%
4005 Insurance	0	93	95	2		2	97.7%
4250 Public Toilets - opening/closing	90	810	1,115	305		305	72.6%
4252 Electricity	129	713	784	71		71	90.9%
4253 Water Charges	0	(51)	1,200	1,251		1,251	(4.3%)
4254 Rates	0	253	630	378		378	40.1%
4256 Repairs, pdh, consumables	280	1,364	1,400	36		36	97.4%
Public Toilets :- Indirect Expenditure	<u>822</u>	<u>7,689</u>	<u>13,031</u>	<u>5,342</u>	<u>0</u>	<u>5,342</u>	<u>59.0%</u>
Movement to/(from) Gen Reserve	<u>(822)</u>	<u>(7,689)</u>					

From: <[redacted]@horsham.gov.uk>
Sent: 09 February 2017 09:55
To: Steyning Clerk
Subject: RE: Steyning Parish Council street cleaning/litter bin emptying

Hi Carole

Sorry for the late reply . The info I have been given is that HDC put in an automatic uplift of 1.5% each year to account for any growth , but if you put a business case forward then John McArthur would be happy to look through it for you .

Hope this helps , as it appears there is not actually an application form for it .

Kind regards

Paul

01403 215100
[redacted]
[redacted]@horsham.gov.uk



Horsham District Council, Parkside, Chart Way, Horsham, West Sussex RH12 1RL
Telephone: 01403 215100 (calls may be recorded) horsham.gov.uk Chief Executive - Tom Crowley

From: Steyning Clerk
Sent: 07 February 2017 08:13
To: (
Subject: FW: Steyning Parish Council street cleaning/litter bin emptying

Hi Paul

Many thanks for your reply yesterday

Please see email I sent to Gerry below and if you could tell me how I go about applying for an uplift in Environ
Cleansing Grant please

Many thanks
Carol

Carol Stephenson
Clerk to the Council
01903 812042

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From: Carol Stephenson [<mailto:spcclerk@btconnect.com>]
Sent: 17 January 2017 14:57
To: Gerry
Subject: Steyning Parish Council street cleaning/litter bin emptying

Dear Gerry

This is to advise you that we have now been able to re-appoint a contractor to carry out the work for further 3 years and so do not intend to return the work to HDC.

We will be applying for an uplift in the Environmental Cleansing Grant to meet the increased costs of the contractor and to maintain hygiene standards in the High Street

Many thanks
carol

Carol Stephenson
Clerk to the Council
01903 812042

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High Street toilets - legionella testing Dec 2016

	LOCATION	ROOM	ISSUE	RISK RATING	WORKS REQUIRED	WHO	WHEN	COMPLETED	COMMENTS
1	High St toilets		No evidence of water hygiene maintenance plan		Instruct specialists to undertake routine maintenance	TSS			
2			No water schematic available		Water schematic should be kept in suitable site logbook	Hazel/Matt			
3			No water system asset register		Must keep up to date asset register and be kept for period of 5 yrs	Hazel			
4			No monitoring being carried out		Instigate water management monitoring regime	Carol	by end Mar 2017		
5			Person responsible for keeping records has some legionella awareness but no formal training		all persons involved in water management must undergo formal awareness training	Hazel & ?	by end Mar 2017		
6			No evidence of legionella control written scheme		Produce written scheme	Carol	by end Apr 2017		
7		mains stop cock	Incoming main stop cock couldn't be located		Locate and clearly identify/label	Hazel/James	by end Jan 2017		
8		cleaners room	all assoc temps were satisfactory		Continue to monitor and record in water hygiene log book	??			
9			calorifier flow and return pipes not fitted with temp gauges		Temp gauges should be fitted to aid monthly temp monitoring for on site staff	?	?		ask cttee
10			calorifier not fitted with inspection hatch		Must be drained/flushed and disinfected annually and certificate issued	Hazel/contractor			set up annual job
11			Incoming hard water likely to form sign scale deposits at heat transfer surfaces		Fit suitable water softener to calorifier make up				awaiting price
12		??	Noted some flexible hose connections to taps		Unless type of connector is proven safe, should be replaced with copper pipe				H&L cttee
13			many outlet temps low due to presence of TMV's		All TMV's should be serviced, calibrated and fail safe tested every 6 months and recorded in water hygiene log book				H&L Cttee
14			TMV's an become inaccurate due to debris, can also harbour bacteria		Service and calibrate every 6 months				H&L Cttee
15			Hot water outlets where TMV's fitted had no warning of scalding on them		Fit hot water warning labels above hot water outlets where TMV's are not fitted	Hazel/James/Matt	by end Jan 17		

7.2

H&L Committee - Monitoring of Pavement Cleaning Contract 1.1.17- 31.3.17

As the existing contract has been extended until 31.3.17 the final 3 months must be randomly monitored by H&L and the following split of areas is proposed:

Gill - High Street- Church Street to Mouse Lane (contracted for litter pick daily and sweep once weekly)

Paths from High Street car park to Charlton Street (contracted for twice weekly litter pick)

Phil - Twitten from High Street to Newmans Gardens (contracted for daily litter pick), and High Street bins (contracted for emptying Mon, Wens, Fri and

Sat)

Steve - Footpath from Jarvis Lane to Church Street including Steyning Centre access road (contracted for twice weekly litter pick)

Michelle - Elm Grove Lane (contracted for litter pick twice a week and sweep once a month)

Gary - Lower High Street- Jarvis Lane to Church Street (contracted for litter pick once a week and sweep once a month)

Brian - Breach Close to Tanyard Lane, Tanyard Lane from High Street to Church Lane (contracted for litter pick twice a week)

Liz - Church Street from High Street to St Andrews Church (contracted for daily litter pick)

The contractor usually does the work early morning approx. 7-730am but if you can't get there early to monitor you can always do a check by taking photos of any rubbish and then returning after the next litter pick/sweep should have been done and checking if the item is still there.

9.4

Hazel Roxby

From: [redacted]
Sent: 07 February 2017 16:54
To: 'Hazel Roxby'
Subject: French Market & Piazza Italia District Car Rally

Hi Hazel,

Not sure whether you are the right person to report to with the following information, but I am sure you will know who to pass it on to, if it is not you 😊

Sunday 2nd April 2017, Steyning will be hosting a French Market in the High Street Car Park from 10.30 a.m. until around 4 p.m. At 2 p.m. we will be welcoming the Piazza Italia Car Rally, at which time the cars will stay with us for 45 minutes or so, giving time for the public to drool over the super cars ! I thought I ought to relay this information to you as although the French Market do bring a lot of their own rubbish bags etc., the public bins will probably take a bit of a hammering as there will be quite a bit of "takeaway" food available. Would it be possible to lay on more bins that usual ? Also the public loos will most likely be used more than normal, so would need to have plenty of toilet paper, soap etc. Would you be able to confirm to me that this is all OK ?

Many thanks.

Best regards
Reina



Use of Area at Junction of A283 and Horsham Road for Advertising Purposes

The area on the corner of Horsham Road and the A283 has long been used for advertising various events and activities. Unfortunately, in recent months it has also been used for more general advertising and at times it looks very unattractive (see picture above on one of those occasions). This is one of the two main entrances to Steyping and we suggest that there should be some control over the use of the area.

We propose that there should be an informal agreement as to how this area should be used for advertising purposes in order to maximise the impact of individual signs and to prevent it looking scruffy and giving a very poor promotion of our historic area.

- Signs should be of an appropriate quality and not "home made".
- Signs should only be put up for specific events e.g. Farmers markets, Food & Drink Festival, Summer Fair, late night shopping at Xmas, charitable days etc.
- The area should not be used for advertising of individual businesses or institutions.
- Signs should only be left on site for a maximum of two weeks (or the duration of the event) and removed at the end of that period.
- Signs should be for events in the parishes of Steyping, Wiston, Ashurst, Bramber and Upper Beeding only.
- The area should not be used for campaigning purposes, protests etc.
- There should be a notice placed on the fence which outlines the above as a "voluntary guidelines".

We hope the Committee will endorse this approach and support the Partnership in securing these improvements.

Steyping & District Community Partnership Limited

A company limited by guarantee. Registered in England No. 6247372

13.1

From:
Sent: 15 January 2017 11:39
To: Philip Bowell; rebecca
Subject: Fwd: Outcome of anti-dog fouling measures

Re dog fouling discussion needed at H&L on 24th January

See separate email from me.

Gill

----- Forwarded message -----

From: _____
Date: 29 November 2016 at 17:49
Subject: Re: Outcome of anti-dog fouling measures
To: Gill Muncey

Gill,

Many thanks for your email and I hope that you had a very enjoyable holiday. You certainly deserved it.

As you say, and as I have previously agreed, I do not think that a voluntary DNA registration scheme would work because it would require charging the responsible dog owners £35 or more and yet would miss all of the problem owners. I don't think that such a scheme would work in other towns and parishes either. As previously mentioned I believe that perhaps the council could budget to buy, for example just 15 - 30 kits, that would be used by the neighbourhood wardens (after basic training) to collect very bad examples of dog fouling on the streets and public fields, such as the MPF. They would make a photographic record and write down an official note of time, date, exact location etc. As and when this occurred the samples would be sent away and a DNA record would be established for potential future use. However I believe that by just widely publicising that DNA testing would begin in Steyning would result in an immediate reduction in offences on the streets and elsewhere. Therefore the ongoing costs to the SPC would be low as long as each time a dog fouling DNA test took place it would be widely publicised. At present bad owners simply know that they are highly unlikely to be caught which is not the way with a DNA record. Clearly the DNA testing company would have to agree to supply just 15 - 30 tests but they may do so in the hope that their product might be more widely adopted by Steyning and they would welcome the publicity.

I am not at all convinced by the spraying campaign because last time permanent paint could be observed in a number of locations and it took months to disappear. Perhaps that was residents simply trying to be helpful and using the wrong paint. I also think that the last thing Steyning requires at the moment is any encouragement of graffiti that some youngsters may see as OK. Clearly I am not a councillor and the decision rests with them,

Kind regards,

—

13.1

On 27 Nov 2016, at 17:15, Gill Muncey wrote:

> Dear '

>

> I have just returned from holiday and picked up this rather unhelpful reply from Alresford PC. I am personally unconvinced about voluntary DNA testing as I think only responsible owners would come forward. I am however aware that we need to do something about this issue, and will ask for it to be on the next H&L agenda. Once the urinal project is complete and the car park issue is resolved I will volunteer to organise another 'spraying' campaign which had some success previously, combined with more posters in areas of partiucular problem such as the path leading from Dingemans to the Primary School.

>

> Kind regards

>

> Gill

>

>

> ----- Forwarded message -----

> From: _____

> Date: 12 November 2016 at 00:14

> Subject: Re: Outcome of anti-dog fouling measures

> To: Gill Muncey <g.muncey@alresfordpc.gov.uk>

>

>

> Dear Gill,

>

>

> Thank you for your email.

>

>

> We have not started a dog registration scheme....rather at the moment, we have decided to incorporate the use of DNA testing as part of a range of measures including following up on sightings of owners who let their dogs foul and offering them the opportunity to have their dog DNA tested should they deny an offence.

>

>

>

> As of yet unfortunately we had an opportunity to take things to the next level.

>

>

>

> Sorry I couldn't of been more helpful.

>

>

> Many thanks

>

>

>

>

>
 > _____
 > _____ m
 > _____
 > _____
 > _____
 > _____

> Subject: Outcome of anti-dog fouling measures

> Dear Parish Clerk

> A local resident in our town is campaigning against dog fouling and suggests we adopt a system of DNA registration for local dogs, as I understand your Parish Council is doing. This seems a little counter-intuitive to me as I would have thought that the very people who would volunteer for such a scheme would be the responsible pet owners who clear up after their dogs. However I would be most grateful if you could let me know how it is working in practice, and any advice you would have for us.

> Thanking you in advance

> Kind regards

> _____
 > _____
 > _____
 > _____

last copy for David Barling
I have scanned it to him
He will pick up copy on PC evening.

13-2

February 1st 2017

Mr. David Barling,
Councillor,
c/o The Staying Centre,
BN44 3XZ.

H+L

Dear Mr. Barling,

Aspects of Road Safety in Staying:

I have discussed the following with the Community Wardens,
and was advised to write to you.

Junction of top of Goring Road and Branks Road by Post Box

Frequently, vehicles are parked right up to the junction,
sometimes on both sides of Goring Road, and at busy times
(e.g. school runs) causing difficulty for drivers wishing to turn
into Goring Road (Risk of accident).

Yellow lines on both sides of Goring Road (as at the roundabout)
should alleviate this problem.

I was asked, while writing to you, to state that some
drivers are markedly exceeding the 30mph on Days Hill.

Thank you for your attention.

Yours sincerely,



Poem on the Stone

13.4

From: [Redacted]
Sent: 22 February 2017 20:54
To: [Redacted]

Cc: Parish Clerk (Patching)
Subject: PPC: A27 "northern bypass"
Attachments: ClaphamPC_Comment_A27_Worthingbypass120217.pdf

Dear Clerks,

Patching Parish Council is pleased to have been copied into correspondence issued by Clapham Parish Council (attached) relating to A27 Worthing to Lancing improvements consultation and specifically calls from some quarters for a "northern by-pass". Patching Parish Council understands the northern by-pass option proposes routing of traffic from the A27 at Shoreham via the A283 to Washington, then south on the A24 to Findon and then along the A280 (Long Furlong) to a point west of Worthing.

Whilst we also understand that Highways England's emerging proposals appear to favour consideration of junction and traffic flow improvements along the existing route as opposed to a northern bypass, Patching Parish Council has made written representations to South Downs National Park, Arun District Council, West Sussex County Council, and MP Nick Herbert urging clear rejection of a "northern bypass".

In common with Clapham Parish Council, Patching Parish Council will respond to the formal consultation due to open this spring. However Patching Parish Council would welcome your consideration of an additional submission being made on behalf of all those parishes that would be materially impacted by a northern bypass option. We feel this would add further weight to the consultation.

We welcome your views.

Marc Pinnell
Councillor Patching Parish Council
For and on behalf of Patching Parish Council

(Please note: for convenience only this email has been sent from a private business email address. The email is issued on behalf of Patching Parish Council and is not issued by, on behalf or in any connection with the senders business. Please ensure return correspondence is cc'd to the parish contact address)

Regards
Marc Pinnell
Managing Director

JBA Consulting

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The Chairman

13.5

24th February 2017

Dear Sir/Madam,

I am really pleased to let you know that our flagship 'Operation Watershed' initiative will continue in the coming financial year in order to help our local communities deal with localised flooding issues.

Over the years we know that Operation Watershed really helped our communities, and I was particularly delighted to learn that Operation Watershed was recognised by the Association of Directors of Environment, Economy, Planning and Transport for meaningful devolution among West Sussex communities.

In recognition of the significant benefits Operation Watershed has given, and the County Council's policy to invest in our communities and 'help people to help themselves', we have put aside another £500,000 over the next 12 months. This is so community groups and parish and town councils can bid again to fund new flooding projects, helping people to help themselves deal with localised flooding issues.

I am also delighted to inform you that Operation Watershed, in partnership with Sussex and Surrey Association of Local Committees (SALC), has purchased licenses with Parish Online to all parish and town councils free of charge for the next three years.

Parish Online is a GIS mapping system that provides information about assets held by the County Council and the Environment Agency. It is a portal to share this information with communities.

The relevance of information and its usage is virtually limitless as far as communities are concerned; the package is sufficiently flexible to be focused on local needs.

Of course our initial focus is on helping to support you with local flood resilience activities and this portal will certainly provide additional information to help you.

However this is just one small part of what GIS Mapping can do.

It has the potential to support you on mapping your community assets to help fill in any missing gaps. The aim is to create a two-way flow of information between your community and other authorities which is why we are so supportive of this scheme.

SALC will host a demonstration of Parish Online for parish councils at its West Sussex Spring Conference, to be held at the Lodge Hill Centre, Watersfield, Pulborough, RH20 1LZ on 30 March.



13.5

Those involved with Parish Online will be available to answer questions about the system at this event.

If you are not already going, details of this can be found by visiting <http://www.sussexalc.org.uk/>.

Beyond the event in March further information about a training programme will be available.

If you want more information around the Parish Online project you can email operation.watershed@westsussex.gov.uk or you can find out more about Parish Online by visiting its website <http://gis.getmapping.com/parish-online>.

For more information about Operation Watershed, please visit our website www.westsussex.gov.uk/watershed or email operation.watershed@westsussex.gov.uk

Yours faithfully,

Louise

Louise Goldsmith.
Leader West Sussex County Council
Chichester West Division.

