

**TO ALL MEMBERS OF THE STEYNING CENTRE COMMITTEE
YOU ARE HEREBY SUMMONED TO ATTAND A MEETING
AT THE STEYNING CENTRE
ON TUESDAY 25TH NOVEMBER 2014 AT 7.30PM**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place.

Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

QUESTIONS FROM THE FLOOR – to receive questions from members of the public regarding items on the agenda.

AGENDA

1. Election of Chair

2. Election of Vice-Chair

3. Apologies for absence – to receive and consider apologies for absence.

4. Declarations – to receive and consider declarations of interest.

5. Minutes of the previous meeting – to agree and sign the minutes of the meeting of 21ST October 2014.

6. Matters arising and Actions – to consider matters arising and actions from the previous minutes.

7. Steyning Centre – to discuss any issues relating to the Steyning Centre.

8. Deputy Clerk's Report – to receive the day to day report on the Steyning Centre.

9. Financial items – to receive details of Income & Expenditure for the Steyning Centre.

9.1 To receive the Income & Expenditure Report for October 2014.

9.2 To receive draft budget for 2015 / 16

9.3 To consider and agree to purchase a steam cleaner for the Steyning Centre.

9.4 To consider and agree to purchase two replacement tables for the Steyning Centre.

9.5 To consider and agree cleaning of the cold tank at the Steyning Centre.

9.6 To consider and agree replacement of a hand dryer in Gents lavatory.

10. Correspondence – to read and discuss incoming correspondence.

11. Community Infrastructure Levy – to discuss any items for inclusion on the list.

12. Business performance – to receive a business performance report.

13. Date of the next meeting – Tuesday 27th January 2015.

Rebecca Luckin
Clerk to the Parish Council

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND THE MEETING