

Steyping Parish Council



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EXTRAORDINARY MEETING OF THE PLAYING FIELDS COMMITTEE TUESDAY 31st May 2016 at 7.30pm AT THE STEYPING CENTRE

Present: Cllrs Northam, Syred, Toomey, Lloyd, S. Sullivan and Goldsmith.

Members of the public: 6 including Cllr G Sullivan.

QUESTIONS FROM THE FLOOR: none

The meeting commenced at 19.30pm

MINUTES

PF/16/1
16.1.1

ELECTION OF CHAIRMAN

Cllr S. Sullivan **proposed** Cllr R. Goldsmith as Chair but this was not seconded. Cllr Toomey **proposed** Cllr Lloyd **seconded** by Cllr Northam. **Agreed. Recorded vote** – Cllrs Lloyd, Toomey, Northam, Syred in favour, Cllrs S. Sullivan and Goldsmith abstained

PF/16/2
16.2.1

ELECTION OF VICE CHAIRMAN

Cllr Lloyd **proposed** Cllr Ness Collins as Chair. Cllr Syred **proposed** Cllr Goldsmith but he declined. Cllr Northam **seconded** Cllr Ness Collins. **Agreed. Recorded vote** – Cllrs Lloyd, Syred, Toomey, Northam, S. Sullivan in favour

PF/16/3

APOLOGIES FOR ABSENCE – Cllr Ness Collins.

PF/16/4

DECLARATIONS OF INTEREST AND DISPENSATIONS – Cllr. S. Sullivan declared a personal interest in Memorial Playing Field and member of SCO

PF/16/5
16.5.1

MEMORIAL PLAYING FIELD – GOAL POST

Councillors agreed a mobile goal post would be too expensive in this location. Cllr. Lloyd **proposed** and Cllr Toomey **seconded** that it be delegated to Cllrs Lloyd, Goldsmith and Bowell to visit the site next week and to identify the position of a fixed post goal in two locations to allow alternating positions should it need to be moved due to over-use and to obtain quotes. **Agreed**

PF/16/6
16.6.1

ALLOTMENT FENCE – RUBILEES ALLOTMENTS

Mr Ashby was invited to update the Committee – some money has already been secured towards the cost of the work. WSCC have invited an application be submitted for further funding, decision expected September, work is due to start in October 2016. SPC will need to write to tenants asking them to remove sheds etc by September to allow works to proceed if this scheme goes ahead. SPC



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will not be liable for any damage caused to sheds during their relocation. Mr Ashby confirmed allotment holders are already planning to deal with this themselves. Cllr Lloyd suggested a) he contacts HDC to ask they visit the site and assess the hedge for importance including consideration of natural habitat and the creatures that live there b) that Councillors meet with allotment holders and c) Councillors visit the site with Mr Ashby and the proposed Contractor to understand the implications and extent of proposed works on the area and the land owned by the Council and to include SDNP and d) to draft plan. Councillors agreed to visit the area at 11am on Sat 11th June 2016 – Cllr Lloyd to arrange.

PF/16/7

PLAY EQUIPMENT

16.7.1

Cllr Syred updated the committee on progress to date. A quote has been received to carry out works

to all play areas in Steyning in the sum of £36k. A grant application has been submitted and if successful could be between £8k and £12k. Cllr Picking is looking into the possibility of other sources of grant funding. Cllr Syred to approach Wilson Memorial Trust. Cllr. Syred **proposed** to set up a working party to look at the possibility of a rolling programme to cover all 5 play areas over a period of time depending on funding availability, anticipated costs, additional quotes and report back to the next meeting of this committee. **Seconded** by Cllr Northam. **Agreed**

PF/16/8

MEMORIAL PLAYING FIELD – HOT WATER SUPPLY IN CHANGING ROOMS

Clerk confirmed recent, intermittent problems with hot water supply have now been resolved. Cllr Goldsmith asked if the Council could check the changing rooms at the end of the football season and again at the end of the cricket season for damage/repairs and Cllr Lloyd asked that an inspection also be made of bowls club at the end of the summer. Agreed to add to annual inspection rota. Cllr Lloyd **proposed** and Cllr Northam **seconded** that the Clerk liaise with Cllr Muncey to share response from HDC on required temperature of hot water to prevent legionnaires disease. **Agreed**

PF/16.9

APPLICATIONS TO USE MEMORIAL PLAYING FIELD

16.9.1

Application from Steyning Athletic Club to erect a gazebo/tent in connection with a picnic on the cricket field at Memorial Playing Field on Sunday 19th June 2016. Cllr Syred **proposed** and Cllr S. Sullivan **seconded** that this be allowed subject to Clerk writing to organisers reminding them they are only allowed access to load and unload cars and not park on the field, that they need to marshal this and to undertake a risk assessment prior to the event. **Agreed**

16.9.2

Application from Round Hill Romp to use Memorial Playing Field on Weds 6th July 2016. Cllr S. Sullivan **proposed** and Cllr Goldsmith **seconded** that this be allowed subject to Clerk writing to organisers reminding them they are only allowed access to load and unload cars and not park on the field, that they need to marshal this and to undertake a risk assessment prior to the event. **Agreed**

16.9.3

Application from Stoolball Club to erect a gazebo near the cricket club at Memorial Playing Field on 26th June 2016. Cllr Lloyd **proposed** and Cllr S. Sullivan **seconded** that this be allowed subject to Clerk writing to organisers reminding them they are only allowed access to load and unload cars and not park on the field, that they need to marshal this and to undertake a risk assessment prior to the event. **Agreed**

Cllrs agreed to look at any events previously agreed that have not yet taken place with a view to reminding them of the above conditions. Cllr Lloyd **proposed** and Cllr. S. Sullivan **seconded** that Cllr Lloyd and the Clerk produce a risk assessment criteria list and allow for any special conditions to be added as necessary.

- PF/16/10** **EMPTYING OF LITTER BINS**
16.10.1 Cllr Northam **proposed** and Cllr Goldsmith **seconded** to ask Contractor to change the emptying of Litter bins to Wednesday Friday, Saturday, Monday for a trial period to overcome existing problems with over-full litter bins over the weekend.
- PF/16/11** **REQUEST FROM STEYNING ATHLETIC CLUB**
16.11.1 Dealt with above under item 19.9 for expediency .
- 16.11.2** Notification has just been received from WSCC regarding an application under Section 15 of the Commons Act 2006 for the registration of land claimed to have become a town or village green (Appln. TVG 30/42) – Land at Steyning known as Abbey Road Open Space. The application is to Be considered at the meeting of the Rights of Way Committee at 2.15pm on 7th June 2016 at County Hall, Chichester, West Sussex .

The meeting closed at 8.50pm

Signed: Date: 21st June 2016
Chairman

Actions EOM Playing Fields 31.5.16



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