

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

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www.thesteyningcentre.co.uk

Telephone: 01903 812042

**TO: ALL MEMBERS OF THE PLAYING FIELDS COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE
TO BE HELD ON TUESDAY 26th July 2016 AT 7.30PM
IN THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014 and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have the right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged in to the main electrical power supply of the Steyning Centre must be PAT tested.

AGENDA

- 1.0 ELECTION OF VICE CHAIRMAN**
- 2.0 APOLOGIES FOR ABSENCE** – to receive and accept apologies for absence Cllr. Lloyd
- 3.0 DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors declarations of interest in items on the agenda and consider any dispensations
- 4.0 QUESTIONS FROM THE FLOOR** : to receive questions from members of the public regarding items on the agenda
- 5.0 MINUTES OF PREVIOUS MEETINGS** – Councillors to agree and sign the minutes of the meeting held on 21st June 2016
- 6.0 MATTERS ARISING AND ACTIONS**
 - 6.1** PF/15/91 Contractor has confirmed able to honour quote received in December 2015 for HS1 works, will now place order. NB To sever ivy not included in quote
 - 6.2** PF/15/100 - Padlock not needed – repaired existing
 - 6.3** PF/15/105.3 – HDC not able to help with purchase of litter bins
 - 6.4** PF/16/23.2 – Contact Canada Garden allotment holders re advantages of being a member of the Association. Cllr Goldsmith to price for a skip
- 7.0 LITTER CONTRACT**
- 8.0 PLAYGROUND INSPECTION/RISK ASSESSMENT** –



Parish Clerk: Carol Stephenson
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com

- 8.1** Discuss email dated 24.6.16 and way forward for future playground safety inspection
- 9.0** **LEGIONNAIRES DISEASE TESTING**
- 9.1** To discuss future testing arrangements of Changing Rooms v.v. protecting against legionnaires disease
- 10.0** **FINANCIAL REPORT** – to receive the financial report for June 2016
- 11.0** **MEMORIAL PLAYING FIELD**
- 11.1** Community Orchard Committee update
- 11.2** Goal Post – update
- 11.3** Discuss and agree health and safety Policy for MPF
- 11.4** Discuss outcome of site meeting at MPF and agree proposed actions going forwards
- 11.5** Litter bins
- 12.0** **ALLOTMENTS**
- 12.1** To receive update on fencing at Rublees Allotments and to discuss and agree action going forward inc proposed letter to allotment holders etc
- 12.2** To consider action re overgrowth of our hedge on inside of Canada Gardens allotments onto plots 13,15,17 – photos attached
- 13.0** **OPEN SPACE MATTERS AND MONITORING** - to assign open spaces to councillors to monitor for maintenance issues
- 13.1** Abbey Road – Cllr Syred
- 13.2** Memorial Playing Field – Cllr Lloyd
- 13.3** Chandlers Way – Cllr Goldsmith
- 13.4** Fletcher’s Croft – Cllr S. Sullivan
- 13.5** South Ash – Cllr Syred
- 13.6** Norman Way - Cllr Toomey
- 13.7** Update on play equipment bid
- 13.8** Review of open spaces – Cllr Goldsmith to report
- 14.0** **INFORMATION ITEMS AND CORRESPONDENCE**
- 14.1** To consider request from Steyning Festival organisers for help re water, electricity, internet supplies for future festivals
- 14.2** email from resident re goal post on Memorial Playing Field dated 10.6.16
- 14.3** Letter from Steyning Bowling Club dated 27.6.16 requesting permission to park on MPF on 4th and 5th August 2016
- 14.4** Removal of picnic bench and fixings due to dangerous structure
- 14.5** Request by SCO to erect 3 to 4 gazebos on 1st October 2016 – email dated 22.6.16
- 14.6** Damage to Holm Oak tree – email dated 4.7.16
- 15.0** **COMMUNITY INFRASTRUCTURE LEVY**
- 16.0** **DATE OF NEXT MEETING – 7.45pm on 20th September 2016**

Carol Stephenson
Clerk to the Council

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND



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Deputy Clerk: Hazel Roxby

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