

Steyping Parish Council



The Steyping Centre, Fletcher's Croft, Steyping,
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PLAYING FIELDS COMMITTEE MEETING TUESDAY 26th January 2016 at 7.30pm AT THE STEYPING CENTRE

Present: Cllrs Ness-Collins, Lloyd, Bowell, Syred, Hanson, Picking, and Goldsmith.

Members of the public: 16 including Cllrs Toomey, S Sullivan, G Sullivan, Northam and Muncey.

Clerk: Rebecca Luckin

QUESTIONS FROM THE FLOOR:

1. Q – Due to inclement weather and poor ground conditions, football matches have not been played and teams are set back. We hope that the Cricket Club will be lenient and allow matches to be played at the end of the season. Football teams have cancelled matches to prevent the MPF from being spoiled.

The Meeting was convened at 7.32pm

DRAFT MINUTES

PF/15/62. APOLOGIES FOR ABSENCE – there were none.

PF/15/63. DECLARATIONS OF INTEREST AND DISPENSATIONS

- 63.1** Councillors noted declarations of interest from Cllr S Sullivan regarding the Community Orchard Group. Cllr Syred declared her dispensation with regard to SAYS. Cllr Goldsmith confirmed that had declared an interest at a previous meeting with regard to 5.1 and 5.2.

PF/15/64. MINUTES

- 64.1** Cllr Ness-Collins **proposed, seconded** by Cllr Bowell that the minutes of the meeting held on 24th November 2015 be accepted as a true record. **Agreed.** Cllr Goldsmith wished it to be noted that Item 54.3 remained outstanding and that at item 54.4 he had objected, since he preferred a timber gate.

PF/15/65. MATTERS ARISING AND ACTIONS

- 65.1 (PF/15/33.4)** Councillors noted that volunteers, led by Darren Rolfe WSCC, had installed a disabled access gate to replace a broken gate on the Memorial Playing Field.
- 65.2 (PF/15/23) Working Party meeting update regarding Tree Condition Report.** The Clerk noted that two residents were waiting for Tree Management Plan progress regarding trees on the boundary of MPF and Abbey Road Open Space. The group will meet again 05.02.16. and report back to Committee.
- 65.3 (PF/15/44.4)** The Clerk confirmed SPC ownership of CCTV camera located at the Bowls Club.



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- 65.4 The Clerk confirmed that swing repairs had again been delayed by the supplier sending an incorrect part. Payment will be withheld until the correct part is received.
- 65.5 **(PF/15/33.3) Update regarding re-siting of Chandler's Way goal.** Discussions had taken place with football coach, Mr P Walsh. A member of the public had donated funds towards a mobile goal. Cllr Ness-Collins **proposed, seconded** by Cllr Syred that a working party meeting take place on Saturday 30.01.16, to agree the way forward. **Agreed.**
- 65.6 **(PF/15/47.3) Fletcher's Croft stream update.** HDC had acknowledged that the stream needed clearing. HDC Officer, Paul Parker is working on the best course of action and will report back. Councillors instructed the Clerk to request that HDC place a path around the lower end of the car park, for pedestrian access.
- 65.7 **Police Station / Flint wall update** – works due to commence 27th January, weather permitting.
- 65.8 **Cricket Club repairs update** – Mr Derek Culpitt reported that the club house roof had been surveyed and was confirmed as structurally sound. Works to replace the roof should be completed by the end of March 2016. The contractor will be responsible for H&S. The site will be taped off with no obstacles for users of the MPF. CCTV will be fitted internally and will comply with Data Protection guidance. External lights will be installed.

PF/15/66. MEMORIAL PLAYING FIELD

- 66.1 Councillors noted a request by Horsham Matters that SPC agree in principle for the MPF to be used as a venue for the siting of a mobile skate park facility. Cllr Ness-Collins **proposed, seconded** by Cllr Hanson that, subject to timings being agreed, and conditional upon a noise limit in the evening, Councillors agree in principle, and make recommendation to Full Council, that the MPF being used as a venue. **Agreed.** (1 abstention)
- 66.2 Councillors noted requests in support, and also letters of opposition, regarding a previous proposal for a permanent skate facility on the MPF. Cllr Ness-Collins **proposed, seconded** Cllr Bowell that the item be placed on Full Council agenda. **Agreed.**
- 66.3 **Community Orchard Committee update**, including investigation into 'honey fungus'. Tree Warden, Mr Simon Zec, reported that a cherry tree in the orchard may have honey fungus, but currently there was no evidence of fruiting bodies. The Tree Warden will monitor. Mr Alec Harden reported that agreed tree felling has been cancelled due to poor weather.
- 66.4 **Condition of the MPF during winter months**
 a) Councillors noted that in future football teams will liaise with Mr Mike Stevens, who will assess the pitches on a Friday, and cancel matches if necessary.
 b) Councillors noted a quote for 'grass crete' to be placed in entrances to MPF. D Flynn - £25 per square metre+VAT, to supply and fit and over seed with grass seed. The Clerk will check liability of SPC with regards to use by visitors to MPF and check liability regarding the 'comfort strip'.
- 66.5 Following the Playing Fields meeting of 24.11.15, a Working Party had met at the allotments and discussed reducing the height of hedge and trees, by one third, to 5m and removing ivy from trees. Councillors noted that the hedge was currently only just over 5m in height and considered quotes provided by D Flynn; to trim and neaten the hedge - £1,000+VAT, or to reduce to 12' - £4,000+VAT. Cllr Ness-Collins **proposed, seconded** by Cllr Lloyd that a contractor trim the hedge, with a hedge cutter rather than flail, to the maximum value of £1,000+VAT. **Agreed.** Further quotes to be sought.
- 66.6 Councillors considered a request by the manager of Steyning Under 7's Football Team; to provide a storage container for equipment, levelling of a sloped area of the MPF, and raising of SPC income by burying hardcore and re-covering with top soil. Councillors noted that goals have been stored behind the Cricket Club in the past. The Clerk will refer the letter writer to Cricket Club.

PF/15/67. ALLOTMENTS

- 67.1 **Allotment proposals update** - Mr Charles Ashby reported that he would apply for CLC grant funding and is investigating other sources. Committee thanked Mr Ashby for working to secure funding.
- 67.2 Councillors noted a BBQ would take place at Rublees allotments on 25th June 2016, as in previous years.

PF/15/68. FINANCIAL REPORT

- 68.1 Councillors received Income & Expenditure Reports for November and December 2015. Cllr Lloyd **proposed, seconded** by Cllr Ness-Collins that the reports be accepted. **Agreed.**

PF/15/69. ABBEY ROAD – APPLICATION FOR VILLAGE GREEN DESIGNATION

- 69.1 Councillors noted an application to register land known as Abbey Road Open Space as a Town or Village Green.
- 69.2 Councillors considered a response to an application to register the above. Cllr Goldsmith **proposed, no objection.** Cllr Bowell **proposed an amendment, no objection,** and that no time or money be spent on the matter. **Seconded** by Cllr Hanson. **Agreed.**

PF/15/70. OPEN SPACE MATTERS AND MONITORING – Councillors provided updates on maintenance and other matters relating to open spaces.

- 70.1 ABBEY ROAD – wet.
- 70.2 MEMORIAL PLAYING FIELD – wet and unavailable for football matches currently.
- 70.3 CHANDLER’S WAY – wet.
- 70.4 FLETCHER’S CROFT – stream to be cleared.
- 70.5 SOUTH ASH – wet.
- 70.6 NORMAN WAY – poor condition.

PF/15/71. INFORMATION ITEMS & CORRESPONDENCE

- 71.1 Councillors noted a letter sent on behalf of the Cricket Club requesting Parish Council support for a proposal for an illuminated advertising sign. Cllr Ness Collins **proposed, seconded** by Cllr Bowell that they were not in favour of the sign, but were sympathetic to the need, and would support other options. **Agreed.** Cllr Lloyd abstained.
- 71.2 Councillors noted a letter sent by a member of the public, regarding agenda items 5.1, 5.2 and 8.

PF/15/72. COMMUNITY INFRASTRUCTURE LEVY – none for this meeting.

PF/15/73. DATE OF NEXT MEETING: Tuesday 15th March 2016.

The meeting closed at 9.05pm

Signed: Date: 15th March 2016
Chairman



Parish Clerk: Rebecca Luckin
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Action list PF 26.01.16

(PF/15/43.5) Councillors considered the planting of a memorial tree *Salix Matsudana Tortuosa*, following recommendation by the SPC Tree Warden, that it be planted on the Charlton St side of the MPF. Chair be **delegated** to meet with Simon Zec, the SPC Tree Warden and agree the final planting position.

(PF/15/33.3) Update regarding re-siting of Chandler's Way goal. Cllr Ness-Collins **proposed, seconded** by Cllr Syred that a working party meeting take place on Saturday 30.01.16, to agree the way forward. **Cllr Syred to report to next Committee meeting.**

(PF/15/47.3) Fletcher's Croft stream update. HDC has acknowledged that the stream needs clearing. HDC Officer, Paul Parker is working on the best course of action and will report back.

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The **Clerk** will check liability of SPC with regards to use by visitors to MPF and check liability regarding the 'comfort strip'.

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66.6 Councillors considered a request by the manager of Steyning Under 7's Football Team; to provide a storage container for equipment. Councillors noted that goals have been stored behind the Cricket Club in the past. The Clerk will refer the letter writer to Cricket Club. Emailed 28.01.16



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