

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk
www.thesteyningcentre.co.uk

Telephone: 01903 812042

**TO: ALL MEMBERS OF THE PLAYING FIELDS COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE
TO BE HELD ON TUESDAY 20th October 2015 at 7.45pm AT THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

QUESTIONS FROM THE FLOOR – to receive questions from members of the public regarding items on the agenda.

A G E N D A

- 1. APOLOGIES** – to receive and accept apologies for absence.
- 2. DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors declarations of interest in items on the agenda and consider any dispensations.
- 3. MINUTES** – to agree and sign the minutes of the meeting held on 25th August 2015.
- 4. MATTERS ARISING AND ACTIONS** – to report on matters arising and actions brought forward from previous meetings.
 - 4.1** (PF/15/11.2 & 32.1) Flint wall repairs update
 - 4.2** (PF/15/32.5) MPF maintenance issues update
 - 4.3** (PF/15/32.7) Rublees hedgerow update
 - 4.4** (PF/15/33.1) Community Orchard insurance requirements update
 - 4.5** (PF/15/33.2) Memorial bench update
 - 4.6** (PF/15/33.3) Relocation of goal update
 - 4.7** (PF/15/33.4) 'Kissing gate' update. Councillors to consider and agree quotes and options.
 - 4.8** (PF/15/36.1) Chandlers Way signage update
- 5. MEMORIAL PLAYING FIELD**
 - 5.1** a) Community Orchard Committee update
b) Community Orchard Committee request to remove a Cherry Tree
 - 5.2** Request regarding use of MPF in conjunction with a charity fundraising walk on the South Downs Way.
 - 5.3** To consider and agree winter maintenance / management of the MPF including chippings in entrance ways
 - 5.4** Proposed replacement Tennis Clubhouse update.
 - 5.5** Tennis Club CCTV – Councillors to consider and agree quote.
 - 5.6** To receive a note of concern regarding growth of bamboo under a boundary fence.
Councillors to consider and agree a quote.
 - 5.7** To receive a quote for wood chippings and discuss proposal from Steyning Downland scheme for spreading the chippings.
- 6. ALLOTMENTS** – to discuss issues relating to Allotments.



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

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- 6.1 To consider and agree proposals from the Allotment Association
- 6.2 To consider and agree allotment fee for 15/16.

7. FINANCIAL REPORT

- 7.1 To receive details of Income & Expenditure for September 2015.
- 7.2 Budget discussion.
- 7.3 Quote for drinking tap replacement for pavilion

8. OPEN SPACE MONITORING – to receive updates on maintenance and other matters relating to open spaces.

- 8.1 Play equipment inspection 2015.
- 8.2 CHANDLER'S WAY
- 8.3 FLETCHER'S CROFT
- 8.4 ABBEY ROAD
- 8.5 MEMORIAL PLAYING FIELD
- 8.6 SOUTH ASH
- 8.7 NORMAN WAY

9. INFORMATION ITEMS & CORRESPONDENCE - to report on any items of information for committee and receive correspondence.

- 9.1 Steyning Rugby Club update.
- 9.2 To receive an item of correspondence.
- 9.3 To receive and discuss suggestion from neighbouring Parish Council

10. COMMUNITY INFRASTRUCTURE LEVY

- 11. **DATE OF NEXT MEETING:** Tuesday 7.30pm, 24th November 2015.

Rebecca Luckin
Clerk to the Parish Council

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND MEETINGS



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