

# Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,  
West Sussex, BN44 3XZ

[www.steyningpc.gov.uk](http://www.steyningpc.gov.uk)  
[www.thesteyningcentre.co.uk](http://www.thesteyningcentre.co.uk)

Telephone: 01903 812042

**TO: ALL MEMBERS OF THE PLAYING FIELDS COMMITTEE  
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE  
TO BE HELD ON TUESDAY 24<sup>th</sup> November 2015 at 7.00pm AT THE STEYNING CENTRE**

*Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.*

**QUESTIONS FROM THE FLOOR** – to receive questions from members of the public regarding items on the agenda.

## **A G E N D A**

- 1. APOLOGIES** – to receive and accept apologies for absence.
- 2. DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors declarations of interest in items on the agenda and consider any dispensations.
- 3. MINUTES** – to agree and sign the minutes of the meeting held on 20<sup>th</sup> October 2015.
- 4. MATTERS ARISING AND ACTIONS** – to report on matters arising and actions brought forward from previous meetings.
  - 4.1** (PF/15/44.5) Decision regarding bamboo on the MPF boundary. New information to consider. Councillors to consider and agree quote.
  - 4.2** (PF/15/44.4) Decision regarding Bowling Club CCTV. New information to consider. Councillors to consider and agree action.
  - 4.3** (PF/15/43.5) Councillors to consider and agree site of memorial tree *Salix Matsudana Tortuosa*.
  - 4.4** (PF/15/33.4) MPF Kissing gate update. Councillors to consider offer and quote from WSCC.
  - 4.5** (PF/15/44.3) Winter maintenance of the MPF update.
  - 4.6** (PF/15/47.1) MPF Picnic bench repair update.
  - 4.7** (PF/15/47.2) Chandler's Way berries update.
- 5. MEMORIAL PLAYING FIELD**
  - 5.1** Community Orchard Committee update.
  - 5.2** Changing room hot water system repairs. To consider quote and agree works.
  - 5.3** Changing room cold water tank cleaning. To consider quote and agree works.
  - 5.4** Steyning Festival 2016 – to consider and agree request for use of MPF.
  - 5.5** Rublees hedge cutting update. To note a letter from the Chair of the Allotments Association and to consider and agree course of action.
- 6. ALLOTMENTS** – to discuss issues relating to Allotments.
  - 6.1** Allotment proposals update.



Parish Clerk: Rebecca Luckin  
Deputy Clerk: Hazel Roxby

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- 7. FINANCIAL REPORT**
- 7.1 To receive details of Income & Expenditure for October 2015.
- 7.2 To consider and agree Budget.
  
- 8. OPEN SPACE MONITORING** – to receive updates on maintenance and other matters relating to open spaces.
- 8.1 CHANDLER'S WAY
- 8.2 FLETCHER'S CROFT
- 8.3 ABBEY ROAD
- 8.4 MEMORIAL PLAYING FIELD
- 8.5 SOUTH ASH
- 8.6 NORMAN WAY
  
- 9. INFORMATION ITEMS & CORRESPONDENCE** - to report on any items of information for committee and receive correspondence.
- 9.1 To note an item of correspondence regarding the use of the MPF for sports activities during the winter months.
  
- 10. COMMUNITY INFRASTRUCTURE LEVY**
  
- 11. DATE OF NEXT MEETING:** Tuesday 26<sup>th</sup> January 2016.

Rebecca Luckin  
Clerk to the Parish Council

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND MEETINGS**



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Deputy Clerk: Hazel Roxby

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