

# Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,  
West Sussex, BN44 3XZ

[www.steyningpc.gov.uk](http://www.steyningpc.gov.uk)  
[www.thesteyningcentre.co.uk](http://www.thesteyningcentre.co.uk)

Telephone: 01903 812042

**TO: ALL MEMBERS OF THE PLAYING FIELDS COMMITTEE  
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE  
TO BE HELD ON TUESDAY 15<sup>th</sup> March 2016 at 7.45pm AT THE STEYNING CENTRE**

*Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.*

**QUESTIONS FROM THE FLOOR** – to receive questions from members of the public regarding items on the agenda.

## **A G E N D A**

- 1. APOLOGIES** – to receive and accept apologies for absence.
- 2. DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors declarations of interest in items on the agenda and consider any dispensations.
- 3. MINUTES** – Councillors to agree and sign the minutes of the meeting held on 26<sup>th</sup> January 2016.
- 4. MATTERS ARISING AND ACTIONS** – to report on matters arising and actions brought forward from previous meetings.
  - 4.1 (PF/15/33.3)** Update regarding re-siting of Chandler's Way goal and site meeting on the MPF. Councillors to note letter from a member of the public regarding the meeting.
  - 4.2 (PF/15/57.1)** Confirm new energy contract for changing room supply.
  - 4.3 (PF/15/44.3)** Winter use of MPF – update on fixtures schedule.
  - 4.4 (PF/15/43.5)** Planting of memorial tree update.
  - 4.5 (PF/15/23)** Working Party update regarding Tree Management Plan. Further meeting to be arranged.
  - 4.6 (PF/15/66.1)** Mobile skate park insurance status.
  - 4.7 (PF/15/66.4)** MPF winter conditions insurance status.
  - 4.8** Update regarding swing repair.
- 5. MEMORIAL PLAYING FIELD**
  - 5.1** Community Orchard Committee update.
  - 5.2** Damage to MPF surface update.
  - 5.3** Use of MPF car park update.
  - 5.4** CCTV cameras sited at the Bowling Club. Councillors to consider and agree quote.
- 6. ALLOTMENTS** – to discuss issues relating to Allotments.
  - 6.1** Allotment proposals update.
  - 6.2** Councillors to note a letter from a plot holder of Canada Gardens.
  - 6.3** To note other allotment matters.



Parish Clerk: Rebecca Luckin  
Deputy Clerk: Hazel Roxby

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- 7 ABBEY ROAD FENCE**  
7.1 To consider a request from a member of the public that a fence at Abbey Road be replaced by the Parish Council.
- 8. FINANCIAL REPORT**  
8.1 To receive details of Income & Expenditure for January and February 2016.  
8.2 Committee to consider and agree requesting that unspent funds for the year 15/16 are placed in Playing Fields reserve.
- 9. OPEN SPACE MATTERS AND MONITORING** – updates on maintenance and other matters relating to open spaces.  
9.1 ABBEY ROAD  
9.2 MEMORIAL PLAYING FIELD  
9.3 CHANDLER’S WAY  
9.4 FLETCHER’S CROFT  
9.5 SOUTH ASH  
9.6 NORMAN WAY
- 10. INFORMATION ITEMS & CORRESPONDENCE** - to report on any items of information for committee and receive correspondence.  
10.1 Victory for Veg press report.  
10.2 Correspondence from HDC regarding draft Sporting Infrastructure Plan – comments to HDC by 01.04.16.
- 11. COMMUNITY INFRASTRUCTURE LEVY**
- 12. DATE OF NEXT MEETING:** Tuesday 26<sup>th</sup> April 2016.

Rebecca Luckin  
Clerk to the Parish Council

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND MEETINGS**



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