

# Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,  
West Sussex, BN44 3XZ

[www.steyningpc.gov.uk](http://www.steyningpc.gov.uk)  
[www.thesteyningcentre.co.uk](http://www.thesteyningcentre.co.uk)

Telephone: 01903 812042

**TO: ALL MEMBERS OF THE PLAYING FIELDS COMMITTEE  
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE  
TO BE HELD ON TUESDAY 26<sup>th</sup> January 2016 at 7.30pm AT THE STEYNING CENTRE**

*Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.*

**QUESTIONS FROM THE FLOOR** – to receive questions from members of the public regarding items on the agenda.

## **A G E N D A**

1. **APOLOGIES** – to receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors declarations of interest in items on the agenda and consider any dispensations.
3. **MINUTES** – Councillors to agree and sign the minutes of the meeting held on 24<sup>th</sup> November 2015.
4. **MATTERS ARISING AND ACTIONS** – to report on matters arising and actions brought forward from previous meetings.
  - 4.1 **(PF/15/33.4)** Disabled access gate due to be installed 26.01.16.
  - 4.2 **(PF/15/23)** Working Party meeting update regarding Tree Condition Report. Quotes for tree works, information only, to assist with managing of 16/17 budget.
  - 4.3 **(PF/15/44.4)** Confirmation of SPC ownership of CCTV camera located at Bowls Club.
  - 4.4 Update regarding swing repair.
  - 4.5 **(PF/15/33.3)** Update regarding re-siting of Chandler's Way goal.
  - 4.6 **(PF/15/47.3)** Fletcher's Croft stream update.
  - 4.7 Flint wall update – works due to commence 27<sup>th</sup> January, weather permitting.
5. **MEMORIAL PLAYING FIELD**
  - 5.1 Councillors to consider and agree a request by Horsham Matters that the MPF be used as a venue for the siting of a mobile skate park facility,
  - 5.2 Councillors to note requests that a proposal for a permanent skate facility on the MPF be reconsidered by Steyning Parish Council.
  - 5.3 Community Orchard Committee update, including investigation into 'honey fungus'.
  - 5.4 Condition of the MPF during winter months - Councillors to consider and agree quote for 'grass crete' to be placed in entrances to MPF.
  - 5.5 Councillors to consider and agree quote to reduce hedge/ trees and sever ivy.
  - 5.6 Councillors to consider and agree request by the manager of Steyning Under 7's Football Team.
6. **ALLOTMENTS** – to discuss issues relating to Allotments.
  - 6.1 Allotment proposals update.



Parish Clerk: Rebecca Luckin  
Deputy Clerk: Hazel Roxby

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6.2 To note other allotment matters.

**7. FINANCIAL REPORT**

7.1 To receive details of Income & Expenditure for November and December 2015.

**8. ABBEY ROAD – APPLICATION FOR VILLAGE GREEN DESIGNATION**

8.1 Councillors to note application to register land known as Abbey Road Open Space as a town or Village Green.

8.2 Councillors to consider and agree response to application to register the above.

9. **OPEN SPACE MATTERS AND MONITORING** – to receive updates on maintenance and other matters relating to open spaces.

9.1 ABBEY ROAD

9.2 MEMORIAL PLAYING FIELD

9.3 CHANDLER’S WAY

9.4 FLETCHER’S CROFT

9.5 SOUTH ASH

9.6 NORMAN WAY

10. **INFORMATION ITEMS & CORRESPONDENCE** - to report on any items of information for committee and receive correspondence.

10.1 Councillors to note letter sent on behalf of the Cricket Club regarding a proposal for an illuminated advertising sign.

**11. COMMUNITY INFRASTRUCTURE LEVY**

12. **DATE OF NEXT MEETING:** Tuesday 15<sup>th</sup> March 2016.

Rebecca Luckin  
Clerk to the Parish Council

**MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND MEETINGS**



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