

**TO: ALL MEMBERS OF THE PLAYING FIELDS COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 20th January 2015 at 7.30p.m. AT THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

QUESTIONS FROM THE FLOOR – to receive questions from members of the public regarding items on the agenda.

A G E N D A

1. **APOLOGIES** – to receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors declarations of interest in items on the agenda and consider any dispensations.
3. **MINUTES** – to sign and agree the minutes of the meeting held on 18th November 2014.
4. **MATTERS ARISING AND ACTIONS** – to report on matters arising and actions brought forward from the last meeting.
5. **BYELAWS** – to consider byelaws applicable in Steyning.
 - 5.1 HDC Recreation Ground Byelaws
 - 5.2 Steyning Parish Council Recreation Ground Byelaws
 - 5.3 HDC Byelaws for the Regulation of Dogs
6. **MEMORIAL PLAYING FIELD**
 - 6.1 To consider a request regarding a bouncy castle.
 - 6.2 To consider a proposal regarding barriers at an entrance to the MPF.
 - 6.3 Entrances to the MPF – maintaining safe access for pedestrians.
 - 6.4 War memorial – discussion and agreement of ownership.
7. **ALLOTMENT REPORT** – to discuss issues relating to Allotments.
 - 7.1 To receive a report following a visit by Councillors.
8. **FINANCIAL REPORT** – to receive details of receipts and payments for September, October, November and December 2014.
9. **OPEN SPACE MONITORING** – to receive updates on maintenance and other matters relating to open spaces.
10. **COMMUNITY INFRASTRUCTURE LEVY**

11. **INFORMATION ITEMS** - to report on any items of information for committee.
12. **DATE OF NEXT MEETING:** Tuesday 7.30pm, 24th February 2015.
13. **CONFIDENTIAL ITEMS**
Under Standing Orders 1d) the Chairman will propose that this part of the meeting is held in confidence. Members of the public will be asked to leave the meeting.
- 13.1 To discuss a boundary fence at a children's play area.
- 13.2 To discuss work undertaken on behalf of the Parish Council.

Rebecca Luckin
Clerk to the Parish Council

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND MEETINGS