

**TO: ALL MEMBERS OF THE PLAYING FIELDS COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 24th February 2015 at 7.30p.m. AT THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

QUESTIONS FROM THE FLOOR – to receive questions from members of the public regarding items on the agenda.

A G E N D A

1. **APOLOGIES** – to receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors declarations of interest in items on the agenda and consider any dispensations.
3. **MINUTES** – to sign and agree the minutes of the meeting held on 20th January 2015.
4. **PRESENTATION BY A STEYNING GRAMMAR SCHOOL YEAR 7 STUDENT REGARDING A COMMUNITY GARDEN**
5. **MATTERS ARISING AND ACTIONS** – to report on matters arising and actions brought forward from the last meeting.
6. **MEMORIAL PLAYING FIELD**
 - 6.1 Request for use of MPF by Steyning Country Fair.
 - 6.2 To consider quote to secure existing play equipment.
7. **ALLOTMENTS** – to discuss issues relating to Allotments.
 - 7.1 To consider request from the Allotments Association.
 - 7.2 To consider a quote for signage.
 - 7.3 To consider revised quotes for improvements to gates.
8. **FINANCIAL REPORT** – to receive details of Income & Expenditure for January 2015.
9. **OPEN SPACE MONITORING** – to receive updates on maintenance and other matters relating to open spaces.
10. **COMMUNITY INFRASTRUCTURE LEVY**
11. **INFORMATION ITEMS** - to report on any items of information for committee.
12. **DATE OF NEXT MEETING:** Tuesday 7.30pm, 21st April 2015.

**Rebecca Luckin
Clerk to the Parish Council**

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND MEETINGS