

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk
www.thesteyningcentre.co.uk

Telephone: 01903 812042

**TO: ALL MEMBERS OF THE PLAYING FIELDS COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE
TO BE HELD ON TUESDAY 25th August 2015 at 7.30pm AT THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

QUESTIONS FROM THE FLOOR – to receive questions from members of the public regarding items on the agenda.

A G E N D A

- 1. APOLOGIES** – to receive and accept apologies for absence.
- 2. DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors declarations of interest in items on the agenda and consider any dispensations.
- 3. MINUTES** – to agree and sign the minutes of the meeting held on 21st July 2015.
- 4. MATTERS ARISING AND ACTIONS** – to report on matters arising and actions brought forward from previous meetings.
 - 4.1** (PF/15/11.2) Flint wall repairs update.
 - 4.2** (PF/15/21.2) Allotment gate repairs update.
 - 4.3** (PF/15/23.2) Update regarding trees on common land.
 - 4.4** (PF/15/25.1) Annual play equipment inspection undertaken 19.08.15.
 - 4.5** (PF 24.02.15 item 5.2) Update regarding Chair and Clerk delegation to review signage on MPF.
- 5. MEMORIAL PLAYING FIELD**
 - 5.1**
 - a) Community Orchard Committee update.
 - b) To consider a request regarding the removal of ash and elder trees on the MPF.
 - c) Insurance cover and recommended volunteer procedure.
 - 5.2**
 - a) Memorial bench and tree update
 - b) Councillors to consider and agree location of memorial bench and tree.
 - 5.3** To consider and agree relocation of Chandler's Way goal to site on MPF.
 - 5.4** To consider and agree quote to replace 'kissing' gate on MPF.
 - 5.5** To consider a request from the Bowling Club regarding the removal of a sycamore tree.
 - 5.6** To consider and agree winter maintenance / management of the MPF.
 - 5.7** Proposed replacement Tennis Clubhouse update.
- 6. ALLOTMENTS** – to discuss issues relating to Allotments.
 - 6.1** To consider and agree any price increase in allotments for 2015/16.



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

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- 7. FINANCIAL REPORT**
7.1 To receive details of Income & Expenditure for July 2015.
7.2 To consider and agree a request from the Bowling Club regarding a defibrillator on the MPF.
- 8. OPEN SPACE MONITORING** – to receive updates on maintenance and other matters relating to open spaces.
8.1 CHANDLER'S WAY
8.2 FLETCHER'S CROFT
8.3 ABBEY ROAD
a) To address concerns raised, following leaflet distribution to local residents.
b) To consider a proposal that Steyning Parish Council should apply to designate Abbey Road Open Space as a Village Green.
c) To consider and agree a request by a local resident regarding an ash tree.
8.4 MEMORIAL PLAYING FIELD
8.5 SOUTH ASH
8.6 NORMAN WAY
- 9. INFORMATION ITEMS & CORRESPONDENCE** - to report on any items of information for committee and receive correspondence.
- 10. COMMUNITY INFRASTRUCTURE LEVY**
- 11. DATE OF NEXT MEETING:** Tuesday 7.30pm, 20th October 2015.

Rebecca Luckin
Clerk to the Parish Council

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND MEETINGS



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