

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk
www.thesteyningcentre.co.uk

Telephone: 01903 812042

**TO: ALL MEMBERS OF THE PLAYING FIELDS COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE
TO BE HELD ON TUESDAY 26th April 2016 at 7.30pm AT THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

QUESTIONS FROM THE FLOOR – to receive questions from members of the public regarding items on the agenda.

A G E N D A

1. **APOLOGIES** – to receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors declarations of interest in items on the agenda and consider any dispensations.
3. **MINUTES** – Councillors to agree and sign the minutes of the meeting held on 15th March 2016.
4. **MATTERS ARISING AND ACTIONS** – to report on matters arising and actions brought forward from previous meetings.
 - 4.1 **(PF/15/33.3) Re-siting of Chandler's Way goal post update.**
 - 4.2 **(PF/15/23) Tree Management Plan Working Party update** regarding meeting held 18.04.16. Further Working Party meeting to take place 01.05.16. to consider recommendations.
 - 4.3 **Swing repair update**
 - 4.4 **Flint wall repairs update**
 - 4.5 **Fletcher's Croft stream update**
 - 4.6 **(PF1/15/83.5) Bin emptying on MPF.** Councillors to consider and agree varying the day that litter bins are emptied on the MPF.
5. **MEMORIAL PLAYING FIELD**
 - 5.1 **Community Orchard Committee update**
 - 5.2 Councillors to consider and agree request regarding the planting of a further six trees on the MPF.
 - 5.3 Councillors to consider and agree a quote for works to make good the ground around the children's play area.
 - 5.4 Emergency vehicle access lock.
 - 5.5 Memorial bench request.
6. **ALLOTMENTS** – to discuss issues relating to Allotments.
 - 6.1 **Allotment proposals update.**
 - 6.2 Councillors to note a response from a plot holder of Canada Gardens.
 - 6.3 **To note other allotment matters.**



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com

- 7 ABBEY ROAD FENCE**
7.1 To receive recommendations following the Chair's visit to Abbey Road, regarding a broken fence.
7.2 Councillors to consider and agree a quote for works to remove / replace the fence at Abbey Road.
- 8. FINANCIAL REPORT**
8.1 To receive details of Income & Expenditure Report for March 2016.
- 9. OPEN SPACE MATTERS AND MONITORING** – updates on maintenance and other matters relating to open spaces.
9.1 ABBEY ROAD
9.2 MEMORIAL PLAYING FIELD
9.3 CHANDLER'S WAY – broken fence panel. Councillors to consider and agree quote to repair fence panel.
9.4 FLETCHER'S CROFT
9.5 SOUTH ASH
9.6 NORMAN WAY
9.7 Committee to consider and agree drafting of Maintenance Programme for SPC Open Spaces.
- 10. INFORMATION ITEMS & CORRESPONDENCE** - to report on any items of information for committee and receive correspondence.
10.1 Correspondence from HDC regarding draft Sporting Infrastructure Plan – comments to HDC by 01.04.16.
10.2 Keep Britain Tidy document (PDF) – Litter and the Law.
- 11. COMMUNITY INFRASTRUCTURE LEVY**
- 12. DATE OF NEXT MEETING:** Tuesday 21st June 2016.

Rebecca Luckin
Clerk to the Parish Council

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND MEETINGS



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