

**TO: ALL MEMBERS OF THE PLAYING FIELDS COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD ON
TUESDAY 21st April 2015 at 7.30p.m. AT THE STEYNING CENTRE**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. Any equipment plugged into the main electrical power supply of the Steyning Centre must be PAT tested.

QUESTIONS FROM THE FLOOR – to receive questions from members of the public regarding items on the agenda.

A G E N D A

1. **APOLOGIES** – to receive and accept apologies for absence.
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS** – to receive Councillors declarations of interest in items on the agenda and consider any dispensations.
3. **MINUTES** – to sign and agree the minutes of the meeting held on 24th February 2015.
4. **MATTERS ARISING AND ACTIONS** – to report on matters arising and actions brought forward from the last meeting.
5. **MEMORIAL PLAYING FIELD**
 - 5.1 Discuss and agree Community Orchard noticeboard.
 - 5.2 Discuss litter pick on MPF
 - 5.3 Discuss and agree siting of defibrillator at the Bowling Club
 - 5.4 Discuss and agree use of MPF by organisers of Steyning Round Hill Romp
 - 5.6 To receive a concern raised by a member of the public
 - 5.7 To discuss and agree siting of memorial bench on MPF
 - 5.8 To discuss and agree solution to worn bench areas on MPF
6. **ALLOTMENTS** – to discuss issues relating to Allotments.
 - 6.1 To discuss and consider a request from a plot holder.
7. **FINANCIAL REPORT**
 - 7.1 To receive details of Income & Expenditure for February and March 2015.
 - 7.2 To receive quotes for a Tree Management Plan for all Parish Council owned open spaces.
 - 7.3 To receive a quote for works to a Chestnut tree on the MPF
 - 7.4 To consider a grant request from the Bowling Club toward the cost of a defibrillator.
8. **OPEN SPACE MONITORING** – to receive updates on maintenance and other matters relating to open spaces.
 - 8.1 To discuss and agree the appointment of a volunteer Tree Warden for SPC.

9. **COMMUNITY INFRASTRUCTURE LEVY**
10. **INFORMATION ITEMS** - to report on any items of information for committee.
11. **DATE OF NEXT MEETING:** Tuesday 7.30pm, 26th May 2015.
12. **CONFIDENTIAL ITEM**
Due to the nature of the discussion, the Chairman will propose that the item be taken in confidence under Standing Order 3e), since Councillors will consider matters relating to a property that shares a boundary with Abbey Road Open Space.

Rebecca Luckin
Clerk to the Parish Council

MEMBERS OF THE PRESS AND PUBLIC ARE WELCOME TO ATTEND MEETINGS