

**TO: ALL MEMBERS OF THE PLAYING FIELDS COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD
ON TUESDAY 22nd JULY 2014 7.45 p.m. AT THE STEYNING CENTRE**

QUESTIONS FROM THE FLOOR – to receive questions from members of the public on items on the agenda.

A G E N D A

- 1. APOLOGIES** – to receive apologies and reasons for absence
- 2. DECLARATIONS** – to receive Councillors declarations of interest in items on the agenda
- 3. MINUTES** – to sign and agree the minutes of the meeting held on 27th May 2014
- 4. MATTERS ARISING AND ACTIONS** – to confirm the matters and report actions brought forward from the last meeting.
- 5. MEMORIAL PLAYING FIELD** – to receive any matters relating to the field.
To discuss and agree two new litter bins.
Discuss and agree painting of play area gates.
Discuss and agree Community Orchard proposals.
- 6. ALLOTMENT REPORT** – to discuss issues relating to Allotments
To agree new allotment regulations prior to legal ratification.
- 7. FINANCIAL REPORT** – to receive details of receipts and payments for May and June 2014
- 8. OPEN SPACE MONITORING** – to receive updates on maintenance of open spaces and other matters relating to open spaces.
- 9. COMMUNITY INFRASTRUCTURE LEVY**

10. **INFORMATION ITEMS** - to report on any items of information for committee
11. **DATE OF NEXT MEETING: Tuesday 26th August 2014 at 7.30pm.**

Sue Booth - Clerk to the Council

Please Note: *The public have a right and are welcome to attend this and any of the Parish Council committee meetings.*

The public do not have a right to speak at meetings but Steyning Parish Council allocates a short time on each Agenda for public participation ("Questions from the floor"), and the Chairman will invite questions or comment on Agenda items at this point only in the meeting.