

**TO: ALL MEMBERS OF THE PLAYING FIELDS COMMITTEE  
YOU ARE HEREBY SUMMONED TO A MEETING OF THE COMMITTEE TO BE HELD  
ON TUESDAY 21<sup>ST</sup> JANUARY 2014 7.30 AT THE STEYNING CENTRE**

**A G E N D A**

- 1. APOLOGIES** – to receive apologies and reasons for absence
- 2. DECLARATIONS** – to receive Councillors declarations of interest in items on the agenda
- 3. MINUTES** – to sign and agree the minutes of the meeting held on 19<sup>th</sup> November 2013.
- 4. MATTERS ARISING AND ACTIONS** – to confirm the matters and report actions brought forward from the last meeting.
- 5. QUESTIONS FROM THE FLOOR** – to receive questions from members of the public
- 6. COMMUNITY ORCHARD**  
- to receive a proposal and presentation
- 7. MEMORIAL PLAYING FIELD** – to receive any matters relating to the field.
  - To discuss and agree repairs to benches
  - To discuss and agree electricity usage charges for CCTV
- 8. ALLOTMENT REPORT** – to discuss issues relating to Allotments  
- to receive a report from the Allotments Association
- 9. FINANCIAL REPORT** – to receive details of receipts and payments for November & December 2013.
- 10. OPEN SPACE MONITORING** – to receive updates on maintenance of open spaces and other matters relating to open spaces.  
Abbey Road tree to agree cost to reduce height
- 11. COMMUNITY INFRASTRUCTURE LEVY**

12. **INFORMATION ITEMS** - to report on any items of information for committee  
Community Fun Day  
Cannons Way stream
  
13. **DATE OF NEXT MEETING: Tuesday 25<sup>th</sup> February 2014 at 7.30pm.**

Sue Booth - Clerk to the Council

**Please Note:** *The public have a right and are welcome to attend this and any of the Parish Council committee meetings.*

*The public do not have a right to speak at meetings but Steyning Parish Council allocates a short time on each Agenda for public participation ("Questions from the floor"), and the Chairman will invite questions or comment on Agenda items at this point only in the meeting.*