

**MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON  
TUESDAY 7<sup>TH</sup> JULY 2015 AT 6.45PM AT THE STEYNING CENTRE**

**Present:** Cllrs Muncey, Trundle, Muggridge, Ness-Collins and Toomey.

**Members of the public:** 8 including Cllrs Goldsmith, S Sullivan, G Sullivan, Lloyd, Northam, Picking and Hanson

**Clerk:** Hazel Roxby

**MINUTES**

**P15/37. APOLOGIES** were received and accepted from Cllrs Bowell and Associate Member Mr Tod

**P15/38. DECLARATIONS OF INTEREST** – Councillor Toomey declared a personal interest to item 41.3.

**P15/39. MINUTES**

**39.1** The minutes of the meeting of Tuesday 16th June 2015 had not been circulated to members and therefore could not be agreed. The Deputy Clerk will circulate them for agreement at the next meeting on 21<sup>st</sup> July.

**P15/40 MATTERS ARISING AND ACTIONS**

40.1 (28.1) John Attfield has agreed to look at the advertising signage outside the Barbers and Booti. He informed that Class 5 of the advert regulations would apply to all business premises along the High Street, however limitations for signs are if they are attached to or are within the curtilage of a listed building. (The Barbers is a Listed Buildings). Being in a Conservation area doesn't automatically mean that consent is required.

40.2 (31.1) John Attfield has informed The Health and Safety Executive of the storage containers at the chalk pit as a safety risk. He sent a map of the land concerned and stated that as it has been used as a storage area since 2001 (over 10 years) and is therefore considered lawful.

40.3 (35.1) Cllr Muncey gave an update on meeting held with Chris Lyons 2<sup>nd</sup> July. The National Frame Work is in favour of all development unless there is a significant adverse impact. The revised Horsham District Planning Framework was received by the Inspector last week and it is hoped it will be agreed by September/October this year. Parish Councils must look at the harm and state the reasons in planning terms when objecting to planning applications, e.g. overdevelopment of the site, over shadowing of neighbouring properties etc. Parish Councils are able to request for conditions to be added to applications if it will improve the situation. There are no funds available to help Parish Councils with equipment or broadband improvements when paperless planning is introduced. Each parish will be treated differently depending on the facilities available to them.

## **P15/41. PLANNING APPLICATIONS**

### **41.1 DC/15/1216 – 28 Portway – Erection of a single storey front/side extension.**

Cllr Muggridge **proposed, seconded** by Cllr Muncey not to object to the application, but to comment that Councillors could not consider the application fully as the application does not make it clear what the parking arrangements will be once the garage and car port are no longer available. **Agreed.**

### **41.2 DC/15/1268 – The Lodge, Little Drove – Change of use of existing five bedroom property into a three bedroom and a two bedroom property .**

Cllr Muggridge **proposed, seconded** by Cllr Toomey and **Agreed** that further clarification is required about the vehicular access of both properties as there is a safety issue if a new access is created off Bostal Road.

### **41.3 DC/15/1339 – Rosebank, Jarvis Lane – Fell 1 x Pawlonia.**

Cllr Muggridge **proposed, seconded** by Cllr Trundle **No Objection** subject to Horsham District Councils Arboricultural Officers advice. **Agreed.**

### **41.4 DC/15/1267 – Middle Lodge, Holland Road- First floor front extension.**

Cllr Muggridge **proposed, seconded** by Cllr Ness-Collins **No Objection. Agreed.**

### **41.5 DC/15/1235 – Fairlawn, 61 Goring Road – Erection of a single storey side extension and creation of 1 off road parking space.**

Cllr Muggridge **proposed, seconded** by Cllr Muncey **Objection** to the scale of the increase to the frontage of the property. **Agreed.**

### **41.6 DC/15/1293 – 17A High Street – A new single storey rear study extension.**

Replacement windows throughout. A replacement flat roof to a 20<sup>th</sup> C. Bay Window (Full Planning & LBC).

Cllr Muggridge **proposed, seconded** by Cllr Trundle **No Objection. Agreed.**

### **41.7 DC/15/1304 – Lloyds Bank TSB Limited 37 High Street – Careful demolition and rebuilding of rear flint Wall.**

Cllr Muncey **proposed, seconded** by Cllr Ness-Collins **No Objection. Agreed.**

### **41.8 DC/15/1316 – Co-Operative Stores 43-45 High Street – Sign1) Existing internal**

lighting to be re-lamped with LEDs in existing fascia. Sign 2) Wall mounted Remember your bags sign with applied vinyl text and image.

Cllr Toomey **proposed, seconded** by Cllr Trundle **No Objection. Agreed.**

## **P15/42. LATE APPLICATIONS –None for this meeting**

## **P15/43. ENFORCEMENT NOTIFICATIONS - None for this meeting**

## **P15/44. PLANNING DECISIONS FROM HDC**

**Permitted**

**DC/15/0902 - 38 Penlands Vale** - Erection of conservatory to side elevation  
**DC/15/1047 - Methodist Church 18 High Street** - Fell 1x Holly, 1x Yew  
**DC/15/1062 - 6 Norfolk Cottages High Street** - Fell 4 x Conifers and 1 x Apple tree and Surgery to 4 x Sycamores, Bush/hedgerow to clear  
**DC/15/1080 - Forty One Charlton Street** - New conservatory to side

**P15/45. ARTICLE 4 DIRECTIONS** – Cllr Muncey informed that the working party will be for any members of the council that wish to attend. The consensus was for morning meetings. Dates to be agreed.

**P15/46. CORRESPONDENCE/INFORMATION**

**46.1** Possibilities were discussed for evenings and timings of future planning meetings to allow sufficient time for consideration of the varying number of applications and discussions of relevant issues. The second Tuesday and fourth Monday evening each month would be available. It was felt this and the issue of including a public question time should be finalised once the new committee membership is agreed.

**46.2** It was noted that there are some errors in the Terms of Reference that need correcting. The sentences concerning budget and monthly expenditure need to be removed and item i) needs clarification of wording so that it is understood it means for monitoring the completed Neighbourhood plan and not for the process of creation of the Neighbourhood plan.

**P15/47. DATE OF NEXT MEETING: Tuesday 21<sup>st</sup> July at 7pm**

The meeting closed at 7.45 pm

Signed: ..... Date:  
Chairman

**Actions**

39.1 The Deputy Clerk will circulate them for agreement at the next meeting on 21<sup>st</sup> July.

46.1 Discussion for timings and dates for meetings and inclusion of public question time - Agenda for next meeting

46.2 Amend terms of reference for agreement at full Council