

**PLANNING COMMITTEE MEETING
TUESDAY 4TH NOVEMBER 2014 AT 7PM
THE STEYNING CENTRE**

Present: Cllrs Alexander, Lloyd, Toomey, Muncey, Ness-Collins, Muggeridge.

Members of the public: two

Clerk: Rebecca Luckin

MINUTES

1.0 APOLOGIES –were received and accepted from Cllr Bowell.

2.0 DECLARATIONS OF INTEREST – there were none.

3.0 MINUTES – Cllr Lloyd **proposed, seconded** by Cllr Ness-Collins that the minutes of the meeting of 21st October 2014 be approved as a correct record of the meeting. **Agreed.**

4.0 MATTERS ARISING AND ACTIONS

4.1 The Clerk had drafted a letter to HDC to request clarification on the situation regarding HDC notification to neighbours of planning applicants. Cllr Muggeridge reported that there was inconsistency. The Clerk will redraft the letter and send to Mr Chris Lyons.

5.0 PLANNING APPLICATIONS

5.1 DC/14/2213 – 2 Thornscroft – Replacement of existing 2.5m high timber shed with 3.1 high timber log cabin (shed/summerhouse). **Agreed - no objection.**

5.2 DC/14/2230 – Granary Barn, Wyckham Lane – Side extension. Councillors **agreed** that it was sympathetically designed, but not materially different in scale from a previous application. Concern was expressed regarding the reduction in car parking spaces and a possible loss of amenity to the Slate Barn, the neighbouring property to the north. Councillors were also concerned that neighbours may not have been informed. **Agreed - objection.**

5.3 DC/14/2152 – 7 Coombe Road – Extended loft conversion incorporating a hip to gable and extend the existing flat roof dormer. **Agreed - no objection** provided that the dormer is similar in design and scale to any dormers on the adjoining and neighbouring properties (if they exist) and is in keeping with the street scene. Matching materials to be used.

5.4 DC/14/2055 – 85 High Street - Alteration of front steps to improve access (Householder Application) Affects the setting of a Listed Building. A heritage statement was circulated and the proposed design discussed. **Agreed no objection**, provided the design and materials match the property in question or the neighbouring house at no 87 High Street, including the hand rail.

5.5 DC/14/2056 – 85 High Street -To alter the very steep steps to the property to improve the access for the elderly and disabled (Listed Building Consent) Affects the setting of a Listed Building.

6.0 LATE APPLICATIONS – There were none.

7.0 ENFORCEMENT NOTIFICATIONS

- 7.1** Update received from Enforcement Officer HDC, regarding:
35 High Street – an application for a certificate of lawful development has been submitted – DC/14/1553.
- 7.2** 25 High Street – a retrospective listed building consent application has been submitted.

8.0 PLANNING DECISIONS FROM HDC

Permitted:

DC/14/0645 - 51 High Street -Retrospective application for the replacement of a first-floor rear Crittal window with a timber sash window, installation of external stairs to first-floor flat and erection of single-storey rear extension. Development affects the setting of a Listed Building

DC/14/1324 - 17 High Street Steyning - Internal and external alterations involving replacement rooflight, windows and doors, new path, step and terrace to rear garden (Full Planning)

DC/14/1325 - 17 High Street - Proposed repair, refurbishment and alterations, comprising forming new bedroom and bathroom at second floor, replacement roof-light, removal of walls, creation of new openings and formation of new bedroom suite at first floor, new WC, kitchen and utility.

DC/14/1755 - Chequers Orchard White Horse Square -Replacement of rear roof light with dormer window to first floor bedroom

9.0 CORRESPONDENCE – none received.

10.0 DATE OF NEXT MEETING: Tuesday 18th November 2014 at 7.00pm

The meeting closed at 7.29pm

Signed: Date: 18th November 2014
Chairman