

**MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON
TUESDAY 21st APRIL 2015 AT 6.45PM AT THE STEYNING CENTRE**

Present: Cllrs Alexander, Toomey, Bowell, Ness-Collins and Muncey.

Members of the public: 10

Clerk: Rebecca Luckin

MINUTES

1.0 APOLOGIES –were received and accepted from Cllrs Muggridge and Lloyd.

2.0 DECLARATIONS OF INTEREST

2.1 Cllr Bowell declared a prejudicial interest in item 5.3. All Councillors declared a personal interest in 5.3.

3.0 MINUTES

3.1 Cllr Alexander **proposed, seconded** by Cllr Ness-Collins that the minutes of the meeting of 7th April 2015 be approved as a correct record of the meeting and signed by the Chairman. **Agreed.**

4.0 MATTERS ARISING AND ACTIONS

4.1 (9.1) Regarding steps without planning permission at 111 High Street, HDC Enforcement had informed owners that works may have constituted an engineering operation that would have required consultation. Councillors expressed concern and disappointment. The Clerk will draft a letter to the Enforcement Officer. A summary of the Conservation Area document will be circulated to all households.

4.2 (9.1) Amendments to HDC Planning Framework Proposed Main Modifications. Response drafted by Chair. Councillors agreed for it to be sent to HDC as SPC's formal response.

4.3 The owner of the Chalk Pit at Newham Lane has offered to meet with HDC Enforcement Officer and Councillors – meeting to be arranged.

4.4 A one page summary of the Conservation Area document will be distributed by Councillors, to all householders in the Conservation Area.

5.0 PLANNING APPLICATIONS

5.1 DC/15/0697 – Tunsgate, Jarvis Lane – Surgery to 4 x Sycamore Trees and 1 X Cherry (Trees in a Conservation Area).

Councillors expressed disappointment at short notice of applications that did not allow for a response.

5.2 DC/15/0699 – 16 Thornscroft – Surgery to 1 x Ash Tree and 1 X Yew Tree (Works to Trees in a Conservation Area).

Councillors expressed disappointment at short notice of applications that did not allow for response. The Clerk will draft a letter to HDC Planning (cc Cllr Rogers).

Cllr Howell left the meeting

5.3 DC/15/0721 – 81 Kings Stone Avenue – Proposed single storey rear extension. All Councillors declared an interest.

Councillors considered the application. Cllr Alexander **proposed, seconded** by Cllr Muncey **no objection Agreed.**

Cllr Howell re-joined the meeting

5.4 DC/15/0765 – Chantry Green House, Church Street – Fell 1 x Dawn Redwood Tree (Metasequoia Glyptostroboidea) (Removal of a Tree in a Conservation Area)

Cllr Alexander **proposed, seconded** by Cllr Ness Collins that HDC ask the property owner to state his reason for having the tree felled and would like clarification of the tree's position. Councillors would then **defer to the opinion of the Arboricultural Officer. Agreed.**

6.0 LATE APPLICATIONS – there were none.

7.0 ENFORCEMENT NOTIFICATIONS

7.1 Councillors had expressed concern regarding new advertising signage at the White Horse pub, which has been reported to HDC Enforcement.

8.0 PLANNING DECISIONS FROM HDC

Permitted:

DC/15/0697 - Tunsgate Jarvis Lane -Surgery to 4 x Sycamore Trees and 1 x Cherry (Trees in a Conservation Order)

DC/15/0699 - 16 Thornscroft -Surgery to 1 x Ash Tree (T1) and 1 x Yew Tree (T2) Works to Trees in a Conservation Area

Withdrawn:

DC/15/0328 - Wyckham Dale Farm Wyckham Lane - Single storey rear extension

9.0 CESSATION OF WSCC ARCHAEOLOGICAL ADVICE SERVICES TO LOCAL PLANNING AUTHORITIES

9.1 Information has been received from WSCC and Horsham District Group (sent to all councillors) concerning the cessation of archaeology advice from WSCC.

Cllr Toomey arrived at 19.04pm

Mr Tod, Curator of the Steyning Museum, confirmed that advice from WSCC archaeologist to developers had ceased and that they would no longer have a role in the planning and development process. Cllr Alexander proposed a letter of disappointment be sent to HDC that it has not yet set up an alternative arrangement with another local expert organisation, to ensure that archaeological evidence is preserved; further, that Alice Thorne, SDNPA archaeologist was contacted also to see if she would be able to help in providing SPC with advice in the short term. Councillors expressed concern at lack of consultation and noted that work was previously funded by developers and overseen by WSCC. The Parish Council could become involved, but would require expertise, perhaps with help from museum staff and volunteers. Mr Tod offered to monitor planning applications, in the short term, specifically those that 'break the ground', as an Associate Member of the Planning

Committee (to be agreed at the first Full Parish Council meeting). The Clerk and Chair will draft a letter to WSCC and HDC expressing concern that the decision goes against the National Planning Policy Framework.

10.0 CORRESPONDENCE/INFORMATION – there was none.

11.0 DATE OF NEXT MEETING: Tuesday 5th May 2015 at 7.00pm

The meeting closed at 19.32pm

Signed: Date: 5th May 2015
Chairman

Action list following Planning meeting 21.04.15:

4.1 (9.1) Regarding steps without planning permission at 111 High Street, HDC Enforcement had informed owners that works may have constituted an engineering operation that would have required consultation. Councillors expressed concern and disappoint. The **Clerk will draft a letter** to the Enforcement Officer

4.3 The owner of the Chalk Pit at Newham Lane has offered to meet with John Attfield and Councillors – **meeting to be arranged.**

5.1 DC/15/0697 – Tunsgate, Jarvis Lane – Surgery to 4 x Sycamore Trees and 1 X Cherry (Trees in a Conservation Area).

5.2 DC/15/0699 – 16 Thornscroft – Surgery to 1 x Ash Tree and 1 X Yew Tree (Works to Trees in a Conservation Area).

Councillors expressed disappointment at short notice of applications that did not allow for response. **The Clerk will draft a letter to HDC Planning (cc Cllr Rogers).**

9.1 Cessation of archaeology advice from WSCC.

A letter of disappointment be sent to HDC, and that Alice Thorne, SDNPA archaeologist Councillors expressed concern at lack of consultation and noted that work was previously funded by developers and overseen by WSCC.

The Clerk and Chair will draft a letter to WSCC and HDC expressing concern that the decision goes against the National Planning Policy Framework

Mr Tod Associate Member of the Planning Committee (to be agreed at the first Full Parish Council meeting). **May Agenda**

Mr Tod will be included on the Planning Committee e-mail list.