

**MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON  
TUESDAY 1ST SEPTEMBER 2015 AT 7.00PM AT THE STEYNING CENTRE**

**Present:** Cllrs Muncey, Muggridge, Toomey, Lloyd and Trundle

**Members of the public:** 4 including Cllrs Willett, S Sullivan and G Sullivan

**Clerk:** Hazel Roxby

**MINUTES**

**P15/86. APOLOGIES FOR ABSENCE** – apologies were received and accepted from Cllrs Bowell and Hanson

**P15/87. DECLARATIONS OF INTEREST** – None for this meeting.

**P15/88. MINUTES**

Cllr Muncey **proposed, seconded** by Cllr Lloyd that the minutes of the meeting of Tuesday 18<sup>th</sup> August be approved as a correct record of the meeting and signed by the Chairman. **Agreed.**

**P15/89 MATTERS ARISING AND ACTIONS**

**89.1 - 83** Agenda Future Meetings to consider fortnightly meetings. **Agenda Item**

**89.2 - 84** Agenda item for discussion of Gatwick Airport Pros and Cons to the parish. **Agenda Item**

**P15/90 PLANNING APPLICATIONS**

None at time of printing the agenda

**P15/91. LATE APPLICATIONS**

**SDNP/15/03820 – Bayards Cottage, Horsham Road** – Removal of existing conservatory and rear kitchen wall to be replaced by a single storey garden room. Installation of a flue pipe for a wood burner in the room.

Cllr Muncey **Proposed, Seconded** by Cllr Lloyd No Objection. **Agreed**

**P15/92. ENFORCEMENT NOTIFICATIONS**

None for this meeting.

Cllrs Lloyd and Willett informed that they will be looking into how planning conditions attached to approvals are monitored and enforced.

**P15/93 PLANNING DECISIONS FROM HDC**

**DC/15/1293 - 17A High Street** - A new single storey rear study extension. Replacement Windows throughout. A replacement flat roof to a 20th C. Bay window (Full Planning)

**DC/15/1294 - 17A High Street** - A new single storey rear study extension, Replacement Windows throughout, A replacement flat roof to a 20th C. Bay window (Listed Building Consent)

**DC/15/1424 - Wappingthorn Court Horsham Road** - Construction of a replacement detached garage building. Condition added re no residential use as per SPC request.

**DC/15/1521 - Calcot Farmhouse Horsham Road** - Description: Installation of external oil-fired boiler (Listed Building Consent)

**DC/15/1456 - Mouse Cottage Mouse Lane** - Change of use of part of vacant field to provide access, turning and parking for 2 cars for the sole use of the occupants of Mouse Cottage (Affecting Setting

of a Listed Building) No condition added about type of vehicle to use parking provision but about layout of area and materials to be used.

**Refused:**

**DC/15/1268 - The Lodge Little Drove** - Change of use of existing five bedroom property into a three bedroom and a two bedroom properties

**DC/15/1477 - Garden Cottage Wappingthorne Farm Lane** - Conversion of garage to habitable space with extended roof to provide bedroom above, together with adaptation of 2 stables to provide garaging

**DC/15/1512 - The White Horse Inn 23 High Street** - Retrospective application for 2no free standing corex banner frames (Advertisement Consent) SPC will monitor enforcement action on these boards.

**Appeal Decisions**

**DC/14/2055 – 85 High Street** – Alteration of front steps to improve access – **Appeal dismissed**

**DC/14/2056 – 85 High Street** – to alter very steep steps to the property to improve the access for the elderly and disabled - **Appeal dismissed**

**P15/94 Gatwick Airport** – to discuss concerns to report at meeting of 16<sup>th</sup> September  
Cllrs Muncey and Trundle will be attending the meeting, Cllr Lloyd is attending as a District Cllr. It was agreed that the concerns to raise at the meeting are re any likely increase in noise, merge points and frequency of flights over Steyning.

An email has been received from CAGNE (Communities against Gatwick Noise and Emissions) inviting the parish council to support them in sharing information concerning changes to flight paths and Gatwick Airport. Circulated to committee members. Cllrs agreed not to join CAGNE at present, but to report back information from 16<sup>th</sup> September meeting to the planning meeting and also at full Council meeting.

**P15/95 Future Meetings** – to discuss changes to the planning meetings

Previous suggestions for different days and earlier times and fortnightly meetings have been discussed and deemed not acceptable. Cllr Muncey **Proposed, seconded** by Cllr Muggridge that the time of meetings be increase to 45 minutes. Agreed.

The suggestion of a public question time was not seconded.

**P15/96. CORRESPONDENCE/INFORMATION**

96.1 – South Downs National Park letter concerning Consultation on the South Downs Local Plan.

There is West Sussex Parish Workshop on 10<sup>th</sup> September at Pulborough Village Hall 6.30pm – 9.30pm limited to 2 representatives, Cllrs Northam and S Sullivan, who will report back to the next planning committee.

**15/97. DATE OF NEXT MEETING: Tuesday 15<sup>th</sup> September at 7pm**

The meeting closed at 7.31pm

Signed: ..... Date: 1<sup>st</sup> September 2015  
Chairman

**Actions from 1<sup>st</sup> September**

- 93 To monitor removal of advertising boards from White Horse Clerk
- 94 Report back to committee following Airport meeting Cllrs Muncey/Trundle
- Re- Discuss CAGNE and report to full council agenda for 6<sup>th</sup> October Clerk
- 96 Report back to committee following SDNP workshop Cllrs Northam/S Sullivan