

**MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON
TUESDAY 16TH June 2015 AT 7.00PM AT THE STEYNING CENTRE**

Present: Cllrs Muncey, Trundle, Ness-Collins, Toomey and Bowell

Members of the public: Six including Cllrs Lloyd, Picking, Goldsmith and Syred

Clerk: Rebecca Luckin

MINUTES

P15/25. APOLOGIES Received and accepted from Cllr Muggeridge.

P15/26. DECLARATIONS OF INTEREST – none for this meeting.

P15/27. MINUTES

16.1 Cllr Bowell **proposed, seconded** by Cllr Ness-Collins that the minutes of the meeting of Tuesday 2nd June 2015 be approved as a correct record of the meeting and signed by the Chairman. **Agreed.**

P15/28 MATTERS ARISING AND ACTIONS

28.1 (20.1) Advice on regulations for advertising boards had been received from HDC and circulated to committee members. The Palace of Pooch sign is not thought to be an issue as it is within the existing signage frame. The Tea Room sign possibly requires LBC consent and may also require advertisement consent. John Attfield will visit and report back, and will be asked to look at advertising signage outside the Barbers and Booti.

Owners of the White Horse pub are applying for retrospective planning permission.

Councillors will ask the Chamber of Trade to ask their members to be mindful of new signage and pass on links to guidance that was provided by HDC.

28.2 (23.3) To Consider public question time during Planning meetings as an agenda item.

Councillors discussed the inclusion of a public question time and the committee Terms of Reference. Cllr Muncey **proposed, seconded** by Cllr Lloyd that Councillors leave things as they are for now and continue to allow members of the public to speak about planning applications under consideration, and will review the length and timing of meetings in the future when the paperless planning process is in place. Further consideration will be given to projects such as Article Four Direction and Conservation Plan being transferred to another Committee or Full Council **Agreed.**

P15/29. PLANNING APPLICATIONS

29.1 DC/15/1080 – Forty One Charlton Street – New conservatory to side.

Councillors noted that similar materials would be used to match existing. The property is located in the Conservation Area and there may be some impact upon the street scene but it was not felt to be significant enough to warrant objection.

Cllr Muncey **proposed, seconded** by Cllr Ness Collins **no objection. Agreed.**

29.2 DC/15/1136 – 72 Kings Stone Avenue – Removal of existing conservatory and erection of single storey extensions.

Councillors noted that the proposal was large and close to neighbours, but will not impact upon the street scene. Cllr Muncey **proposed, seconded** by Cllr Trundle that there would be **no objection** provided that neighbours had no objections. **Agreed.**

P15/30. LATE APPLICATIONS –None for this meeting

P15/31. ENFORCEMENT NOTIFICATIONS

31.1 The Clerk will email John Attfield regarding progress of the Chalk Pit submission of a planning application.

P15/32. PLANNING DECISIONS FROM HDC

Permitted

DC/15/0811 - Wish House High Street - Single storey and two storey rear extensions

Withdrawn

DC/15/0832 - Fairlawn 61 Goring Road - Proposed ground floor extension to create new open plan kitchen and dining room with adjoining utility room, with a first floor shower room over.

P15/33. CONSERVATION AREA DOCUMENT and Article Four Direction

Cllr Muncey **proposed, seconded** by Cllr Lloyd that the matter be discussed by Working Party and external expertise may be co-opted if necessary. **Agreed.**

P15/34 CONSIDERATION OF QUESTION TIME FOR PLANNING MEETINGS

See item 28.2 above

P15/35. CORRESPONDENCE/INFORMATION

35.1 An email has been received from Chris Lyons, Director of Planning, which was circulated to the Chairman informing of improvements being made to the Development Management service and the contact with Clerks. Cllr Muncey and Clerk will attend a presentation on 2nd July and report back to Committee.

P15/36. DATE OF NEXT MEETING: Tuesday 7th July at 7pm

The meeting closed at 7.38pm

Signed: Date: 7th July 2015
Chairman

Action list 16.06.15

28.1 (20.1) Advice on regulations for advertising boards had been received from HDC and circulated to committee members. . John Attfield will visit and report back, and will be asked to look at advertising signage outside the Barbers and Booti. **E-mailed JA 17.06.15**

Councillors will ask the Chamber of Trade to ask their members to be mindful of new signage and pass on links to guidance that was provided by HDC.

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