

**PLANNING COMMITTEE MEETING
TUESDAY 16TH DECEMBER 2014 AT 7PM
THE STEYNING CENTRE**

Present: Cllrs Alexander, Toomey, Ness-Collins and Muncey.

Members of the public: Two

Clerk: Rebecca Luckin

MINUTES

1.0 APOLOGIES –were received and accepted from Cllrs Muggridge, Bowell and Lloyd.

2.0 DECLARATIONS OF INTEREST – There were none.

3.0 MINUTES – Cllr Ness-Collins **proposed, seconded** by Cllr Muncey that the minutes of the meeting of 2nd December 2014 be approved as a correct record of the meeting.
Agreed.

4.0 MATTERS ARISING AND ACTIONS

4.1 Cllr Muncey congratulated Cllr Alexander on an excellent revision of the Conservation Document, shortly to be sent to HDC and Steyning Museum for comment. Cllr Muncey noted that production of the document may require a budget. An abridged version could be circulated to residents. The Clerk will review the budget.

5.0 PLANNING APPLICATIONS

5.1 DC/14/2573 – 5 Penlands Vale – Installation of 2 flat roof dormers on the front elevation. Councillors discussed the plans provided and noted that the architect’s map had incorrectly indicated that the property was in Penlands Way and that the area of the map was limited. Councillors **agreed no objection** to the proposal.

5.2 DC/14/2542 &2545 – 66 High Street – Proposed internal alterations to the ground floor and associated minor external works (LBC) & 9Full Planning). Councillors discussed the plans provided, primarily an internal re-organisation to accommodate disabled WC, with painted timber double doors to the front. It was noted that the interior was not of particular architectural merit and therefore the changes would not be detrimental to the historical character of the building. Cllr Alexander **proposed, seconded** by Cllr Muncey **no objection** to the proposal. **Agreed.**

5.3 SDNP/14/05688/FUL – Highfield, Bostal Road – New Stable Block. Councillors discussed the plans provided and noted that there were no nearby existing buildings and the proposed site was in open countryside in an elevated position, visible by walkers in the SDNP. Councillors **agreed no objection**, but would to defer to the opinion of the Planning Officer.

6.0 LATE APPLICATIONS – there were none.

7.0 ENFORCEMENT NOTIFICATIONS - There were none to report.

8.0 PLANNING DECISIONS FROM HDC

Permitted:

DC/14/2213 - 2 Thornsroft - Replacement of existing 2.5m high timber shed with 3.1m high timber log cabin (shed/summerhouse)

DC/14/2219 - Clifton Lodge College Hill - Single storey rear and side extension

Refused:

DC/14/2152 - 7 Coombe Road - Extended loft conversion incorporating a hip to gable and to extend the existing flat roof dormer

DC/14/0696 - 20 Kings Barn Lane - Extension to roof space to provide additional first floor accommodation, extension to garage and alteration to ground floor front bay windows .

DC/14/2055 - 85 High Street - Alteration of front steps to improve access (Householder Application)

DC/14/2056 - 85 High Street - To alter the very steep steps to the property to improve the access for the elderly and disabled (Listed Building Consent) Affects the setting of a Listed Building

Withdrawn:

DC/14/1921 - Calcot Farm Horsham Road - Change of use of land to provide a storage area for building materials measuring 10m by 18m with associated soft landscaping.

9.0 CORRESPONDENCE

9.1 Information had been received regarding the Airports Commission public consultation into airport expansion and the debate on whether a new runway should be at Gatwick or Heathrow. The Airport Commission would like to engage with Parish Councils and are inviting the council to be part of the programme. Contact can be made and a programme of meetings arranged. The Clerk and Chair will liaise to contact the Airports Commission.

10.0 DATE OF NEXT MEETING: Tuesday 6TH January 2015 at 7.00pm

The meeting closed at 7.29pm

Signed: Date: 6th January 2015
Chairman

Actions / Matters Arising

4.1 Budget provision for costs of producing the revised Conservation Document.

There is £3750 in the F&C 2015 / 16 draft budget for printing. This year we are likely to spend £3000, so there is a possibility that some of that allocation could be used. If we do have an underspend at the end of the year, perhaps that could be carried forward into next year's budget? It is going to be tight, but it is an important document that helps to preserve the 'essence' of Steyning.

9.1 Information had been received regarding the Airports Commission public consultation into airport expansion and the debate on whether a new runway should be at Gatwick or Heathrow. The Airport Commission would like to engage with Parish Councils and are inviting the council to be part of the programme. Contact can be made and a programme of meetings arranged. The Clerk and Chair will liaise to contact the Airports Commission.

E-mail sent to Hannah.staunton@gatwickairport.com 17.12.14