

# Steyning Parish Council



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## MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY 5<sup>th</sup> JULY 2016 AT 7.00PM AT THE STEYNING CENTRE

**Present:** Cllrs Muggridge, Willett, Northam, Syred and Hanson

**Members of the public:**

**Clerk – Hazel Roxby**

### MINUTES

- |                    |  |                |
|--------------------|--|----------------|
| <b>P16/35</b>      | <b>APOLOGIES</b>   |                |
| 35.1               | Apologies were received and accepted from Cllrs Picking, Northam and Cllr Trundle  | <b>actions</b> |
| <b>P16/36</b>      | <b>DECLARATIONS OF INTEREST</b> – to receive Councillors declarations of interest in items on the agenda   |                |
| 36.1               | There were no Declarations of Interest from Councillors.   |                |
| <b>P16/37</b>      | <b>MINUTES</b> – to agree and sign the minutes of the 21 <sup>st</sup> June 2016   |                |
| 37.1               | Cllr Muggridge <b>proposed</b> , <b>seconded</b> by Cllr Willett that the minutes of the meeting of 21 <sup>st</sup> June 2016 be accepted as a true record of the meeting. <b>Agreed</b>  |                |
| <b>P16/38</b>      | <b>MATTERS ARISING AND ACTIONS-</b>  |                |
| 38.1 –             | The amended Draft Conservation Area Document has been sent to all committee member for agreement before going to full council for acceptance, prior to being sent to HDC for their approval.. Cllr Muggridge <b>proposed</b> , <b>seconded</b> by Cllr Hanson that the draft be accepted. <b>Agreed.</b> | <b>D/Clerk</b> |
| <b>38.2 – 31.1</b> | Chase response to SDNP/15/05230 Bunding on Bostal Road – Awaiting a response from Tamara Dale at HDC. Cllr Willett to chase.   | <b>MW</b>      |
| <b>38.3 – 33.1</b> | A reply has been sent to the resident concerning Parish Council planning committee's response to DC/16/0884 Steyning Football Club. Cllr Willett informed that HDC have permitted the application.   |                |
| <b>P16/39</b>      | <b>PLANNING APPLICATIONS</b>   |                |
| 39.1               | <b>DC/16/1235 – 6 Mill Road</b> – Single Storey rear extension<br>Cllr Muggridge <b>proposed</b> , <b>seconded</b> by Cllr Hanson No Objection. <b>Agreed</b>  |                |



Parish Clerk: Rebecca Luckin  
Deputy Clerk: Hazel Roxby

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- 39.2 **DC/16/1203 - Smugglers Cottage 36 Church Street** - Replacing existing Crittall windows and changing the front door to the house, with door and window alterations to the east elevation (Listed Building Consent)  
**This plan was deferred to the next meeting as the plan and information have not yet been received.**
- 39.3 **DC/16/1294 - Wellingham House, 35 High Street** - Change of Use from office to shop  
 Cllr Muggridge **proposed** , **seconded** by Cllr Willett **No Objection. Agreed.**
- 39.4 **DC/16/1348 - Norfolk Cottages High Street** - Demolition of existing single storey extension and construction of new single storey kitchen/ dining room. The scheme also includes the construction of a timber framed shed/ studio within rear garden (Full Planning) Cllr Muggridge **proposed** , **seconded** by Cllr Hanson  
**Objection to the size and scale of the proposed studio shed in relation to the size of the Grade ii listed building. The councillors have no objection to the proposed extension to the cottage. Agreed**
- 39.5 **DC/16/1349 - Norfolk Cottages High Street** - Demolition of existing single storey extension and construction of new single storey kitchen/ dining room. The scheme also includes the construction of a timber framed shed/ studio within rear garden (Listed Building Consent) Cllr Muggridge **proposed** , **seconded** by Cllr Hanson  
**Objection to the size and scale of the proposed studio shed in relation to the size of the Grade ii listed building. The councillors have no objection to the proposed extension to the cottage. Agreed**

**P16/40 LATE PLANS**

- 40.1 **DC/16/1103 – 6 Ingram Close - Amendment to description from** - Erection of single storey extension to the side and rear of the existing dwelling with internal alterations. **To** Erection of single storey extension to the side and rear of the existing dwelling with internal alterations and the erection of a first floor side extension.  
 Cllr Muggridge **proposed** , **seconded** by Cllr Syred **Objection.** Councillors are concerned the proposed upper storey extension will have a detrimental effect on the linked flats 5 & 6..
- 40.2 **DC/16/1470 – Westonbrook, Saxon Road – Surgery to 1 x Horse Chestnut Tree.**  
 Cllr Muggridge **proposed** , **seconded** by Cllr Willett **No Objection** providing HDC's Arboricultural Office is happy with the scale of the surgery proposed and that a characteristic shape will be maintained. **Agreed**

**P16/41 ENFORCEMENT NOTIFICATIONS**

**None**

**P16/42 PLANNING DECISIONS FROM HDC**

**Permitted**

- 42.1 **DC/16/1030-Gosmark, Station Road** - Renovation of existing detached dwelling and part two storey and part single storey extension to rear.
- 43.2 **DC/16/1014- Norfolk House, Tanyard Lane** - Conversion of existing single dwelling to form two semi-detached dwellings.

**P16/43 CORRESPONDENCE/INFORMATION**

**None.**

**P16/44 DATE OF NEXT MEETING: Tuesday 19<sup>th</sup> July 2016 at 7.00pm**

**The Chairman closed the meeting at 7.41pm.**



Parish Clerk: Rebecca Luckin  
 Deputy Clerk: Hazel Roxby

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