

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
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MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY 21st JUNE 2016 AT 7.00PM AT THE STEYNING CENTRE

Present: Cllrs Muggridge, Trundle, Willett and Hanson

Members of the public: 1

Clerk: Hazel Roxby

MINUTES

		Action
P16/25	APOLOGIES	
25.1	Apologies were received and accepted from Cllr Picking, Northam & Syred	
P16/26	DECLARATIONS OF INTEREST – to receive Councillors declarations of interest in items on the agenda	
26.1	There were no declarations of interest from Councillors.	
P16/27	MINUTES – to agree and sign the minutes of the 7 th June 2016	
27.1	Cllr Muggridge proposed , seconded by Cllr Trundle that the minutes of the meeting of 7 th June 2016 be accepted as a true record of the meeting. Agreed	
P16/28	MATTERS ARISING AND ACTIONS- To receive information arising from the last meeting.	D/Clerk
28.1 - 17.1	Summary of discussed changes to draft Conservation Area Document to be carried out by Cllrs Muggridge and Muncey. Cllr Muggridge informed the committee that the changes have now been made. The document will now be sent to members of the planning committee to read and it will on the agenda for the meeting for agreement before going to full council for adoption. Cllr Muncey was thanked for her help with the document.	Send out doc Councillors read for next meeting
P16/29	PLANNING APPLICATIONS	
29.1	DC/16/1196 – 74 Cobblestone Walk, High Street – Surgery to a large Sycamore tree. Councillors discussed concerns that 4ft was quite a large reduction and whether to apply for a TPO. It was noted that as the tree is within the Conservation Area it does have protection and would need permission for any works to be carried and therefore has adequate protection. Cllr Muggridge proposed, seconded by Cllr Trundle No Objection subject to the advice of HDC's Arboricultural Officer. Agreed	



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Deputy Clerk: Hazel Roxby

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- 29.2** DC/16/1223 – Jarvis, Jarvis Lane – Fell 1 Leylannii and Surgery to 1 Sycamore 1 Bay tree and 1 Portuguese Laurel
Cllr Muggridge **proposed, seconded** by Cllr Hanson **No Objection subject to the advice of HDC's Arboricultural Officer. Agreed** **Action**
- 29.3** DC/16/1158 – 20A Newham Lane – Proposed single storey extensions to front and rear of property.
Cllr Muggridge **proposed, seconded** by Cllr Hanson **No Objection . Agreed**
- 29.4** DC/16/1101 – 1 Chantry Orchard, Tanyard Lane – First Floor rear extension to form new bedroom
Cllr Muggridge **proposed, seconded** by Cllr Trundle **No Objection . Agreed**
- 29.5** DC/16/1199 – 1 Highland Croft – First floor side extension
Cllr Muggridge **proposed, seconded** by Cllr Hanson **No Objection. Agreed.**
- 29.6** DC/16/1103 – 6 Ingram Close - Erection of single storey extension to the side and rear of the existing dwelling with internal alterations.
Cllr Muggridge **proposed, seconded** by Cllr Willett **No Objection . Agreed**
- 29.7** DC/16/1114 – 72 Kings Stone Avenue – Proposed loft conversion
Cllr Muggridge **proposed, seconded** by Cllr Trundle **No Objection. Agreed**
- 29.8** DC/16/1157 – Gatewick , Church Lane – Surgery to 1 x Beech Tree
Cllr Muggridge **proposed, seconded** by Cllr Willett **No Objection. Agreed.**
- P16/30** **LATE PLANS**
None for this meeting
- P16/31** **ENFORCEMENT NOTIFICATIONS -**
31.1 The Deputy Clerk has asked for information of SDNP/15/05230 Bunding on Bostal Road – Awaiting reply. **Cllr Willett to chase Response**
- P16/32** **PLANNING DECISIONS FROM HDC- Permitted**
DC/15/1321 - Norfolk Arms , 18 Church Street - Conversion of former first floor meeting/function room to a one bedroom flat, with associated works
DC/15/1322 - Norfolk Arms, 18 Church - Conversion of former first floor meeting/function room to a one bedroom flat, with associated works (Listed Building Consent)
DC/16/0943 - Stone House, The Crescent - New (replacement) boundary fence fronting Highway (Bramber Road)
DC/16/1196 - Cobblestone Walk - 74 High Street - Surgery to 1 x Sycamore Tree (Works to Trees in a Conservation Area)
- P16/33** **CORRESPONDENCE/INFORMATION**
33.1 Letter from resident concerning planning committee's response to Application DC/16/0884 Steyning Football Club. Cllr Muggridge to draft response for Deputy Clerk to Reply to the letter. **NM-D/CLERK**
- P16/34** **DATE OF NEXT MEETING: Tuesday 5th July 2016 at 7.00pm**
The Chairman closed the meeting at 7.34pm



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