

# Steyning Parish Council



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## MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY 15<sup>th</sup> MARCH 2016 AT 7.00PM AT THE STEYNING CENTRE

**Present:** Cllrs Toomey, Muncey, Hanson, Trundle and Muggridge

**Members of the public:** 2 and Cllrs. S Sullivan, G Sullivan and R Goldsmith

**Clerk:** Hazel Roxby

### MINUTES

**P15/224 APOLOGIES FOR ABSENCE** – apologies were received and accepted from Cllrs Bowell and Lloyd

### P15/225. DECLARATIONS OF INTEREST –

203.1 There were no declarations of interest from Councillors.

### P15/226. MINUTES

Cllr Muncey **proposed, seconded** by Cllr Muggridge that the minutes of the meeting of Tuesday 1<sup>st</sup> March be approved as a correct record of the meeting and signed by the Chairman. **Agreed**

### P15/227 MATTERS ARISING AND ACTIONS

- 227.1- 217.6** Hand deliver amended letter to residents in Conservation Area – Comments have been sent in following the delivery of the letter to residents in the Conservation area. Following the closing date of 18<sup>th</sup> March a meeting will be arranged to look at the comments and properties that are of concern to residents. It was agreed to invite HDC Conservation Officer and Chris Tod of Steyning Museum to the meeting and to ensure that all councillors are informed of the of the properties to be discussed before the meeting.
- 227.2 - 217.8** Updated information for SHELAA Document concerning Steyning has been sent. The details have been sent to Emma Faith and the updates will be carried in the 2016 SHELLAA Review. Sites are not removed from the document instead they database is updated to include a record of whether the site has been completed or planning has been refused.
- 227.3 - 217.10** Query with John Attfield the progress of the complaint of the fence at the White House. An application, SDNP/16/00475/HOUS, has been made invalid due to lack of information. We will be informed once the application is validated.
- 227.4 - 218.2** Planning committee comment to Crossways Veterinary Group.
- 227.5 – 221** Query with HDC Planning why the conditions requested were not added to the approval notice for DC/15/2733- 4 Coxham Lane. Carried forward to next meeting.



Parish Clerk: Rebecca Luckin  
Deputy Clerk: Hazel Roxby

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## **P15/228 PLANNING APPLICATIONS**

**5.1 DC/16/0225 – Old Farm Cottage, Staplefields, Horsham Road** – Replacement of existing roof slope (Full Planning).

Cllr Muncey **proposed, seconded by** Cllr Hanson **No Objection** subject to the advice of the HDC's Conservation Area Officer on the building technique and mix of Horsham Stone and clay. **Agreed**

This comment was also sent for planning application **DC/16/0226 – Old Farm Cottage, Staplefields, Horsham Road** - Replacement of existing roof slope (LBC).

## **P15/228 LATE**

**DC/16/0546 – 14 Newham Lane** – Proposed bay window and porch

Cllr Muncey **proposed, seconded by** Cllr Hanson **No Objection. Agreed**

**DC/16/0399 – Lloyds Bank TSB Limited 37 High Street** – Removal of fascia sign, hanging projecting sign, over ATM Tablet sign, external ATM and internal furniture and equipment (LBC)

Cllr Muncey **proposed, seconded by** Cllr Hanson **No Objection. Agreed**

## **P15/230 ENFORCEMENT NOTIFICATIONS**

**230.1** It was noted that a property in College Hill appears to be having a lot of work carried out. Building Control Officers are aware of the work and have been on sight. Cllr Muggridge to investigate further to ascertain if the building work is within the Permitted Development Regulations.

## **P15/231 PLANNING DECISIONS FROM HDC-**

### **Permitted**

**DC/16/0030 - 92A High Street** - Demolition of existing timber and corrugated asbestos shed used as workshop and store. Erection of new 2 bedroom cottage

**DC/15/2830 - 68 High Street** - New awning and decoration to front elevation (Full Planning)

**DC/15/2831 - 68 High Street** - Minor internal modifications (removal of part suspended floor & baluster/guardings) and new external signage, awning and decorations (Listed Building Consent)

**DC/16/0091 - 27 Penlands Vale** - Variation of Condition 2 on application ST/27/96 1st floor side and rear extensions

### **Refused**

**DC/16/0093 - 51 High Street** - Proposed new railings and French doors to form roof terrace to existing rear flat roof (Full Planning)

## **P15/232. CORRESPONDENCE/INFORMATION –**

**232.1** Billingshurst Village Centre – Draft Supplementary Planning Document consultation available to view on the Website [www.horsham.gov.uk/planningpolicy/planning/current-consultations](http://www.horsham.gov.uk/planningpolicy/planning/current-consultations) the closing date is 5pm on 29<sup>th</sup> April.

**232.2** Paperless Planning Charter – will be sent to parishes soon.

**232.3** Emails regarding Article 4, Historic Character Assessment and Conservation Area Character Document. Natasha Robinson and Julia Dawe have received information from Cllr Muncey concerning the HDC Conservation Area designations. Cllr Muncey has resent the DRAFT Steyning Conservation Area Character Assessment Document to them.

**232.4** Email from CAGNE – forwarded to all committee members.

**232.5** Information concerning sand excavation on the Washington Road has been received. Cllr Barling and Paul Marshall Storrington District Councillor are aware of the situation and the matter should be considered when the consultation is open for comment in April and May.

**232.6** A response has been received from Chris Lyons on Old Timbers and Calcot Farm applications. Forwarded to all committee members.

**232.7** The Deputy Clerk was asked to investigate the progress of the retrospective planning application at Wappingthorne Manor



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**P15/233. DATE OF NEXT MEETING:** Tuesday 5<sup>th</sup> April at 7.00pm

The meeting closed at 7.40pm

Signed: ..... Date: 5<sup>th</sup> April 2016

Chairman

**Actions**

**227.1** Arrange meeting to discuss comments from residents in Conservation Area

Invite Chris Tod and HDC Conservation Officer.

**227.5** Query with HDC Planning why the conditions requested were not added to the approval notice for DC/15/2733- 4 Coxham Lane.

230.1 Cllr Muggridge to investigate property in College Hill



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