

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk
www.thesteyningcentre.co.uk

Telephone: 01903 812042

MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY 15TH DECEMBER 2015 AT 7.00PM AT THE STEYNING CENTRE

Present: Cllrs Toomey, Trundle, Muggridge and Muncey

Members of the public: 1

Clerk: Hazel Roxby

MINUTES

P15/161. APOLOGIES FOR ABSENCE – apologies were received and accepted from Cllrs Lloyd, Howell and Hanson

P15/162. DECLARATIONS OF INTEREST –

152.1 There were no declarations of interest from councillors.

P15/163. MINUTES

Cllr Muncey **proposed, seconded** by Cllr Toomey that the minutes of the meeting of Tuesday 1st December be approved as a correct record of the meeting and signed by the Chairman. **Agreed.**

P15/164 MATTERS ARISING AND ACTIONS

- 164.1** It was noted that Cllr Lloyd is still awaiting information from HDC on this matter. It was agreed to bring the item back to the next meeting and convene a date for the working party following that meeting.
- 164.2** Information has been received from Manny Singh on the publicity requirements of planning applications. Circulated to committee members. It was noted that although the information states that adjoining neighbours are informed of planning application in some cases known to committee members neighbours were not informed. Deputy Clerk to ask Manny Singh how the process is monitored and enforced.
- 164.3** Cllr Muncey informed that the original advice given from Laura Bourke was that the Conservation Area Plan would be included in and be an integral part of the Neighbourhood Plan. Recent advice received from Maggie Williams, HDC Neighbourhood Plan Officer, has informed that the documents will not be consulted on as part of the Neighbourhood Plan. HDC have stated that they are impressed with the quality of research and the documents that the Parish Council has put forward but have not yet given their support to the changes proposed.

P15/165 PLANNING APPLICATIONS

- 165.1 DC/15/2703 –Dukes House, 1 Dukes Lane** – Surgery to 1 x Oriental Plane tree and 1 x beech tree (Tree Preservation Order)
Cllr Muncey **proposed, seconded** by Cllr Muggridge **No Objection** subject to the advice of HDC's Arboricultural Officer. **Agreed**
- 165.2 DC/15/2628 – Flat 2 High Knoll, The Crescent** – Erection of single storey extensions at front and side.
Cllr Muncey **proposed, seconded** by Cllr Trundle **No Objection. Agreed**



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com

165.3 SDNP/15/06003/NMA – Beech Hanger, Newham Lane – Non material amendment to SDNP/13/03758/HOUS (erection of garage) to remove 2 x rear ground floor high level windows, with enlargement to 4 x front elevation windows.

Cllr Muggridge **proposed, seconded** by Cllr Muncey **OBJECTION** to the application. **Agreed. The Committee are concerned that the internal layout has been completely changed from the Appeal Inspector’s approved plan of a first floor hay loft, storage and fitness room. The drawings now show a shower room, study and gymnasium. The application no longer appears to be an agricultural-related building and appears to have the capacity to become an independent dwelling.**

165.4 DC/15/2735 – Gatewicke House , Church Lane – Surgery to 1 x Maple Sycamore Tree

Cllr Muncey **proposed, seconded** by Cllr Muggridge **No Objection** subject to HDC’s Arboricultural Officers advice and owner’s consent.

165.5 DC/15/2649 – 5 Oxford Terrace, Jarvis Lane – Installation of 3 additional windows to the existing dwelling.

Cllr Trundle **proposed, seconded** by Cllr Muncey **Objection.**

The committee feel the proposed application is out of keeping with the street scene in the Conservation Area. If the application is permitted the committee would wish materials and window design used to match the other windows in the terrace. Agreed with 1 abstention.

165.6 DC/15/2690 – Old Timbers 84 High Street – Change of use of small professional office to residential use.

The change of use would be against Council practise, which is to maintain shops and businesses in the High Street for employment and business purposes, therefore

Cllr Muncey **proposed, seconded** by Cllr Toomey **OBJECTION.** Agreed

165.7 DC/15/2713 – 35 Church Street – Construction of single storey flat roof summer house with raised deck in rear garden. Removal of timber garage and shed located in the rear courtyard.

Cllr Trundle **proposed, seconded** by Cllr Muncey **No Objection. Agreed with 1 abstention**

P15/166. LATE APPLICATIONS

None for this meeting

P15/167. ENFORCEMENT NOTIFICATIONS

167.1 Information has been sent to John Attfield concerning 2 areas of Newham Lane (demolition of wall at Newham House and high fence at White House). Awaiting reply

P15/168 PLANNING DECISIONS FROM HDC

None for this meeting

P15/169. CORRESPONDENCE/INFORMATION –

169.1 Horsham District Council have informed that the Horsham District Planning Framework was adopted on 27th November. The full document is available in the office .

169.2 Notification of planning applications DC/15/2143 and DC/15/2142 – Calcot Farm, Horsham Road being considered by HDC in committee on 15th December at 2pm. Information was forwarded to members of the committee.

169.3 Email received from DD Community for Gatwick Airport giving their response to delay of expansion decision – circulated to committee members.

P15/170. DATE OF NEXT MEETING: Tuesday 5th January at 7.00pm



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com

The meeting closed at 7.55pm

Signed: Date: 5th January 2016
Chairman

Actions.

- 164.1** Set up working party to discuss implications of proposed development on a Village Green needs to be Arranged. Awaiting information from Cllr Lloyd.
- 164.2** Deputy Clerk to ask Manny Singh how the rule of informing neighbours of applications is enforced



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
Email: steyningcentre@btconnect.com