

# Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,  
West Sussex, BN44 3XZ

[www.steyningpc.gov.uk](http://www.steyningpc.gov.uk)  
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**TO: ALL MEMBERS OF THE PLANNING COMMITTEE**  
**YOU ARE HEREBY SUMMONED TO A MEETING OF THE PLANNING COMMITTEE**  
**TO BE HELD AT 7.00PM ON TUESDAY 28<sup>TH</sup> FEBRUARY 2017 AT THE STEYNING CENTRE**

## **A G E N D A**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. *Any equipment used in the Steyning Centre and Plugged into the main electrical supply must be PAT tested.*

- 1.0 APOLOGIES** – to receive apologies and reasons for absence
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 MINUTES** – to agree and sign the minutes of the 14th February 2017
- 4.0 MATTERS ARISING AND ACTIONS** - To receive information arising from the last meeting.
- 5.0 PLANNING APPLICATIONS**
  - 5.1 DC/17/0151 – Old Farm Cottage, Staplefields, Horsham Road** – Removal and replacement of existing roof coverings cleaning and re-using Horsham stone and clay tiles. Undertake limited/essential repair to timber elements of roof structure and replace roof felt, battens, soakers valleys etc. Insert 2 x vent pipes to east for ventilation of bathroom. **LBC**
  - 5.2 DC/17/0312 – Haven St Mary, Little Drove.** – non-material amendment to DC/16/1799 to increase the length of the side extension, keeping the width the same so the front elevation remains the same.
  - 5.3 Dc/17/0314 & 0315 – 83 High Street** – Installation of 1 x conservation roof light to kitchen roof  
LBC & Householder permission
  - 5.4 DC/17/0268 – 8 CHURCH Mead** – First floor side extension above existing garage and kitchen.
  - 5.5 DC/17/0349 – 11 Penlands Vale** – Surgery to 1 x Ash Tree.
  - 5.6 DC/17/0222 – Ash Lea Coxham Lane** – Surgery to 1 x Ash tree
- 6.0 LATE PLANS**



Parish Clerk: Carol Stephenson  
Deputy Clerk: Hazel Roxby

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## **7.0 ENFORCEMENT NOTIFICATIONS**

**7.1 Maudlin Hill Farm** - Unauthorised bund- SDNP/15/05230/FUL - Owner is proposing to continue the bunding at a height of 1 metre to form a means of enclosure around the field. If the bunding is continuous and only breaks for a access point, then it would be considered a means of enclosure as Part 2 Class A of the GPDO 2015. This work is proposed to start in the Spring. This will be acceptable as long as the work is undertaken to comply with the current breach of planning.

**7.2 Chalk Pit** - Unauthorised building – Newham Lane - No Updates.

**7.3 White House** - Unauthorised high fence – Newham Lane - The owner of the White House has been chased for a planning application to reduce the height of the fence down to 2 metres. Information of a new enforcement in Coxham Lane has been received from HDC has been received - being dealt with in confidence at present

## **8.0 PLANNING DECISIONS FROM HDC**

### **9.0 CORRESPONDENCE/INFORMATION**

**9.1** Information from Norman Kwan concerning the new system that is replacing CIL. The email was sent to all councillors.

**9.2**

**10.0 DATE OF NEXT MEETING Tuesday 14<sup>th</sup> March 2017 at 7pm**

**Carol Stephenson  
Clerk to the Council**

**Please note the public have a right and are welcome to attend this and any meeting of the Parish Council.**



Parish Clerk: Carol Stephenson  
Deputy Clerk: Hazel Roxby

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