

Steyping Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

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www.thestyningcentre.co.uk

**TO: ALL MEMBERS OF THE PLANNING COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE PLANNING COMMITTEE
TO BE HELD AT 7.00 PM ON MONDAY 25TH SEPTEMBER 2017 AT THE STEYNING CENTRE**

A G E N D A

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. *Any equipment used in the Steyning Centre and Plugged into the main electrical supply must be PAT tested.*

- 1.0 APOLOGIES** – to receive apologies and reasons for absence
- 2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda
- 3.0 MINUTES** – to agree and sign the minutes of the 21st August and the EOM of 11th September
- 4.0 MATTERS ARISING AND ACTIONS** - To receive information arising from the last meeting.
 - 4.1 White House** - Unauthorised high fence – Newham Lane – Update
- 5.0 DRAFT CONSERVATION AREA APPRAISAL & MANAGEMENT PLAN FOR STEYNING – CONSULTATION** - to receive the working party's recommendations and agree Steyning Parish Council's response to HDC's consultation document
- 6.0 PLANNING APPLICATIONS**
 - 6.1 DC/17/1817 – Wyckham Dale Farm, Wyckham Lane** – Installation of 48 photovoltaic (PV) units mounted on 4 x arrays each consisting of 12 x PV panels.
 - 6.2 DC/17/1791 – Dingemans Court, Shooting Field**- Surgery to 1 Silver Birch
 - 6.3 DC/17/1960 – Rosebank, Jarvis Lane** – Surgery to 1 x Hawthorn, 2 x Sycamore Trees and 1 X Ash Tree. Fell 1 x Holly Tree, 1 x Multi-Stemmed Bay Tree and 2 x Elder Trees (Works to Trees in a Conservation Area)
 - 6.4 DC/17/1486 – 19 Roman Road** – Retrospective Application for erection of a single-storey rear extension, re-cladding, raised decking and associated privacy screen to rear elevation.
 - 6.5 DC/17/1882- 11 Saxon Road** – Single storey rear extension and rear dormer featuring 1 x Juliet balcony and 2 x windows for loft conversion



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Deputy Clerk: Hazel Roxby

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- 6.6 **DC/17/1859 – 10 Church Street** – Removal of condition 4 (vehicle turning) to approved application ST/1/98 (Conversion of Court House to 5 houses and garages and associated parking) to provide temporary parking space
- 6.7 **DC/17/1873 – Chantryside, Church Street** – Surgery to several trees and shrubs (Works to trees in a Conservation Area).
- 6.8 **DC/17/1824 – Dingemans Court, Shooting Field** – Surgery to 1 Silver Birch, 1 False Acacia, 3 Silver Maples, 1 Apple Tree, 1 Indian Bean and 1 Norway Maple Tree.
- 6.9 **DC/17/1889 – Springwells Hotel, 9 High Street** – Demolition of 2 x garden sheds and erection of 2 replacement sheds (Full planning and demolition of unlisted building in a Conservation Area).
- 6.10 **DC/17/1943 – Mobile Home, Calcot Farm House** – Application to confirm that mobile home (Mobile home 1) has been used as a dwelling house (C3 Use) together with a second mobile home (mobile home 2) as ancillary residential storage, ass associated residential curtilage and parking areas for a continual period of 10 years (Certificate of Lawful Development – Existing)
- 6.11 **DC/17/1979 – 10 Newham Lane** – Demolition of existing single storey rear extension and erection of replacement two storey rear extension.

7.0 LATE PLANS

8.0 ENFORCEMENT NOTIFICATIONS

- 8.1 **White House** - Unauthorised high fence – Newham Lane - The owner of the White House has been chased for a planning application to reduce the height of the fence down to 2 metres.
- 8.2 Correspondence concerning a repair that has been carried out on the curtilage of Old Orchard Dog Lane has been forwarded to HDC.
- 8.3 Comments concerning lighting at the Chequer Inn have been forwarded to HDC.

9.0 PLANNING DECISIONS FROM HDC

- DC/17/1539 - Penfold Cottage 30 High Street** - Proposed removal of existing hanging sign and fixture from front of residence (Listed Building Consent)
- DC/17/1594 - Steyning Football Club Shooting Field** - Erection of single storey kitchen extension and disabled WC
- DC/17/1025 - Steyning Grammar, Lower School Church Street** - Localised repairs to main roof and Holland Cottages, and replacement of 39 windows (Listed Building Consent).
- DC/17/1552 - 21 Coombe Road** - Retrospective application for the erection of a single storey rear extension

10.0 CORRESPONDENCE/INFORMATION

- 10.1 South Downs National Park Authority have informed of workshops that are being organised during September and October. Places are limited to 2 per Parish.
- 10.2 SDNPA Local Plan Consultation starts on 26th September

11.0 DATE OF NEXT MEETING Monday 23rd October 2017 at 7.30pm

John Fullbrook
Clerk to the Council

Please note the public have a right and are welcome to attend this and any meeting of the Parish Council



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