

# Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,  
West Sussex, BN44 3XZ

[www.steyningpc.gov.uk](http://www.steyningpc.gov.uk)  
[www.thesteyningcentre.co.uk](http://www.thesteyningcentre.co.uk)

Telephone: 01903 812042

---

**TO: ALL MEMBERS OF THE PLANNING COMMITTEE  
YOU ARE HEREBY SUMMONED TO A MEETING OF THE PLANNING COMMITTEE TO BE HELD AT 7.00PM  
ON TUESDAY 19<sup>TH</sup> JANUARY 2016 AT THE STEYNING CENTRE**

## **A G E N D A**

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. *Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested.*

**1.0 APOLOGIES** – to receive apologies and reasons for absence

**2.0 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda

**3.0 MINUTES** – to agree and sign the minutes of the 5<sup>th</sup> January 2016

**4.0 MATTERS ARISING AND ACTIONS-** To receive information arising from the last meeting.

**4.1-174.1** Working party to discuss implications of proposed development on a Village Green needs to be Arranged. Awaiting information from Cllr Lloyd.

**4.2-174.2** Deputy Clerk to request feedback from Manny Singh and suggest Site notice and neighbour letter for all applications. Awaiting Reply

**4.3- 174.3** inform of update from HDC on Conservation Area Plan and Article 4 Directive

**4.4 174.4** Respond to CBRE re scaffolding for HSBC.

**4.5-174.5** Inform John Attfield of Robins Wood – John Attfield has informed that he is already investigating the case.

**4.6-174.6** Investigate flooding in Horsham Road

## **5.0 PLANNING APPLICATIONS**

**5.1 DC/15/2830 & 2831 -68 High Street** – Minor internal modifications (removal of part suspended floor & baluster/guardings) and new external signage, awning and decorations. **(LBC & Full Planning)**

**5.2 DC/15/2698 – 30 Hills Road** – Proposed pitched roof over existing bay window and porch area to front elevation.

**5.3 DC/15/2751 – Sheppenstrete House Sheep Pen Lane – Reconstructed conservatory and infill porch (Lawful Development Certificate – Existing )**

**5.4 DC/16/0030 – 92A High Street** – Demolition of existing timber and corrugated asbestos shed used as a workshop and store. Erection of new 2 bedroom cottage.

**6.0 LATE APPLICATIONS** –

**7.0 ENFORCEMENT NOTIFICATIONS** -.



Parish Clerk: Rebecca Luckin  
Deputy Clerk: Hazel Roxby

Email: [spcclerk@btconnect.com](mailto:spcclerk@btconnect.com)  
Email: [steyningcentre@btconnect.com](mailto:steyningcentre@btconnect.com)

## **8.0 PLANNING DECISIONS FROM HDC-**

### **Permitted**

**DC/15/2406 - 28 Kings Barn Lane** - Surgery to 2 Horse Chestnut Trees (T5 and T6), 1 Ash Tree (T1) and 1 pine Tree (T8)

**DC/15/2565 - 21 Bowmans Close** - Surgery to 1x Sycamore Tree, 2x Field Maple tree,

**DC/15/2611 - 2 Elm Terrace Elm Grove Lane** - Erection of a two storey rear extension

**DC/15/2620 - Sir Georges Place** - Surgery to 1 x Tree, Land Fronting 22-28 Sir Georges Place (Tree Preservation Order)

**DC/15/2649 - 5 Oxford Terrace Jarvis Lane** - Installation of 3no. additional windows to the existing dwelling

**DC/15/2735 - Gatewick Church Lane** - Surgery to 1 x Sycamore Tree-

**DC/15/2792 - 27 Penlands Vale** - Description: Surgery to 1 x Ash Tree (T1)

**DC/15/2793 - 35 Church Street** - Fell 1 x Robinia Tree (T1) Works to trees in a conservation area

## **9.0 CORRESPONDENCE/INFORMATION**

**10.0 DATE OF NEXT MEETING: Tuesday 2<sup>nd</sup> February 2016 at 7.00pm**

**Rebecca Luckin**

**Clerk to the Council**

**Please note the public have a right and are welcome to attend this and any the meeting of the Parish Council.**



Parish Clerk: Rebecca Luckin  
Deputy Clerk: Hazel Roxby

Email: [spcclerk@btconnect.com](mailto:spcclerk@btconnect.com)  
Email: [steyningcentre@btconnect.com](mailto:steyningcentre@btconnect.com)