

Steyning Parish Council



The Steyning Centre, Fletcher's Croft, Steyning,
West Sussex, BN44 3XZ

www.steyningpc.gov.uk
www.thesteyningcentre.co.uk

Telephone: 01903 812042

**TO: ALL MEMBERS OF THE PLANNING COMMITTEE
YOU ARE HEREBY SUMMONED TO A MEETING OF THE PLANNING COMMITTEE TO BE HELD AT 7.00PM
ON TUESDAY 16TH FEBRUARY 2016 AT THE STEYNING CENTRE**

AGENDA

Following the Local Audit and Accountability Act 2014, and with regard to regulations on Access to Local Government Meetings, members of the public are advised that they have a right to film/record the meetings of Steyning Parish Council. Members of the public are also advised that by attending a meeting of Steyning Parish Council, they give their consent to being filmed/recorded by other members of the public, if such activity is taking place. *Any equipment used in the Steyning Centre and plugged into the main electrical supply must be PAT tested.*

1.0 APOLOGIES – to receive apologies and reasons for absence

2.0 DECLARATIONS OF INTEREST – to receive Councillors declarations of interest in items on the agenda

3.0 MINUTES – to agree and sign the minutes of the 2nd February 2016

4.0 MATTERS ARISING AND ACTIONS- To receive information arising from the last meeting.

4.1-174.2 Deputy Clerk to request feedback from Manny Singh and suggest Site notice and neighbour letter for all applications. Awaiting Reply

4.2 - 198 Obtain decision notice for Old Timbers High Street. Forwarded to all committee members.

4.3 - 199 Obtain Solicitor and HDC advice for Tennis Club Proposals

4.4 – 133 SDNP/15/05230/FUL at Maudlin Mill Farm, Bostal Road

4.5 - Chalk pit Newham Lane - Update

5.0 PLANNING APPLICATIONS

5.1 – DC/16/0157 – Norfolk House, Tanyard Lane – Two storey rear extension and conversion of existing single dwelling to form two semi detached dwellings.

5.2 – DC/16/0165 – 55 Coombe Road – Erection of a single storey side extension and rear conservatory

5.3 – DC/16/0226 – Old Farm Cottage, Staplefields, Horsham Road - Replacement of existing roof slope (LBC)

6.0 LATE

7.0 ENFORCEMENT NOTIFICATIONS -

8.0 PLANNING DECISIONS FROM HDC- Permitted

9.0 Draft Steyning Conservation Area Character Assessment Document - To discuss and agree consultation document to residents



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

Email: spcclerk@btconnect.com
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10.0 SHELAA Document - to discuss HDC SHELAA Document concerning Steyning.

11.0 CORRESPONDENCE/INFORMATION

11.1 Letter from Mouse Cottage, Mouse Lane

11.2 Acknowledgement of request concerning scaffolding at HSBC Bank.

11.3 Information from HDC to advise application DC/15/2143 Calcot Farm, Horsham Road Retrospective application for the change of use of part of a farm building to a meat cutting room, chilling and storage of meat is being considered on 16th February .

11.4 Information concerning paperless planning.

12.0 DATE OF NEXT MEETING: Tuesday 1st March 2016 at 7.00pm

Rebecca Luckin

Clerk to the Council

Please note the public have a right and are welcome to attend this and any the meeting of the Parish Council.



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

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