

# Steyning Parish Council



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## MINUTES OF THE PLANNING COMMITTEE MEETING HELD ON TUESDAY 6<sup>th</sup> DECEMBER 2016 AT 7.00PM AT THE STEYNING CENTRE

**Present:** Cllrs Willett, Hanson, Trundle, Syred, Muggridge, Picking and Northam

**Members of the public:** None

**Clerk –** Hazel Roxby

### MINUTES

- P16/137 APOLOGIES** **actions**  
**137.1** There were apologies from Cllr Northam
- P16/138 DECLARATIONS OF INTEREST** – to receive Councillors declarations of interest in items on the agenda  
**123.1** There were no declarations of interest from Cllrs.  
**123.2** Cllr Willett reported that he will be resigning from the planning committee from Monday 12<sup>th</sup> December due to a perceived conflict with his role as District Councillor at HDC.
- P16/139 MINUTES** – to agree and sign the minutes of the 15<sup>th</sup> November 2016  
**139.1** Cllr Willett **proposed** , **seconded** by Cllr Hanson that the minutes of the meeting of 15<sup>th</sup> November 2016 are accepted as a true record of the meeting. **Agreed**
- P16/140 MATTERS ARISING AND ACTIONS**  
None for this meeting.
- P16/141 PLANNING APPLICATIONS**  
**141.1 DC/16/2495 – Finches, Kings Barn Villas** – Single storey side extension.  
Cllr Muggridge **proposed** , **seconded** by Cllr Hanson **No Objection. Agreed.**  
**141.2 DC/16/2592 – Gatewick, Church Lane** - Surgery to 1 London Plane Tree  
Cllr Muggridge **proposed** , **seconded** by Cllr Syred **No Objection** subject to the advice of HDC's Aboricultural Officer. **Agreed.**



Parish Clerk: Carol Stephenson  
Deputy Clerk: Hazel Roxby

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- 141.3 DC/16/2585 & 2596 - 76B High Street** – Change of use of a residential flat into office space Full Planning and LBC  
Cllr Muggridge **proposed , seconded** by Cllr Picking **No Objection** subject to clarification that the opening hours for the office are 08.00 to 18.00 hrs (not as stated in the application as 08.00 to 06.00hrs). **Agreed.**
- 141.4 DC/16/2647 – Southdown Nursery School, Gervays Hall, Jarvis Lane** – Surgery to 1 Lime Tree.  
Cllr Muggridge **proposed, seconded** by Cllr Hanson **No Objection** subject to the advice of HDC’s Aboricultural Officer. **Agreed.**
- 141.5 DC/16/2659 – Copper Beech House, 34 Goring Road** – Surgery to 1 Copper Beech Tree  
Cllr Muggridge **proposed, seconded** by Cllr Willett **No Objection** subject to the advice of HDC’s Aboricultural Officer. **Agreed.**
- 141.6 DC/16/2673 – 2 Henderson Walk** – Erection of a single and two storey rear extension Cllr Hanson **proposed, seconded** by Cllr Syred **No Objection. Agreed.**
- P16/142 LATE PLANS**
- 142.1 DC/16/2449 – 11 Cannons Way** – Change of use of land to be included within the residential curtilage of the property and erection of a 2m close-board boundary fence.  
Cllr Muggridge **proposed, seconded** by Cllr Syred **OBJECTION The Councillors are concerned that the height of the fence at 2 metres is too high and could affect the sightlines from the junction on to the busy Steyning Bypass. We are also concerned that this acquisition and change of use may impede potential future junction improvements at the junction of Canons Way and the busy A283 Steyning Bypass. The committee request that WSCC Highways are consulted on the application.**
- P16/143 ENFORCEMENT NOTIFICATIONS**
- 143.1 Barbers - High Street** – due to be removed on 11<sup>th</sup> December. John Attfield will be checking on 12<sup>th</sup> December.
- 143.2 Maudlin Hill Farm - SDNP/15/05230/FUL** – Compliance officer has written requesting removal with 14 days.
- 143.3 Chalk Pit – Newham Lane – SDNP/16/00435/OPDEV** – a retrospective planning application has now been requested, by the Officer, for the construction of a storage barn.
- 143.4 The White House Fence – Newham Lane -SDNP/16/00475/HOUS** - Compliance officer has written requesting removal with 14 days.
- P16/144 PLANNING DECISIONS FROM HDC**  
**Permitted**  
**DC/16/1348 - Norfolk Cottages High Street** - Demolition of existing single storey extension and construction of new single storey kitchen/ dining room (Full Planning)

**DC/16/2236 - Steyning Football Club Shooting Field** - Modular building to provide classrooms for cadet squadron

**DC/16/2550 - Norfolk House Tanyard Lane** - Non Material Amendment to previously permitted application DC/16/1014 (Conversion of existing single dwelling to form two semi-detached dwellings.) Change from timber weatherboarding to facing brick for the rear section of the building.

**P16/145 CORRESPONDENCE/INFORMATION**

**145.1** A letter concerning a property in Church Street has been received concerning a missed opportunity of archaeological intervention during the stage of foundations being dug in a conservation area. Chris Todd has requested to be notified of planning applications in the Conservation Area. This was agreed.

**145.2** A copy of a letter and signed petition sent to the Steyning Town Community Football Club has been received and forwarded for information to all committee members

**145.3** Information has been received from WSCC re a tree outside no 14 High Street that is to be removed.

**P16/146 DATE OF NEXT MEETING: Tuesday 20<sup>th</sup> December 2016 at 7.00pm**  
**The Chairman closed the meeting at 7.45pm.**