

**HIGHWAYS & LIGHTING COMMITTEE MEETING**  
**WEDNESDAY 7.30pm, 29<sup>th</sup> April 2015**  
**AT THE STEYNING CENTRE**

**Present:** Cllrs Alexander, Muncey, Bowell, Barling, Muggridge and Willett.

**Members of the public:** Three

**Clerk:** Rebecca Luckin

**Questions from the floor:**

1. Q – Following on from last month’s meeting regarding Newham Lane Chalk Pit, you mentioned HDC Enforcement, one bus has been replaced with another and WSCC have tarmacked the layby.  
A – We had a meeting arranged for tomorrow, but the owner has cancelled and we are not happy, we have bent over backward to accommodate him. We will complain to HDC in the strongest possible terms and hope that they will deal with the situation.  
A – The issue is fast becoming one with HDC Enforcement not being tough enough.
2. Q – Noise from the Chalk Pit?  
A – It sounds like work is being undertaken.
3. Q – Regarding the Chalk Pit layby, which was tarmacked recently, do we know who owns it?  
A – Cllr Barling – there may be a disconnect with the workmen and WSCC, who may not be the owner. The bus seems to be there to prevent theft from the site. Councillors agreed that HDC should enforce regarding the breach of planning permission. 235 sq m storage is the permission granted. The Clerk will contact HDC Enforcement, since councillors expressed concern that a barn is being rebuilt. Cllr Barling will check with WSCC to see who owns the layby.

**The meeting was convened at 19.39pm**

**MINUTES**

1. **APOLOGIES FOR ABSENCE** – apologies were received and accepted from Cllr Lloyd.
2. **DECLARATIONS OF INTEREST AND DISPENSATIONS** – there were none.
3. **MINUTES OF THE PREVIOUS MEETING**
  - 3.1 Cllr Alexander **proposed, seconded** by Cllr Muncey that the minutes of the meeting held on 24<sup>th</sup> March 2015, be accepted as a true record. **Agreed.**
- 4 **MATTERS ARISING FROM PREVIOUS MINUTES AND ACTIONS** – the Clerk reported that:
  - 4.1 Mouse Lane proposed drainage scheme update and next steps. A bid for Operation Watershed grant funding has been successful, although the WSCC Public Rights of Way Team are unable to programme the works into their schedule, they have offered to support Steyning Parish Council (assist with the job specification, tendering, selecting a contractor etc). A project leader is required. The Clerk and Committee can work with WSCC to undertake works.  
Cllr Alexander **proposed, seconded** by Cllr Muggridge that the Clerk and Cllr Muncey be delegated to manage the project. **Agreed.** Cllr Muncey will meet with Cali Sparkes to accept the cheque.

## 5. HIGHWAYS / PUBLIC RIGHTS OF WAY MATTERS

- 5.1 High Street Toilets –the Clerk will obtain quotes regarding the plumbing requirements. Cllr Muncey will meet the contractor on site. Proposals will be provided to HDC. An airbrick and a reduction off the bottom of the door will increase air flow in the ladies toilets.  
Cllr Alexander and Muncey had visited the changing rooms and High Street toilets and were dissatisfied with the level of cleaning. Since then, the changing rooms have been pressure washed. Councillors will check again.
- 5.2 High Street bin. Cllr Alexander **proposed, seconded** by Cllr Muncey that HDC be asked to remove the bin and that the contractor will be asked to spend the time emptying other bins. **Agreed.**
- 5.3 Goring road twitten – lighting options – Cllr Muncey had investigated the options of a lit handrail for Councillors consideration. There would be no issues with traffic, bats or neighbours. Trees on the bank, including a large conifer that may have a significant impact upon light levels, need to be cut back by WSCC highways. The concerns of a nearby resident have been taken into account and she will be kept informed of progress.

### Quotes

DW Windsor - £11,226.59+VAT (continuous anti climb product)

ASD Lighting - £29,540+VAT, £3,000+VAT and £10,500+Vat for various options.

Connection to the power supply would be an additional cost of approximately £1,300+VAT approximately.

Grant funding will be sought.

Cllr Muncey **proposed, seconded** by Cllr Bowell that grant funding be sought for the quote provided by DW Windsor - £11,226.59+VAT (continuous anti climb product). **Agreed.**

- 5.4 Recycling banks in Fletcher's Croft car park. Householders had noted the removal of the paper bank in Fletcher's Croft car park. Concern had been raised by residents in smaller properties in the town, who do not have room for a large HDC recycling bin and rely on the facilities provide by HDC at Fletcher's Croft.  
The Clerk will ask HDC to collect fly-tipping on Monday mornings and ask Salvation Army and HDC to empty bins more often.

## 6. FINANCIAL REPORT

- 6.1 Councillors received the Income & Expenditure Report for March 2015.  
Cllr Alexander **proposed, seconded** by Cllr Bowell that the report be accepted. **Agreed.**

## 7. INFORMATION AND CORRESPONDENCE

- 7.1 Bramber Annual Parish Meeting – 20<sup>th</sup> May – Steyning Councillors are invited to hear a speaker from the Environment Agency regarding changes to the river Adur internal drainage districts (IDD's). Cllr Bowell will attend.
- 7.2 A newsletter regarding WSCC Surface Water Management Plans has been circulated to Councillors and will be placed on the SPC website.
- 7.3 A member of public has raised concern that cars are parking at the end of Goring Road, making it difficult for drivers exiting the road and asks if parking can be restricted to improve safety.
- 7.4 Reports of smaller Co-op lorries using Charlton Street and driving on pavements has been made to the Clerk. Cllr Alexander **proposed, seconded** by Cllr Muncey that the Clerk write to the Co-op. **Agreed.**
- 7.5 Regarding surface dressing on the A283, the WSCC Operations Manager confirms that drains and gullies were taped prior to the dressing being laid.
- 7.6 WSCC is placing pressure on Steyning Grammar School to replace wooden fence posts by the junction of Church Street / High Street that were damaged in September 2014. Cllr Willett declared an interest as a Governor of Steyning Grammar School.
- 7.7 Community Partnership AGM 30<sup>th</sup> April 2015 at the Steyning Centre.

8. **COMMUNITY INFRASTRUCTURE LEVY** – none for this meeting.

9. **DATE OF NEXT MEETING** – Tuesday 23<sup>rd</sup> June 2015.

Cllr Bowell thanked Cllr Alexander for her hard work on the committee and confirmed that she would be greatly missed.

The meeting closed at 20.38pm

Signed: ..... Date: 23<sup>rd</sup> June 2015.  
Chairman

**Action List H&L 29.04.15**

- 5.1** High Street Toilets –the **Clerk** will obtain quotes regarding the plumbing requirements. Cllr Muncey will meet the contractor on site. Proposals will be provided to HDC. An airbrick and a reduction off the bottom of the door will increase air flow in the ladies toilets.  
Spencer Hart,  
SK Services,  
Andrews of Bramber
- 5.2** High Street bin. Cllr Alexander **proposed, seconded** by Cllr Muncey that HDC be asked to remove the bin and that the contractor be asked to spend the time emptying other bins. **Clerk**
- 5.3** Goring road twitten – lighting - The Clerk will ask Cali if the Quick Fix fund is available to Parish Councils.
- 5.4** Recycling banks in Fletcher’s Croft car park. Householders had noted the removal of the paper bank in Fletcher’s Croft car park. Concern had been raised by residents in smaller properties in the town, who do not have room for a large HDC recycling bin and rely on the facilities provide by HDC at Fletcher’s Croft.  
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