

Steyning Parish Council



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MEMBERS OF HIGHWAYS & LIGHTING COMMITTEE MEETING TUESDAY 7.30pm, 13th October 2015 AT THE STEYNING CENTRE

Present: Cllrs Muncey, Northam, G Sullivan and Bowell

Members of the public: Cllr Goldsmith & one member of public

Clerk: Cllr Liz Trundle

Questions from the floor – none

DRAFT MINUTES

H15/25 APOLOGIES FOR ABSENCE – Apologies for absence were received and agreed for
Cllrs S Sullivan, Lloyd

H15/26 DECLARATIONS OF INTEREST AND DISPENSATIONS – none

H15/27 MINUTES OF THE PREVIOUS MEETING – to agree the minutes of the meeting held on 18th August 2015. Cllr
Bowell **proposed, seconded by** Cllr Muncey that the minutes be signed as a true record of the meeting.
Agreed

H15/28 MATTERS ARISING FROM PREVIOUS MINUTES AND ACTIONS – to confirm the matters arising and report
actions from the last meeting.

28.1 (H&L/15/20.6) Winter maintenance plan and supplies: Following a grit bin audit, WSCC will fill empty grit bins and there was no need to order further supplies of grit from WSCC for the winter period. There are an additional 7 bags in store for additional locations if required. Cllr Bowell noted that the Aviation weather update is predicting a 'long hard winter' so H&L needs to be mindful of weather alerts so bags are ready, particularly for Penlands area.

28.2 (H&L/15/20.8) V&T signage proposal: Following a presentation from V&T at the F&C meeting last week Cllrs Lloyd, Willett and Barling will arrange a meeting with WSCC concerning the sign.

28.3 Dog Lane Gully clearance: Works have been placed on the WSCC programme. Cllr Bowell filled committee in on Riparian Rights applied by WSCC which states that clearance of a water course adjacent to a property is the



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responsibility of the property owner - in this case 2 ie Springwells & Bay Cottage. In the interests of a timely resolution, Cllr Bowell suggested sending a letter to the relevant property owners (via WSCC Cllr Barling) once position on Riperion Rights clarified & confirmed. **Action agreed**

28.4 Dog fouling campaign: Cllr Bowell clarified that if Wardens do manage to spot someone, they aren't in a position to arrest; they can give warnings & if culprit refuses to clear up fouling, take further action. Naming & shaming someone is probably most effective tactic, but Cllr Muncey questioned the use of valuable time and resources involved to do this effectively. PC campaign of spraying to draw people's attention to fouling had some success & fouling did decrease. PC did however receive complaints about staining. **Action agreed:** To approach councillors to see if anyone would be able to take on fresh campaign & put a note in *Your Steyning* to emphasise that waste needs to be put in provided bins & that spray is only applied to actual waste (so as not to encourage graffiti).

28.5 (H&L/15/Q1) Stop signs: Cllr Barling has informed that Highways will not put Stop signs at roundabouts.

28.6 (20.5) Litter & bins: Litter sweeping machinery price has been quoted by the contractor as £42,000 for a Karcher MC50. Contractor has informed PC that some of the bins are getting rusty and the hinges are in need of oiling (some are getting very stiff and difficult to open). To do a clean behind all the bins that cannot be accessed by broom would be a two man job and would cost £25. Cllr Muncey **proposed** to go ahead with broom clean **seconded by** Cllr Bowell. **Agreed**

H15/29. HIGHWAYS / PUBLIC RIGHTS OF WAY MATTERS

29.1 High Street Toilets project update: For rear conversion to go ahead it would require a protective barrier imposing a cost £3000-5000+. As alternative it is possible to convert the storeroom & a quote of £4,628 has been received from Steve Cowley for this. Cllr Bowell suggested that this would be a good logistical option ie urinals on RHS of bus shelter & full facilities on LHS.
Funding: Big Lottery Funds are available – up to £25,000 – Steyning & District Community Partnership & Visitor & Tourism Group prepared to put in a joint bid. Cllr Muncey **proposed** to go ahead with Cowley quote for conversion subject to funding & Dep Clerk to inform Steve Cowley. **Seconded by** Cllr Sullivan. **Agreed**
Minor improvements to existing toilets: Two quotes received from Jaytek - £1033 for full replacement or £388 to renovate ie replace door hinges & varnish & service doors & window frames. Cllr Muncey **proposed** to go ahead with renovation & use H & L budget for this. **Seconded by** Cllr Northam with proviso that sanding also included in quote. **Agreed**

29.2 Goring Road path lighting update: Cllr Muncey reported that handrail lighting would require its own electricity supply which would be too expensive. Two other options – to install a single light at the Goring Road end which would be directed along the path, or to install an LED directional spotlight/s. Waiting for quote from SCC for LED option though Cllr Muncey estimated this would be around £5000. PC might be eligible for Gatwick Community Fund. Cllr Northam **proposed** to leave final decision until next meeting once quotes received for both single or LED lighting options & to apply funding in anticipation of the most acceptable quote. **Seconded by** Cllr Sullivan. **Agreed**

29.3 Mouse Lane drainage update: Cllr Muncey reported that WSCC contractor Balfour Beatty had uncovered that the underground drain connections were not as they had expected, so work was on hold while they sought a solution. Cllr Muncey had approached Cllr Barling as she had not received a response to her query about work stopping from BB directly & at the time of meeting was waiting for an update.

29.4 Coach visits to Steyning: Only current parking facility for coaches is in Fletchers Croft car park. Cllr Goldsmith suggested Leisure Centre car park as possible alternative, with visitor drop off & pick up in High Street, particularly for more immobile visitors. Cllr Bowell however stressed the importance of encouraging visitors to view as much of the town as possible & that Fletchers Croft means they see more *en route* to & returning from the High Street eg library, school, museum and Church. Committee discussed approaching travel companies to ensure this.

29.5 Vehicle speed on Clay's Hill: PC has been approached about operating a speed monitoring scheme with Upper Beeding & Bramber Councils. Cllrs Sullivan, Northam & Muncey questioned the financial value in going ahead with this especially as offenders could not be prosecuted. Cllr Northam **proposed** that PC decline Bramber's invitation to collaborate with monitor, **seconded** by Cllr Sullivan, **Agreed**

H15/30 FINANCIAL REPORT

30.1 Income & Expenditure Reports, Sept 2015: Cllr Muncey **proposed** acceptance, **seconded** by Cllr Sullivan. **Agreed**

30.2 Budget discussion: Nothing discussed in addition to points raised under **4 & 5** above.

H15/31 INFORMATION / CORRESPONDENCE ITEMS

31.1 WSCC Public Rights of Way maintenance. Issues that have been reported to SPC have been referred to WSCC PROW maintenance team.

31.2 Smith of Derby is attending the town Clock on 15 Oct as it has stopped chiming.

H15/32 COMMUNITY INFRASTRUCTURE LEVY No new additions

H15/33 DATE OF NEXT MEETING – Tuesday 17th November 2015

The meeting closed at 8.52pm

Signed: Date:
Chairman



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