

Steyning Parish Council



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HIGHWAYS & LIGHTING COMMITTEE MEETING TUESDAY 7.45pm, 19th January 2016 AT THE STEYNING CENTRE

Present: Cllrs Bowell, Muncey, S Sullivan and G Sullivan.

Members of the public: 2

Clerk: Rebecca Luckin

Questions from the floor – there were none.

The meeting was convened at 19.59pm

DRAFT MINUTES

H&L/15/43. APOLOGIES FOR ABSENCE

43.1 Apologies were received and accepted from Cllr Northam and Cllr Lloyd.

H&L/15/44. DECLARATIONS OF INTEREST AND DISPENSATIONS

44.1 Cllr Muncey declared an interest, with reference to item 47.4, as a member of the Steyning Downland Scheme.

H&L/15/45. MINUTES OF THE PREVIOUS MEETING

45.1 Cllr Bowell **proposed, seconded** by Cllr Muncey that the minutes of the meeting of 17th November 2015 be accepted as a true record and signed by the Chair. **Agreed.**

H&L/15/46. MATTERS ARISING FROM PREVIOUS MINUTES AND ACTIONS

- 46.1 (H&L/15/Q) Devolved Highways works.** Councillors reported that following a meeting with the WSCC Highways Manager and WSCC Head of Highway Operations, regarding devolved highways works, proposals had been discussed. Funds offered by WSCC would not be sufficient, since costings had been based upon the use of volunteers. Roundabout sponsorship is an option that could assist with funding.
- 46.2 (H&L/15/39.2) 45 street lamps owned by SPC.** The Clerk confirmed that following a WSCC street lighting initiative, SPC had contracted with WSCC in May 2010, to cover energy and maintenance costs regarding street lamps sited on minor residential roads in the parish. An allocation is included in the annual budget.
- 46.3 (H&L/15/40.08) Mosaics at High St bus shelter.** The Clerk reported that mosaics were the property of the artist and had been removed for cleaning and repair.



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

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H&L/15/47. HIGHWAYS / PUBLIC RIGHTS OF WAY MATTERS

- 47.1 **High Street Toilets urinals project update.** Cllr Muncey reported that funding would be the next stage of the project. An application for grant funding will be drafted in conjunction with the Steyning Partnership. The Leader Fund is being investigated but may need to be combined with another tourism project.
- 47.2 **A 283 footbridge lighting project update.** Cllr Muncey reported that the Wilson Memorial Trust had indicated they would welcome an application for funding from the Community Partnership, with regard to proposed lighting.
- 47.3 **Parking in High St and Mouse Lane.** Councillors attended a meeting on 19th January with Ben Gold HDC, and representatives of the Community Partnership and the Chamber of Trade. HDC will undertake a survey of use of car parks, including business employees' needs and those of the schools, health centre and pharmacy. The Committee will work with HDC to understand the parking requirements in the town. The Chairman of the Chamber of Trade stated that traders would be against additional parking restrictions or enforcement.
- 47.4 **Operation Watershed funding opportunities 16/17.** Cllr Bowell reported that Operation Watershed funding would be available for 16/17 with a total fund of £500,000. Grant funding for solutions to ongoing flooding in the Horsham Road will be sought. An engineer site visit will be required, prior to quotes being sought. Cllr Goldsmith will meet with a Highways Engineer and report back regarding Horsham Road and Quarry House corner. Wiston Estate will be encouraged to undertake land drainage works.
- 47.5 **Horsham Road, Leisure Centre drainage situation.** Councillors noted that recent heavy rain had caused severe flooding. Operation Watershed funding will be sought to resolve the matter if required.
- 47.6 **Dog Lane update.** Councillors noted that improvements undertaken in January 2015 had been successful. Following a letter to all householders regarding riparian responsibilities, residents had ensured that drains remained clear.

H&L/15/48. FINANCIAL REPORT

- 48.1 Councillors received Income & Expenditure Reports for November and December 2015. Cllr Bowell **proposed, seconded** by Cllr G Sullivan that the reports be accepted. **Agreed.**
- 48.2 Councillors noted that some unspent funds remained in the Town Improvement budget. The Deputy Clerk will investigate replacement signage for the toilet doors and costs of any other minor repairs and replacements.

H&L/15/49. INFORMATION / CORRESPONDENCE ITEMS

- 49.1 **Progress report regarding unfenced sub-station at Penlands Way.** The Clerk confirmed that she had endorsed a complaint submitted to SSE by a member of the public, due to H&S concerns. The situation will be monitored.
- 49.2 Councillors noted a letter from a member of the public, regarding the unlit footbridge, which will be used as supporting evidence in an application for grant funding to resolve the problem.
- 49.3 Councillors noted a request from Adur Internal Drainage Board, that SPC hold a map for public inspection.
- 49.4 **Councillors noted a concern raised by a member of the public regarding Charlton St lighting and response provided by SSE.**
- 49.5 **Mouse Lane Drainage Report.** Councillors noted a report provided by a member of the public. Copy will be provided to WSCC.

H&L/15/50. COMMUNITY INFRASTRUCTURE LEVY – none for this meeting.

H&L/15/51. DATE OF NEXT MEETING – Tuesday 23rd February 2016.

The meeting closed at 20.58pm

Signed: Date: 23rd February 2016
Chairman



Parish Clerk: Rebecca Luckin
Deputy Clerk: Hazel Roxby

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Action List H&L 19.01.16

- 48.2** Councillors noted that some unspent funds remained in the Town Improvement budget. The **Deputy Clerk** will investigate replacement signage for the toilet doors and costs of other minor repairs and replacements.
- 49.4** **Councillors noted a concern raised by a** member of the public regarding Charlton St lighting and response provided by SSE. A shield could be fitted at cost to the residence. Cllr Muncey was of the opinion that a shield made no improvement. **Clerk to contact the householder.**